

Virginia Mann

ETST

4/12/16

Subject: FW: UCC review of the BA in Ethnic Studies

Importance: High

From: Suzanne Moineau

Sent: Tuesday, April 12, 2016 6:40 PM

To: Dreama Moon <dmoon@csusm.edu>; Michelle Holling <mholling@csusm.edu>

Cc: Laurette McGuire <lmcguire@csusm.edu>; Virginia Mann <vmann@csusm.edu>; Regina Eisenbach <regina@csusm.edu>; Deborah Kristan <dkristan@csusm.edu>; Adrienne Durso <adurso@csusm.edu>

Subject: Re: UCC review of the BA in Ethnic Studies

Importance: High

Evening Dreama,

Nice to hear from you, and thank you for your speedy reply. My responses are below in teal.

From: Dreama Moon <dmoon@csusm.edu>

Date: Tuesday, April 12, 2016 5:25 PM

To: IITS Administrator <smoineau@csusm.edu>, Michelle Holling <mholling@csusm.edu>

Cc: Laurette McGuire <lmcguire@csusm.edu>, Virginia Mann <vmann@csusm.edu>, Regina Eisenbach <regina@csusm.edu>, Deborah Kristan <dkristan@csusm.edu>, Adrienne Durso <adurso@csusm.edu>

Subject: RE: UCC review of the BA in Ethnic Studies

Hi Suzanne, thanks so much for taking time to review the ETST P form. As ETST co-coordinator, I provide responses to issues posed below and insert a couple of questions that I hope you can clarify. See my comments/questions below in purple. Please let us know if any issues remain.

Best,
Dreama

Dreama G. Moon, Ph.D.
Professor & Ethnic Studies Co-Cordinator

From: Suzanne Moineau

Sent: Monday, April 11, 2016 8:45 PM

To: Michelle Holling <mholling@csusm.edu>

Cc: Dreama Moon <dmoon@csusm.edu>; Laurette McGuire <lmcguire@csusm.edu>; Virginia Mann <vmann@csusm.edu>; Regina Eisenbach <regina@csusm.edu>; Deborah Kristan <dkristan@csusm.edu>; Adrienne Durso <adurso@csusm.edu>

Subject: Re: UCC review of the BA in Ethnic Studies

Importance: High

Hello Michelle,

UCC was able to revisit the ETST P form and course proposals at our meeting today. There remain some outstanding items that I will cover below in green.

1. 2f – As UCC understands it, a unit of primary responsibility must be indicated on the P form. Can you please determine which unit will take primary responsibility for this proposal.

Following consultation with the Dean's Office in CHABSS, we were informed that the CHABSS is the "unit responsible for ETST." It follows a similar path as other recently created programs in the College. Should UCC desire additional information, they are welcome to contact the Dean's Office.

Is there a program director who will oversee the ETST major? Who is the faculty member that students should go to when they have questions about the major, and where is that person located?

As the form indicates, we currently operate with co-coordinators with Michelle Holling SBSB 2136 currently designated as the contact person and in the fall, Laurette McGuire SBSB 2225 will assume that role on behalf of ETST. The contact person has served as primary advisor to ETST minors and until we are able to hire a Program Director (see projected budget), we will continue with this process. Is this clear enough or what other information do you require?

Just to be sure we understand, this proposal would move forward with the notation that Laurette McGuire (SBSB 2225) will assume the role of designee of ETST upon implementation of the program, given that it will be sometime in the future. The unit is CHABSS, otherwise unspecified? I will defer to Regina from here as to whether or not this is sufficient for the CO.

2. There remains 28-30 units of free electives. It was noted that there are 19-21 free upper division units, limiting the focus on the discipline of study within the junior/senior year. UCC recommends consideration of adding to the major (e.g. adding additional lower or upper division coursework, adding an additional course to each theme, adding additional courses to the core).

We clarified language requiring "minimum of 6 units" rather than "two courses" as number of units vary.

UCC remains concerned about a major with 28-30 free electives. The UCC is recommending to either: 1) provide a sound pedagogical reason why there is a full year's worth of free electives in the major; 2) add one 3-unit course to each theme, increasing the required units for the major by 9; or 3) require more courses in the core curriculum. The concern is for ensuring rigor in the major and keeping in line with other majors on our campus. While UCC understands that ETST majors on other campuses may have fewer units, this is not consistent with majors at CSUSM.

We think it advisable to add 3 units to each of the three themes bringing our major total to 47 units (your #2). I am unclear about your concern about electives as this is a common process used by interdisciplinary programs, i.e., Global Studies. For example, Global Studies offers three courses of its own, GBST 100, 300 and 400. Similar to ETST, they provide a list of elective courses that their majors choose from to complete the remaining units. See <http://www.csusm.edu/2cadvising/majorminor/worksheets/glob/14-16gbstmajor.pdf>. I am unclear on what your additional concerns are in this areas – can you please clarify?

Thank you for linking the GBST's major curriculum advising worksheet. It is a helpful reference that I hope will make the point more clearly. In calculating the required units for the major in GBST, there are between 48-57 units of required curriculum towards the major. Adding the 51 units of required GE brings the degree to 99-108 units, leaving 12-21 units of free electives. The ETST major is being proposed with 39-41 units of major curriculum. Adding the 51 units of GE brings the degree to 90-92 units, leaving 28-30 units of free electives. This is a significant difference (7-18 units differ between the major requirements/free electives). UCC notes that this reflects an ETST major with less depth and breadth of study than other discipline majors at CSUSM.

If you add 3 units to each of the three themes, as you indicated, this would bring the major up to 48-50 units, leaving 19-21 units of free electives. This provides the students with greater coverage within the major discipline and is more inline with other majors across the university.

This change requires that you specify this in the P form to include the requirement for three courses within each theme, along with any/all corresponding changes in unit designations/totals.

13. Curriculum Map – there is no 'reinforce' for a number of the PSLOs. There is a jump from "I" to "M".

Melissa Sminitt constructed the curriculum map for ETST. As the assessment specialist, we assume that her information is correct.

The PSLOs should be reinforced before they can be expected to be mastered. It appears to the UCC that the reinforcement "R" is occurring within the curriculum for the themes. Can you please make note in Appendix B of the P form that PSLOs 3-5 are reinforced "R" within the thematic courses so that this is clear.

We will make note of this as you suggest.

Thank you. We will look for this in the final version of the P form in Appendix B. I just went back to one of the earlier submission and did see a reference in section 4b (http://www.csusm.edu/academic_programs/catalogcurricula/DOCUMENTS/2015-16_CURRICULUM/CHABSS/Ethnic_Studies_BA.pdf) to a more comprehensive version of your map. You can make the simple notation I indicated, or include this original map with revised PSLOs.

The following additional questions/comments came up on the individual courses:

1. ETST 301: In removing the prerequisite of 101, this would allow students to take 301 before 101. The P form indicates that 101 is a prerequisite to 301, and this appears appropriate. If 301 remains proposed as a GE, UCC notes that you should consider making 101 a prerequisite for majors, which would require a manual process.

We appreciate UCC's recommendation about making ETST 101 a prerequisite for ETST 301. However, in researching standard practice in the College and speaking to then-Associate Dean Greenwood, we were advised not to do so as it increases our pool of potential students.

UCC understands the desire to remove ETST 101 as a prerequisite to ETST 301 for GE students, but questions this for majors. Your P form indicates that ETST 101 'is' a prerequisite to ETST 301. If the prerequisite is removed, it means that ETST majors can take ETST 301 prior to taking ETST 101. It is recommended that you remove the prerequisite of ETST 101 for ETST 301 for those taking it as GE, but maintain the prerequisite for majors. This will achieve the increased pool, but maintain the integrity of the major by requiring 101 prior to 301.

We will follow your suggestion here.

Thank you. The clarification in the Catalog Copy that ETST 101 is a prerequisite for ETST 301 is **already there**. It was removed, however, from the C form. It is important to note that there will need to be a manual process for ETST majors for 301. So that you do not lose GE students, it was recommended that the course not be coded for the prerequisite otherwise it might deter GE students. To enforce the 101 prerequisite for 301 for majors, however, you will need to do a manual process. If this process is unfamiliar to you, let me know and I can direct you to the appropriate contact person. There is otherwise no further action required for this item.

4. ETST 499- Please submit revised SLOs

ETST 499 is an Independent Study. We did not submit a syllabus with the C form which was approved by CAPC.

UCC requires SLOs for Independent Study courses. They can be general and need only capture the unifying outcomes that you expect students to acquire via an Independent Study, but we require this information for our review.

We will provide those to you by Thursday morning.

Thank you – we look forward to seeing the SLOs this week.

Thank you all for your assistance with the review of the ETST proposal, and for your attention to UCC's requests. I will make one final plea to double and triple check the Catalog Copy within the P form to ensure that all final edits are incorporated. UCC's meeting time butts up against the deadline for submissions to EC for placement on the Senate agenda. We need the Catalog Copy to be as current as possible for the first reading. Your assistance is greatly appreciated. I should note that it looks great now, but with the change in units required for the themes, this will change several numbers and I want to ensure accuracy of all elements.

Thank you again, and congrats on this final stretch!

Best,
Sue

I would like to ask for responses/revisions by Thursday evening, if at all possible, so that the committee has time to review prior to our meeting on Monday. If you have any questions over this feedback, please do not hesitate to reach out to me. Should there be a need for further discussion with UCC, we welcome you to visit the committee during our meeting on Monday. I do hope that in reviewing your responses this week, that this will not be necessary and we can move on to final approval. I look forward to hearing back from you.

Regards,

Suzanne Moineau, Ph.D., CCC/SLP