California State University, San Marcos

• Authorization To Offer Non-Degree Extension Credit Course Through Extended Studies•

1. Desired Term: Summer
2a. Course abbreviation and Number: EDUC 1090_EX
2b. Abbreviated Title:
(No more than 25 characters, including spaces)
California On My Honor: Leadership Institute for Ambassadors

3. College: College of Education
4. Number of Units: 1
5. Billing Units:

6. Allowed Student Levels: UG_X GR_X EE_X (Default is to check all three levels)
7. Grading Method:
___N Normal (N) (Default is Letter Grade +/-, Students may request Credit/No Credit)
___Normal Plus Report-in-Progress (NP) (As for Normal; also allows Report-in-Progress)
___Credit/No Credit Only (C)
___Credit/No Credit or Report-in-Progress Only (CP)

8. Mode of Instruction:
(See pages 17-23 at http://www.calstate.edu/cim/data-elem-dic/APDB-Transaction-DED-SectionV.pdf for definitions of the Course Classification Numbers)

<table>
<thead>
<tr>
<th>Type of Instruction</th>
<th>Number of Credit Units</th>
<th>Instructional Mode (Course Classification Number)</th>
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</thead>
<tbody>
<tr>
<td>Lecture</td>
<td>1</td>
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<td>Activity</td>
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<tr>
<td>Lab</td>
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9. Attributes: Course Requires Consent for Enrollment? _______Yes __X__ No
________Faculty _______Credential Analyst _______Dean _______Program/Department - Director/Chair

Prerequisites: ___Ca On My Honor: Civics Institute for Teachers _______Co-requisites:

10. Does this course impact other discipline(s)? (If there is any uncertainty as to whether a particular discipline is affected, check "yes" and obtain signature.) _______Yes __X__ No
If yes, obtain signature(s). Any objections should be stated in writing and attached to this form.

<table>
<thead>
<tr>
<th>Discipline</th>
<th>Signature</th>
<th>Date</th>
<th>Support</th>
<th>Oppose</th>
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Important: Please Complete

1. Instructor _______Fran Chadwick

2. Please complete the Extension Course Proposal Form
http://www.csusm.edu/academic_programs/curriculum_forms/index.html

SIGNATURES: (COLLEGE LEVEL)

Fran Chadwick 10/18/10
1. Program Director/Chair

2. College Dean (or Designee) 10/19/10

SIGNATURES: (UNIVERSITY LEVEL)

Dean of Extended Studies (or Designee) 10/28/10
3. Vice President for Academic Affairs (or Designee) 10/16/10

PS11/16/10
OFFICE OF EXTENDED STUDIES
EXTENSION COURSE PROPOSAL FORM

In planning the components of our Extended Studies program at Cal State San Marcos, this office consults closely with the academic colleges and departments to determine the suitability of course content, teaching methods and instructor qualifications. To assist us in evaluating your proposed course for credit, please submit this completed form—along with Form X: New Course Non-degree Credit—to our office as soon as possible. Questions before you submit? Call (760)750-4020.

- **Course Title:** California On My Honor: Leadership Institute for Ambassadors

- **Course Description:** *(Please provide a short paragraph describing the purpose, topics and audience for your course. Be sure to include the benefits for students who take your course. An edited version of this description will be used for promotional copy.)*

  The purpose of this course is for teacher participants to gain an understanding of the effective elements of professional development, and best practices in the teaching of civic education. The topics include the Structure of the Courts, Promising Practices in Civic Education, and key elements in working with adult learners. Participants have already successfully completed the program, California On My Honor: Civics Institutes for Teachers, and will now be assisting other teacher leaders as they offer workshops for teachers who learn about the judicial branch and gain resources with which to teach California State Standards in History/Social Science.

- **Course Objectives:** *(Provide specific student learning outcomes and how they will be achieved.)*

  Students will be able to organize and facilitate a successful Court Connections Workshop held at their county court. This will be achieved with the support of the director of the program, Dr. Fran Chadwick, and the assistance of the Administrative Office of the Courts of California. The outcomes will be measured by the evaluation of the workshops held, observation, and focus group interviews of participants attending the workshops.

- **Evaluation:** *(What will be the basis for grades? How will you know that the students have achieved the course objectives?)*

  Students will be evaluated by various interactions that take place in the 3 days of the institute, and their ability to interact and plan with others to create a successful workshop template.

- **Course Length:** *(How many actual contact hours in class? Note: Credit courses must contain a minimum of fifteen 50-minute contact hours for each semester unit of credit, and outside of class work by students is required.)*

  Participants are involved in a minimum of 24 contact hours through this program.

- **Proposed Date(s):** July 7 (evening), 8, 9 and November 5, 2010

- **Location:** *(Indicate if you are proposing this course to be scheduled and offered in our facilities, or if this course is to be held at an off-campus location, such as a school, district or county office, company, etc.)*

  This course is held at the Administrative Office of the Courts of California in San Francisco

- **Support Needs:** *(Please indicate any special services you will need, such as audio-visual equipment, photocopying, room set-up, etc.)*

  none
• **Comments:** (Please add any other relevant information, such as whether or not the course has been taught elsewhere successfully, why the course is needed in our area, marketing suggestions, etc.)

This course is only available for teachers who have already attended a regular institute, and wish to become leaders within the greater project.

*When completed, please return this form, along with an up-to-date resume (with teaching references) to: Trish Henlon, Office of Extended Studies, Cal State San Marcos, 333 S. Twin Oaks Valley Rd., San Marcos, CA 92096; FAX: (760)750-3138; E-mail: thenlon@csusm.edu*
No concerns Virginia. Thanks for sharing it.

On 11/15/10 3:23 PM, "Virginia Mann" <vmann@csusm.edu> wrote:

Hello Peter,

The College of Education has proposed the attached course through Extended Learning. Please let me know if History has any comments or concerns regarding this course.

Thank you,
Virginia

Virginia Peters Mann
Curriculum Specialist
Academic Programs
UC San Marcos
		(760) 750-8887
Hi Virginia,

Political Science supports the creation and offering of EDUC 1090_EX as proposed.

Thanks for running this course by us!

Scott

On 11/15/10 3:24 PM, "Virginia Mann" <vmann@csusm.edu> wrote:

Hello Scott,

The College of Education has proposed the attached course through Extended Learning. Please let me know if Political Science has any comments or concerns regarding this course.

Thank you,
Virginia

Virginia Peters Mann
Curriculum Specialist
Academic Programs
CSU San Marcos
Tel: (760) 750-8887