

| ORIGINATOR'S SECTION: | | | | | | | | | | | | | | |
|--|--|---|---------------------|------------------------|---|---------|--|--|----------|---|-----|-----|--|--|
| 1. College: <input checked="" type="checkbox"/> CHABSS <input type="checkbox"/> CoBA <input type="checkbox"/> CoEHHS <input type="checkbox"/> CSM | Desired Term and Year of Implementation (e.g., Fall 2008): Spring 2017 | | | | | | | | | | | | | |
| 2. Course is to be considered for G.E.? (If yes, also fill out appropriate GE form*) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | | | | | | | | | | | | | | |
| 3. Course will be a variable-topics (generic) course? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No ("generic" is a placeholder for topics) | | | | | | | | | | | | | | |
| 4. Course abbreviation and Number:* ETST 495 | | | | | | | | | | | | | | |
| 5. Title: (Titles using jargon, slang, copyrighted names, trade names, or any non-essential punctuation may not be used.) Internship: Fieldwork in Marginalized Racial-Ethnic Communities | | | | | | | | | | | | | | |
| 6. Abbreviated Title for PeopleSoft: (no more than 25 characters, including spaces) ETST Internship | | | | | | | | | | | | | | |
| 7. Number of Units: 3 | | | | | | | | | | | | | | |
| 8. Catalog Description: (Not to exceed 80 words; language should conform to catalog copy. Please consult the catalog for models of style and format; include all necessary information regarding consent for enrollment, pre- and/or corequisites, repeated enrollment, crosslisting, as detailed below. Such information does <u>not</u> count toward the 80-word limit.) Combines academics with work or service in a paid or unpaid internship. <i>Requirements:</i> 90 hours of service in a non-profit or grass roots organization, government or tribal agency, or private enterprise. Placement must involve work with historically marginalized populations, and must be approved by program director or department chair. | | | | | | | | | | | | | | |
| 9. Why is this course being proposed? As part of the proposed Ethnic Studies Major | | | | | | | | | | | | | | |
| 10. Mode of Instruction* For definitions of the Course Classification Numbers: http://www.csusm.edu/academic_programs/curriculum/schedule/catalogue/curricular/DOCUMENTS/Curricular_Forms_Table/Instructional%20Mode%20Conventions.pdf | | | | | | | | | | | | | | |
| | | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Type of Instruction</th> <th style="text-align: center;">Number of Credit Units</th> <th style="text-align: center;">Instructional Mode (Course Classification Number)</th> </tr> </thead> <tbody> <tr> <td>Lecture</td> <td></td> <td></td> </tr> <tr> <td>Activity</td> <td style="text-align: center;">3</td> <td style="text-align: center;">S36</td> </tr> <tr> <td>Lab</td> <td></td> <td></td> </tr> </tbody> </table> | Type of Instruction | Number of Credit Units | Instructional Mode (Course Classification Number) | Lecture | | | Activity | 3 | S36 | Lab | | |
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| Lecture | | | | | | | | | | | | | | |
| Activity | 3 | S36 | | | | | | | | | | | | |
| Lab | | | | | | | | | | | | | | |
| 11. Grading Method:* <input checked="" type="checkbox"/> Normal (N) (Allows Letter Grade +/-, and Credit/No Credit) <input type="checkbox"/> Normal Plus Report-in-Progress (NP) (Allows Letter Grade +/-, Credit/No Credit, and Report-in-Progress) <input type="checkbox"/> Credit/No Credit Only (C) <input type="checkbox"/> Credit/No Credit or Report-in-Progress Only (CP) | | | | | | | | | | | | | | |
| 12. If the (NP) or (CP) grading system was selected, please explain the need for this grade option. | | | | | | | | | | | | | | |
| 13. Course Requires Consent for Enrollment? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Faculty <input type="checkbox"/> Credential Analyst <input type="checkbox"/> Dean <input checked="" type="checkbox"/> Program/Department - Director/Chair | | | | | | | | | | | | | | |
| 14. Course Can be Taken for Credit More than Once? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, how many times? (including first offering) | | | | | | | | | | | | | | |
| 15. Is Course Crosslisted: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, indicate which course and check "yes" in item #22 below. | | | | | | | | | | | | | | |
| 16. Prerequisite(s): <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | | | | | | | | | | | | | | |
| 17. Corequisite(s): <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | | | | | | | | | | | | | | |
| 18. Documentation attached: <input type="checkbox"/> Syllabus <input checked="" type="checkbox"/> Detailed Course Outline | | | | | | | | | | | | | | |

* If Originator is uncertain of this entry, please consult with Program/Department Director/Chair

19. If this course has been offered as a topic, please enter topic abbreviation, number, and suffix:*

20. How often will this course be offered once established?* Spring Semester

PROGRAM DIRECTOR/CHAIR - COLLEGE CURRICULUM COMMITTEE SECTION:

(Mandatory information – all items in this section must be completed.)

21. Does this course fulfill a requirement for any major (i.e., core course or elective for a major, majors in other departments, minors in other departments)? ☒ Yes ☐ No

If yes, please specify:

Fulfills requirement for the proposed Ethnic Studies Major.

22. Does this course impact other discipline(s)? (If there is any uncertainty as to whether a particular discipline is affected, check "yes" and obtain signature.) ☐ Yes ☒ No

If yes, obtain signature(s). Any objections should be stated in writing and attached to this form.

Discipline _____ Signature _____ Date _____ Support _____ Oppose _____

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SIGNATURES : (COLLEGE LEVEL) :

Laurette McQuire

2/12/2016

1. Originator (please print or type name)

Date

2. Program Director/Chair

Date

3. College Curriculum Committee

Date

4. College Dean (or Designee)

Date

(UNIVERSITY LEVEL)

5. UCC Committee Chair

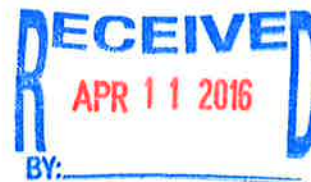
Date

6. Vice President for Academic Affairs (or Designee)

Date

7. President (or Designee)

Date



Internship: Fieldwork in Marginalized Racial-Ethnic Communities ETST495

Instructor:

Email:

Office:

Office hours:

Class Meeting:

Room:

COURSE OVERVIEW:

The purpose of an internship is to enable Ethnic Studies Majors to gain valuable work/ service experience within a historically marginalized community. This course offers students an opportunity to meld academics with work or service settings. This experience is designed to complement the course work taken so that your ethnic studies education experience is enhanced. Requires students be placed in an organization that serves historically marginalized populations. Requires 90 hours of service in a non-profit, government or tribal agency, grassroots organization, or private enterprise. Internships may be paid or unpaid.

In order to successfully complete the objectives of the internship and gain the most from it, the following guidelines have been established:

- The minimum number of on-the job hours for successful completion of the internship is 90 hours.
- The internship may be paid or unpaid.

STUDENT LEARNING OBJECTIVES:

The Internship will offer the student the opportunity to:

- Develop the ability to analyze and propose solutions to problems faced in the field.
- Develop a greater understanding about career options while more clearly defining personal career goals.
- Develop and refine oral and written communication skills.
- Make connections between concepts learned in the classroom and real world experiences.

COURSE REQUIREMENTS:

Each student must:

Register for ETST495

- Work at least 90 hours over the course of the internship
- Complete a final report
- Have your supervisor mail a performance evaluation to your faculty advisor.
- Communicate with your faculty advisor during your internship via email
- Have an exit interview with your faculty advisor
- Have employer complete the online survey

THE FINAL REPORT:

The Final Report is due on the date listed on the important calendar page of this

website. Turn the report in to your faculty advisor. A penalty of 10% per day will be imposed on any assignments turned in late. The final report shall consist of three (3) sections which are explained and outlined on the following pages:

- Description
- Job Description
- Personal assessment of your performance

COUGAR COURSES:

The Moodle system will be vital for communication and updates over the course of the semester. This is where you will find assignment instructions, grades, due dates, exam dates, changes in the syllabus, etc. It is highly recommended that you check Moodle daily for new postings and the most current course information.

STUDENTS WITH SPECIAL NEEDS:

If for any reason (temporary or permanent, learning or physical disability, etc.) you feel this course will present difficulties for you, or that you will need some type of accommodation(s) in order to participate fully in this course, please feel free to discuss your concerns in private with me. Additionally, it is recommended that you contact Student Disability Services. The Office of Disabled Student Services (DSS) is located within Craven Hall in Suite 4300. The DSS staff is available for both walk-in and scheduled appointments Monday through Friday from 8:00 a.m. to 5:00 p.m. Individuals wishing to call DSS can do so by dialing (760) 750-4905 or (760) 750-4909 (TTY). Email inquiries can be sent to dss@csusm.edu.

ACADMIC INTERGRITY:

Academic misconduct is defined as, "any act that does or could improperly distort student grades or other academic records". Actions and/or behavior of these, or other, types will not be tolerated in this course. Make sure that your work is original. Plagiarism comes from a Latin word that means to "kidnap" (wadsworth.com). If you use someone else's work without proper citation you are "kidnapping" their ideas and hard work. If you are "suspected" of any form of academic misconduct, you will bear the burden of proof. You must be able to present rough drafts or related materials and discuss the topic intelligently.

- Do not turn in the same paper for two different classes.
- I take a zero-tolerance position towards academic misconduct, plagiarism and cheating. A first time offense will result in an immediate "F."
- Per academic senate resolution and Executive Order 1098 all cases of alleged academic honesty need to be referred to the Dean of Students Office (<http://www.csusm.edu/dos/factres/reportdishonesty.html>)

UNIVERSITY WRITING REQUIREMENT:

All CSU undergraduate students must demonstrate competency in writing skills as a requirement for graduation. The All-University Writing Requirement mandates that every undergraduate course at the University must have a writing component; which can be achieved in a variety of ways.

For more information:

<http://www.csusm.edu/policies/active/documents/all%20university%20writing%20requirement.html>).

In this course the requirement will be met through exams, writing assignments, and reading notes.

CREDIT HOUR POLICY:

As per the University Credit Hour Policy:

- Students are expected to spend a minimum of two hours outside of the classroom each week for each unit of credit engaged in learning. For this course a typical student should expect to spend at least two hours per week of concentrated attention on course-related work including, but not limited to, reading, reviewing, organizing notes, studying and completing assignments.