California State University, San Marcos

**FORM E-T**

- **AUTHORIZATION TO OFFER TOPICS COURSES FOR ACADEMIC CREDIT THROUGH EXTENDED STUDIES** -

(Note: Extended Studies sections of topic classes for which the appropriate form E-T is not on file in the Office of Academic Programs will be removed from BANNER as periodic audits of course offerings are performed.)

Note: Any proposed topic can only be offered two times before being converted to a non-topics course. Academic Programs will assign the appropriate suffix and edit the topic description provided.

1. College of: Education Health and Human Services  
2. Center/Program/Department: School of Education  
3. Instructor: Heather Golly, Melanie Pialiotti

   (If more than one instructor will be teaching the course, list full name of the "instructor of record.")

4. Topic Abbreviation and Number: EDUC 695-3  
5. Grading Method: CR/NC  
6. Term: Spring  
7. Year: 2015  
8. Variable Units: 2  
9. Has this topic been offered previously? Yes  
   X No  
   If yes, indicate term(s) and year  
10. Topic Title: IB DP Teacher Studies and Preparation: From Instruction to Action Field Study  
11. Topic Description: Note: This part can be skipped if answer to part 9 is "yes." (NOTE: Please provide detailed information about the topic. Please type. You may also attach the topic description on a separate sheet if you do not have enough space.

   This field study course is designed to give program participants the opportunity to explore and investigate the core concepts from the IB DP Teacher Studies and Preparation: From Instruction to Action through projects and activities in an IB World, or similar schools. This is monitored by both a site administrator and a university instructor.

12. Does this topic have prerequisites? No  
13. Does this topic have corequisites? Yes. EDUC 695b-3  
14. Does the topic require consent for enrollment? Yes  
   X No  
   Faculty  Credential Analyst  Dean  Program/Center/Department - Director/Chair

15. Is topic crosslisted? Yes  
   X No  
   If yes, indicate which course and obtain signature in #18.

16. What resources are needed to offer this topic (including technology)? This is an online course, so technology support in Cougar Courses is needed. There is also the need for high school single subject IB teachers to work with small subject-alike groups for three classes of the course.

17. Justification for offering this topic.

   The International Baccalaureate Educator Certificate is currently offered at CSUSM for teachers credentialed in the primary years (elementary) and the middle years school settings. This class is one in a 10 unit course of study to offer the Educator Certificate to high school teachers, which in IB is called the Diploma Program.
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18. Does this topic impact any other disciplines? Note: This number can be skipped if answer to part 9 is "yes."

    ___Yes ___X ___No  If yes, obtain signature(s). Any objections should be stated in writing and attached to this form.

                      ________________________________  ________________________________  ________________________________
                      Discipline       Signature         Date                  Support ___Oppose

                      ________________________________  ________________________________  ________________________________
                      Discipline       Signature         Date                  Support ___Oppose

19. Location (if topic not offered at main campus) ___

20. Is this course being offered on-line? ___X ___Yes ___No

21. Is this a contract topic? ___Yes ___X ___No

22. Enrollment Limit ___25

23. Requested Bldg/Room ________________________________

    Please call Extended Studies first to reserve the room.

Please note: A separate Form E-T must be submitted for each section offered.

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SIGNATURES

1. Program/Center/Department – Director/Chair

2. College Dean (or Designee)

3. Dean of Extended Studies (or Designee)

4. Associate Vice President for Academic Affairs – Academic Programs

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The academic credentials of the instructor listed above are known to the Program/Center/Department (either regular faculty, or adjunct faculty with a curriculum vitae on file in the Program/Center/Department Office). The instructor is qualified to deliver the topic as described in part 9 (or on a previous Form T or Form E-T in the case of a topic that has already been offered).