

## Instructional Mode Conventions Used at Cal State San Marcos

(Source Document: pages 18-23 of the Transaction Data Elements section of the APDB Data Element Dictionary; posted on-line at CSU Chancellor's Office; URL as of 9/8/10 is

<http://www.calstate.edu/ES/intranet/applications/aa/apdb/documents/TransactionDEDSection5.doc>.

### Classroom Modes

Note that these depend on the number of course credit units (CCUs), but they are independent of the number of enrolled students. Different classroom modes correspond to different numbers of Weekly Instructional Hours (WIHs) and Weighted Teaching Units (WTUs) per CCU. The most commonly used classroom modes are listed below.

C/S #	Mode	CCU : WIH : WTU
01-06 (C1-C6) Most courses use C2; when there are two different lecture components (e.g., large lecture and breakout lecture/discussion) a second C/S# (often C4) is used for the breakout. Additionally, on-line courses are also generally assigned C2; there are no modes created specifically for on-line courses.	Lecture	1 : 1 : 1
07-14 (C7-C14) Most courses use C7.	Activity	1 : 2 : 1.3
15 (C15)	Laboratory	1 : 3 : 1.5
16,17 (C16,C17) Most courses use C16.	Laboratory	1 : 3 : 2

Note that WIHs are on a semester-length basis and are doubled for courses meeting for only half of the semester.

## Supervision Modes

Note that these depend on the number of enrolled students, but they are independent of the number of course credit units (CCUs).

<b>C/S #</b>	<b>Average Weekly Hours/Student</b>	<b>WTUs</b>
48 (S1)	45 minutes	0.25
36 (S2)	1 hour	0.33
25 (S3)	90 minutes	0.50
24 (S4)	2 hours	0.67
23 (S5)	3 hours	1.00

A convention adopted in the College of Arts and Sciences in AY 2000-01 (and now also used in other parts of the University) is to code independent study supervision courses according to the following rule:

<b>Course Level</b>	<b>Course Credit Units</b>	<b>C/S #</b>
Undergraduate	1 or 2	48 (S1)
Undergraduate	3 or 4	36 (S2)
Undergraduate	5 or more	25 (S3)
Graduate	1 or 2	25 (S3)
Graduate	3 or more	24 (S4)