

Subject: FW: UCC's review of ENVS 495 and 498
Attachments: EDLS 645.Syllabus.pdf

From: Suzanne Moineau
Sent: Thursday, October 22, 2015 7:34 PM
To: Pamela Stricker <stricker@csusm.edu>
Cc: Virginia Mann <vmann@csusm.edu>; Regina Eisenbach <regina@csusm.edu>
Subject: Re: UCC's review of ENVS 495 and 498

Hi Pamela,

Much thanks for your speedy reply. A few points of clarification below in Green

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Hi Suzanne (Regina and Virginia),
I am glad ENVS 390 has been approved. I have put my responses in blue for your convenience.

Please clarify exactly what it is that you want for ENVS 495.

These classes are standard courses in most majors in CHABSS. They were somehow left off the P and P2 forms. (I helped with the P form years ago but I did not turn in the P form (that was Bob Brown) and I signed off for SS for the P2 form (Michael McDuffie oversaw that form). I took over as ENVS Program Director last fall. Shortly thereafter, I noticed this (in response in part to students coming to me wanting to do an internship) and turned these forms in last fall. I used Political Science (which is my home department) and GBST (in which I teach courses as well) as the models for these courses.

Thanks so much for your hard work and time on this committee!
Please let me know how I can clarify ENVS 495!

Cordially,
Pamela

1. ENVS 495:
 1. It is suggested that the course description take out "program of study" and begin with: Research or work in connection with an organization concerned with environmental issues. If you agree, please confirm. **Yes, that's fine.**
-Thank you
 2. Box # 13 indicates that consent is required from two individuals (faculty and program director). Please clarify if you are requiring both to consent. **Yes, at this point in our program development, we do want both signatures. Thank you**

Please clarify your response to question # 21 as UCC does not understand the language - ENVS curriculum includes six units of additional major electives. This course provides students with opportunities for real world experiences in various career sectors within Environmental Studies. (ENVS is a BA degree with curricula from social and behavioral sciences, arts and humanities and life and physical sciences. It has a number of requirements that are preparation for the major (lower division which usually fulfill LDGE) as well as requirements across the three areas as well as six additional units of electives within the major, which can be fulfilled in a variety of ways. Internships is one of the opportunities the ENVS program would like students to have to obtain real world work or research experience, particularly in a career setting the student would like to pursue in the future.)

My apologies for the confusion. Box # 21 had language from the "topics" course. I think it was a cut and paste. As this is an internship proposal, it did not make sense to the committee to have the explanation related to "topics courses". I think your clarification above makes sense and can be substituted in. As I understand it, you would like the option of Internships to assist students to obtain real world work or research experience and this proposal is to create that opportunity.

3. Please answer # 22 – No.
4. A course outline is required that includes more information. Please see the tips online for a course outline at: http://www.csusm.edu/academic_programs/catalogcurricula/curriculum_forms.html. As well, please note that unless the course is coded in a way that the units represent different workloads (that would be done by the mode of instruction), there cannot be different hours required. Please clarify/change. I imagine you are looking for Learning Objectives. We do not yet have learning objectives. Our program just launched last fall. We are currently working on the learning objectives for the major as our assessment project for this academic year. Please let me know what exactly you want. I cannot provide a reading list as it would likely be tailored to the student's internship project. I would appreciate some guidance here beyond just looking at the UCC webpage. I did actually draw this from my PSCI colleague, Cynthia Metoyer's internship course description. This is not a traditional course but an internship program where a TT faculty supervises an internship or more likely series of internships. In PSCI, this is a 3-unit course for a faculty member. I was using that model. Does that help?

Course objectives would be helpful to understand what the students should learn coming out of the internship. Your position on the reading list makes sense and I will convey this to the committee. I am attaching an example from my master's program, in the event it may be helpful (no intent to promote my program, it was just the one at my finger tips).

3. ENVS: 498:

1. UCC recommends changing the catalog description to begin with "special project" and remove "individual study" as this is implied in the title. If you agree, please confirm. I would prefer it state independent study or special project. - Thank you.
2. Box #13 indicates consent is required from both the faculty and the program director. Please clarify if that is what is intended. Yes, at this point in our program development, we do want both signatures. - Thank you.

From my reading of this, I think we are settled on all aspects with the exception of the course learning outcomes for the Internship. This is something that UCC does typically see/ask for. Do you think with the example, you can provide a few specific outcomes at this time?

Best,
Sue

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