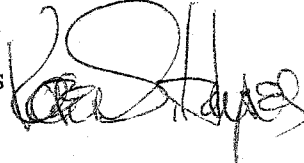


September 8, 2008

MEMORANDUM

To: University Budget Committee

From: Karen S. Haynes
President



Subject: Appointment of the 2008/09 University Budget Committee

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CSU San Marcos

SEP 09 2008

OFFICE OF THE PROVOST

I am pleased to appoint or reappoint the members of the University Budget Committee for the 2008/09 academic year. These appointments are effective immediately and run until appointments are announced for 2009/10.

As an advisory body to the President and Executive Council, the University Budget Committee's charge is to:

1. Acquire knowledge and understanding of the State of California, California State University, and CSUSM budgetary processes.
2. Understand the components of the University's Multi-Year Budget Model.
3. Facilitate communication of the University's operating budget that is transparent, informative, and participatory.
4. Review division budget proposals and make recommendations to the President regarding budget allocations.
5. Advise the President and the President's Executive Council during the fiscal year on university-wide budget issues as assigned by the President:
 - Provide recommendations on the development of a campus budget planning process that is aligned to campus strategic priorities and division strategic goals.

A successful "university-first" and transparent process requires you to communicate frequently with your constituencies, disseminate information and solicit feedback on the issues pertaining to this committee.

Thank you for the important work you will do this academic year.

KSH:mjc

The California State University

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Distribution:

<i>Committee Position</i>	<i>Incumbent</i>	<i>Title</i>
Provost and Vice President for Academic Affairs <i>Co-Chair (non-voting)</i>	Emily Cutrer	Provost and Vice President for Academic Affairs
Chief Financial Officer and Vice President for Finance and Administrative Services <i>Co-Chair (non-voting)</i>	Linda Hawk	Chief Financial Officer and Vice President for Finance and Administrative Services
Academic Senate Chair <i>(or designee)</i>	Janet McDaniel	Academic Senate Chair and Professor, College of Education
Academic Senate Budget and Long-Range Planning Committee Chair <i>(or designee)</i>	Kathleen Watson	BLP Chair and Professor, Department of Management and Marketing, College of Business Administration
Associated Students, Inc. President <i>(or designee)</i>	Alexander (Alex) Hoang	President, Associated Students, Inc.
Academic Affairs Representative <i>(Provost's Designee)</i>	Jennifer Jeffries (Interim)	AVP for Planning and Academic Resources
Finance and Administrative Services Representative <i>(CFO/VPFAS' Designee)</i>	Katy Rees	Director of Strategic Planning and Administrative Services
Student Affairs Representative <i>(VPSA's Designee)</i>	Bridget Blanshan	Dean of Students and AVP for Student Development Services
University Advancement Representative <i>(VPUA's Designee)</i>	Heather Manley	Assistant Vice President for University Advancement
Staff Representative <i>(3-year appointment, AY 2008-09 through AY 2010-2011)</i>	Julie Mattingly	Associate Director, Campus Life and Student Leadership, Division of Student Affairs
<i>Ex Officio (non-voting): [*Invited to ensure continuity on the Committee when assuming the chair position the next year]</i>		
Academic Senate Vice Chair/Chair-elect* <i>(or designee)</i>	Vacant / TBD	Academic Senate Vice Chair/09-10 Senate Chair-elect
ASI Vice President for Finance <i>(or designee)</i>	Conrad Ottey	ASI VP for Finance
<i>Staff to Committee:</i>		
Staff to UBC	Matt Ceppi	Chief of Staff, Office of the President, and Director, Institutional Planning & Analysis
Staff to UBC	Anthony Glasgow	AA Resource/Operations Mgr
Staff to UBC	Mary Hinchman	AVP for Business and Financial Services and Director, University Budget Office
Staff to UBC	Bill Ward	Associate Dean, IITS
Staff to UBC	Dan Zorn	Director of Accounting and Technology Services, FAS
Staff to UBC	Marcy Boyle	Assistant to the Provost & VPAA