



UNIVERSITY BUDGET COMMITTEE

Meeting #8 MINUTES

Friday, April 17, 2009

9:00 a.m. – 12:00 p.m.

Provost's Conference Room, KEL 5207

MEMBERS PRESENT: B. Blanshan, E. Cutrer, L. Hawk, J. Jeffries, J. McDaniel, K Rees, K. Watson
MEMBERS ABSENT: T. Bell, A. Hoang, J. Mattingly
OBSERVERS PRESENT: L. Brockett, S. He, C. Ottey
STAFF PRESENT: M. Boyle, M. Ceppi, A. Glasgow, M. Hinchman, B. Ward, D. Zorn

I. CALL TO ORDER

a) Approve Agenda and 3/13/09 Minutes

Cutrer welcomed everyone and called the meeting to order at 9:05 a.m. The Agenda was approved with the addition of a new Item V., Summer 2009 Process. The subsequent items were renumbered. The Minutes of the March 13, 2009, meeting were approved as presented.

II. BUDGET UPDATE

Hawk provided a budget update (see handout distributed at the meeting entitled "University Budget Committee Budget Updated April 17, 2009" for details).

III. DRAFT BUDGET DEVELOPMENT PROCESS

Members reviewed and discussed Working Draft 4.2 narrative of UBC's "Proposed University Strategic Budget Development Process". Members accepted this version with edits. Boyle will update the document to reflect today's discussion and distribute the final version to UBC members. Cutrer and Hawk will present the proposal to President Haynes and the President's Executive Committee for consideration.

IV. AY 2009/2010 UBC MEETING SCHEDULE

Hawk reviewed the proposed AY 2009/10 UBC meeting schedule. Members agreed to maintain the current practice of meeting on the 2nd Friday of the month (generally), from 9:00 a.m. – 12 noon, in the Provost's Conference Room (KEL 5207). The specific dates are shown below. Boyle will distribute this schedule via email to members for scheduling purposes. These dates are subject to change, especially if the President accepts UBC's proposed "University Strategic Development Process".

- September 11th
- October 16th (*in lieu of Oct. 9th*)
- November 13th
- December 11th
- January 15th (*in lieu of Jan 8th*)
- February 12th
- March 12th
- April 9th
- May 14th

V. SUMMER 2009 PROCESS

Cutrer announced that President Haynes will hold a President's University Budget Forum on Thursday, May 7th, from 3:30 p.m. – 4:30 p.m. in ARTS 240. A campus announcement will be issued shortly.

McDaniel expressed the faculty's desire and willingness to participate in collaborative budget discussions over the summer if there will be serious reductions to the Academic Affairs budget.

VI. NEXT STEPS

- Boyle will update and distribute to UBC members the final version of "Proposed University Strategic Budget Development Process".
- Cutrer and Hawk will present the "Proposed University Strategic Budget Development Process" to President Haynes and the President's Executive Council (the next meeting is scheduled for June 2009).
- Likely the UBC meeting planned for Friday, May 8th, will be canceled since no new budget information is anticipated until after the May 19th State election. For now, members were asked to continue to reserve the

meeting time, and an announcement about the status of the meeting will be sent at the earliest point in time possible.

- Boyle will send members the AY 2009/10 meeting schedule via email for scheduling purposes.

VII. ADJOURNMENT

Hawk adjourned the meeting at 11:15 a.m. and, just in case the May meeting is canceled, thanked everyone for their diligent work and service on UBC this year.

Submitted by
Marcy Boyle
Assistant to the Provost and Vice President for Academic Affairs
Staff to UBC