

ORIGINATOR'S SECTION:

1. College: CHABSS CoBA
 CoEHHS CSM

Desired Term and Year of Implementation (e.g., Fall 2008):
 Fall 2015

2. Course is to be considered for G.E.? (If yes, also fill out appropriate GE form*) Yes No

3. Course will be a variable-topics (generic) course? Yes No
 ("generic" is a placeholder for topics)

4. Course abbreviation and Number:* ENVS 390

5. Title: (Titles using jargon, slang, copyrighted names, trade names, or any non-essential punctuation may not be used.)
 SPECIAL TOPICS in Environmental Studies

6. Abbreviated Title for PeopleSoft:
 (no more than 25 characters, including spaces)
 ENVS SPECIAL TOPICS

7. Number of Units: 3

8. Catalog Description: (Not to exceed 80 words; language should conform to catalog copy. Please consult the catalog for models of style and format; include all necessary information regarding consent for enrollment, pre- and/or corequisites, repeated enrollment, crosslisting, as detailed below. Such information does not count toward the 80-word limit.)

 Selected topics in Environmental Studies. May be repeated for credit as topics change for a total of nine (9) units. Students should check the Class Schedule for a listing of actual topics.

9. Why is this course being proposed?

 This is a new major. This course was not included in the original P or P-2 form.

10. Mode of Instruction*
 For definitions of the Course Classification Numbers:
http://www.csusm.edu/academic_programs/curriculum/schedu
http://catalog.csusm.edu/DOCUMENTS/Curricular_Forms_Tabl
[Instructional%20Mode%20Conventions.pdf](http://catalog.csusm.edu/DOCUMENTS/Curricular_Forms_Tabl)

Type of Instruction	Number of Credit Units	Instructional Mode (Course Classification Number)
Lecture	3	C2
Activity		
Lab		

11. Grading Method:*
 Normal (N) (Allows Letter Grade +/-, and Credit/No Credit)
 Normal Plus Report-in-Progress (NP) (Allows Letter Grade +/-, Credit/No Credit, and Report-in-Progress)
 Credit/No Credit Only (C)
 Credit/No Credit or Report-in-Progress Only (CP)

12. If the (NP) or (CP) grading system was selected, please explain the need for this grade option.

13. Course Requires Consent for Enrollment? Yes No

 Faculty Credential Analyst Dean Program/Department - Director/Chair

14. Course Can be Taken for Credit More than Once? Yes No
 If yes, how many times? 3 (including first offering for maximum of 9 units)

15. Is Course Crosslisted: Yes No

 If yes, indicate which course _____ and check "yes" in item #22 below.

16. Prerequisite(s): Yes No ENVS 100

17. Corequisite(s): Yes No

18. Documentation attached:
 Syllabus Detailed Course Outline

* If Originator is uncertain of this entry, please consult with Program/Department Director/Chair

19. If this course has been offered as a topic, please enter topic abbreviation, number, and suffix:*

20. How often will this course be offered once established?* every semester

PROGRAM DIRECTOR/CHAIR - COLLEGE CURRICULUM COMMITTEE SECTION:
(Mandatory information – all items in this section must be completed.)

21. Does this course fulfill a requirement for any major (i.e., core course or elective for a major, majors in other departments, minors in other departments)? Yes No

If yes, please specify:
 ENV5 curriculum includes six units of additional major electives. This course provides students with opportunities for directed study and mentorship with ENV5 faculty.

22. Does this course impact other discipline(s)? *(If there is any uncertainty as to whether a particular discipline is affected, check "yes" and obtain signature.)* Yes No

If yes, obtain signature(s). Any objections should be stated in writing and attached to this form.

Discipline _____	Signature _____	Date _____	_____Support	_____Oppose
Discipline _____	Signature _____	Date _____	_____Support	_____Oppose

SIGNATURES : (COLLEGE LEVEL) :

1. Originator (please print or type name) PT STA 2/17/15 Date

2. Program Director/Chair PT STA 2/17/15 Date

3. College Curriculum Committee Recurator 10/5/15 Date

4. College Dean (or Designee) see email 10/7/15 Date

(UNIVERSITY LEVEL)

5. UCC Committee Chair _____ Date

6. Vice President for Academic Affairs (or Designee) _____ Date

7. President (or Designee) _____ Date



* If Originator is uncertain of this entry, please consult with Program/Department Director/Chair.

Thanks, Martha

Requested changes:

ENVS 390:

- *Box 5: add "in Environmental Studies" to title? YES*
- *Box 10: remove 36? Just C2 YES*
- *Box 18: uncheck "Detailed course outline" YES*

ENVS 495:

Box #5 can we change to state: "Internship in Environmental Studies" so that the abbreviated title has a better fit? YES

- *Box 10: S-36? YES*
- *Because box 16 indicates ENVS 100 as a prereq, should that also be indicated in catalog description? YES*
- *Box 18: uncheck "Detailed course outline" see attached*

ENVS 498

Box #5 can we change to state: "INDEPENDENT STUDY IN ENVIRONMENTAL STUDIES" so that the abbreviated title has a better fit?

- *Box 10: S-36?*
 - **Box #14 we wanted to ask if that should instead state "up to 6 units" (rather than 6 times) YES (please also see attached as my original did not say that.)**
 - *Because box 16 indicates ENVS 100 as a prereq, should that also be indicated in catalog description? YES*
- Box 18 uncheck detailed course outline*

Since you've indicated that these courses could count towards the ENVS major, please provide a hardcopy of the catalog page of the program/major requirements and add the new courses by hand (showing exactly where you want them to appear).

Cc: Rebecca Lush

Subject: Re: ENV5 Special Topics placeholder

Hi Martha, and Rebecca,

I had started a response to Rebecca and then this came so am just sending this to both of you.

My apologies for my errors. I thought I had asked Scott to look over these when I turned them in and let me know if there were errors as this was my first time doing some of these.

Please note my answers in BLUE below. Please note I did turn in description for ENV5 495. Do not know how it got separated. (Also I am pretty sure regarding ENV5 390 Special Topics and ENV5 498, I was told to add the 36 by someone who knows much more about this than I.) But delete them, no worries.

Also please see the original version of ENV5 498. (I did leave off the ENV5 100 prerequisite which DOES need to be added.)

Thanks again and my apologies for these mistakes.

Pamela

PS I am in the process of correcting catalog copy should I just make these changes here or should I scan and handwrite a copy and send to you electronically? Thanks!

Pamela Stricker, Ph.D.
Professor, Political Science and Global Studies
Program Director and Founding Faculty, Environmental Studies
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333 S. Twin Oaks Valley Road
San Marcos, CA 92096
striker@csusm.edu

From: Martha Stoddard-Holmes

Sent: Wednesday, September 23, 2015 10:56 PM

To: Pamela Stricker

Cc: Rebecca Lush

Subject: Re: ENV5 Special Topics placeholder

Hi Pamela,

Your email was very helpful. I'm so sorry for the delay. CAPC reviewed these in March 2015, and approved all three pending your permission to make minor changes. What I suggest is that you look at the list (which now includes the ones CAPC added in their current review) and decide if you will give us permission to make these changes for you. I believe there is also one added item that will facilitate adding it to the catalog copy in a timely way. We may need your help with that.

Then, we will add the changes to the forms and send them on to Academic Programs with a plea to get them to UCC as quickly as possible.

Again, I am very sorry for the delay. The errors were not under my control, but I am doing my best to correct them now with the help of CAPC and Academic Programs.

Angela Baggett

From: Aníbal Yáñez-Chávez
Sent: Sunday, October 04, 2015 7:15 PM
To: Martha Stoddard-Holmes; Rebecca Lush
Cc: Angela Baggett
Subject: Re: ENVS Special Topics placeholder

Yes, makes sense.

From: Martha Stoddard-Holmes <mstoddar@csusm.edu>
Date: Sunday, October 4, 2015 at 2:47 PM
To: Rebecca Lush <rlush@csusm.edu>
Cc: Angela Baggett <abaggett@csusm.edu>, AYANEZ <Avanez@csusm.edu>
Subject: Re: ENVS Special Topics placeholder

Correct. Sorry if it was confusing--it was to Angie and me also! Did not want to confuse all of CAPC.

Sent using OWA for iPhone

From: Rebecca Lush
Sent: Sunday, October 4, 2015 12:15:20 PM
To: Martha Stoddard-Holmes
Cc: Angela Baggett; Aníbal Yáñez-Chávez
Subject: Re: ENVS Special Topics placeholder

Looking at the below messages it looks to me that ENVS is set and Anibal and I can sign tomorrow--I'm assuming they are doing the catalog reconciliation to add necessary classes to the course matrix per Martha's message. The only hiccup I can think of is that since the C-2s and Cs etc, haven't passed Senate the catalog folks won't in put changes that rest on pending curriculum review. Make sense?

Thanks for additional clarification so I know that ENVS is all set for when their materials go to UCC.

best,
Rebecca

Rebecca M. Lush, Ph.D.
Associate Professor
Literature and Writing Studies
Film Studies Coordinator
Faculty Director of the Cougar Chronicle
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333 S. Twin Oaks Valley Road
San Marcos, CA 92096
760-750-8004

From: Martha Stoddard-Holmes
Sent: Thursday, September 24, 2015 3:33 PM
To: Pamela Stricker
Cc: Rebecca Lush; Angela Baggett
Subject: Re: ENVS Special Topics placeholder

Thanks so much for this additional documentation and context, Pamela!

The course description is helpful, but I think unless there is a "detailed course outline" we should probably just leave that box unchecked.

I'm glad you asked about the catalog review process in relation to this. My take is that the program director's catalog review process probably can handle this; at least one aspect of timing is fortunate in this case! Rebecca, as Program Director, Pamela received the catalog copy for review and correction, and one of the messages Academic Programs provided to chairs is that "courses may be added to a specified list/menu of electives if their most recent C or C-2 form specified that the intent of creating/changing the course was to have it used in this manner; if courses are so identified on the returned program copy, Academic Programs will check the C/C-2 forms for such courses to verify this information."

I think this will work, but it's possible that Academic Programs may ask us to do it a little differently. In any case, we have lots of time before catalog copy is finalized and before, students register for Spring, so we should be able to sort it out.

Re: the "36," I'm just passing on last year's CAPC's notes; I am still learning about this aspect of coding, and confident that Virginia Mann will ask us if more is needed.

Rebecca, does this make sense to you? If so, Angie and I will get the packet of C forms finished and ready for you to sign off on.

Thanks, everyone--
Martha

Martha Stoddard Holmes, Ph.D.
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From: Pamela Stricker
Sent: Thursday, September 24, 2015 11:27 AM
To: Martha Stoddard-Holmes

Dear Sign.

Virginia Mann

From: Martha Stoddard-Holmes
Sent: Wednesday, October 07, 2015 1:27 PM
To: Virginia Mann
Subject: Re: ENVS 390 Dean Sign..

So sorry! I support the course proposal for ENvS 390.
Martha

Martha Stoddard Holmes, Ph.D.
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From: Virginia Mann
Sent: Wednesday, October 7, 2015 12:52:16 PM
To: Martha Stoddard-Holmes
Subject: ENVS 390 Dean Sign..

Hi Martha - ENVS 390 doesn't have your signature on the Dean line (see attached). Would you please reply with your support for ENVS 390 and I can append to the form. Thanks!

Virginia Peters Mann
Curriculum Specialist
Academic Programs
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(760) 750-8887

