California State University, San Marcos

FORM E-T

- AUTHORIZATION TO OFFER TOPICS COURSES FOR ACADEMIC CREDIT THROUGH EXTENDED STUDIES -

(Note: Extended Studies sections of topic classes for which the appropriate form E-T is not on file in the Office of Academic Programs will be removed from BANNER as periodic audits of course offerings are performed.)

Note: Any proposed topic can only be offered two times before being converted to a non-topics course. Academic Programs will assign the appropriate suffix and edit the topic description provided.

1. College of: Education Health and Human Services  2. Center/Program/Department: School of Education

3. Instructor: Heather Golly, Melanie Paliotti, multiple single Subject teachers

(If more than one instructor will be teaching the course, list full name of the “instructor of record.”)

4. Topic Abbreviation and Number: EDUC 696 - 3

5. Grading Method: CR/NC


9. Has this topic been offered previously? Yes  X No  If yes, indicate term(s) ________ Year

10. Topic Title: IB DP Teacher Studies and Preparation: From Instruction to Action

11. Topic Description: Note: This part can be skipped if answer to part 9 is “yes.” (NOTE: Please provide detailed information about the topic. Please type. You may also attach the topic description on a separate sheet if you do not have enough space.

This course develops theoretical and practical knowledge of the International Baccalaureate Diploma Program (DP) authorization, assessment, evaluation, and reflection processes. Successful completion of this class, EDUC 694, and 2 semesters of the IB Teacher Studies and Preparation Field Study (EDUC 696), qualifies the candidate to apply for the IB Educator Certificate. The target candidates for this class are newly credentialed teachers, experienced teachers, teacher leaders, and site administrators.

12. Does this topic have prerequisites? No

13. Does this topic have co-requisites? Yes. EDUC 695 - 3

Field Study

14. Does the topic require consent for enrollment? Yes  X No

Faculty  Credential Analyst  Dean Program/Center/Department - Director/Chair

15. Is topic crosslisted? Yes  X No  If yes, indicate which course _______________ and obtain signature in #18.

16. What resources are needed to offer this topic (including technology)? This is an online course, so technology support in Cougar Courses is needed. There is also the need for high school single subject IB teachers to work with small subject-alike groups for three classes of the course.

17. Justification for offering this topic.
The International Baccalaureate Educator Certificate is currently offered at CSUSM for teachers credentialed in the primary years (elementary) and the middle years school settings. This class is one in a 10 unit course of study to offer the Educator Certificate to high school teachers, which in IB is called the Diploma Program.

* Enter units only if this is a variable-units topic course.
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18. Does this topic impact any other disciplines? Note: This number can be skipped if answer to part 9 is “yes.”
   _____ Yes   X  No   If yes, obtain signature(s). Any objections should be stated in writing and attached to this form.

   Discipline ____________________ Signature ____________________ Date __________ Support _____ Oppose

   Discipline ____________________ Signature ____________________ Date __________ Support _____ Oppose

19. Location (if topic not offered at main campus) ______________

20. Is this course being offered on-line?   X  Yes   _____ No

21. Is this a contract topic?   _____ Yes   X  No

22. Enrollment Limit ________

23. Requested Bldg/Room _________________________
   Please call Extended Studies first to reserve the room.

Please note: A separate Form E-T must be submitted for each section offered.

SIGNATURES

1. Program/Centers/Department Director/Chair

   [Signature] ______________ Date 1-21-15

2. College Dean (or Designee)

   [Signature] ______________ Date 1-26-15

The academic credentials of the instructor listed above are known to the Program/Centers/Department (either regular faculty, or adjunct faculty with a curriculum vitae on file in the Program/Centers/Department Office). The instructor is qualified to deliver the topic as described in part 9 (or on a previous Form T or Form E-T in the case of a topic that has already been offered).

3. Dean of Extended Studies (or Designee)

   [Signature] ______________ Date 1-24-15

Completed form received in the Office of Extended Studies

4. Associate Vice President for Academic Affairs – Academic Programs

   [Signature] ______________ Date 2/4/15