

Virginia Mann

PSYC 495

Subject: FW: UCC's review of PSYC 495

From: Miriam Schustack <mschusta@csusm.edu>

Date: Thursday, March 10, 2016 4:31 PM

To: IITS Administrator <smoineau@csusm.edu>

Subject: RE: UCC's review of PSYC 495

Your interpretation makes sense. I was under the impression that the guideline of 3 hours/week/unit was a minimum rather than a maximum. But, working backwards from this being a 3-unit course that requires 6 hours per week at the field site and meets on campus for 2 hours per week, then the additional hour each week is accounted for by the other work the students do (reading and writing and preparing the final presentation).

I hope this helps.

--Miriam

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Miriam W. Schustack, Ph.D.  
Professor of Psychology and  
Chair, Department of Psychology

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**From:** Suzanne Moineau

**Sent:** Wednesday, March 09, 2016 7:07 PM

**To:** Miriam Schustack

**Cc:** Virginia Mann; Regina Eisenbach

**Subject:** Re: UCC's review of PSYC 495

Hi Miriam,

Much thanks for the clarification. I just want to ensure that I understand and hope you can assist with a bit more detail. It appears that you are moving this from a supervision course (S36) to a seminar (C5). From Elisa's syllabus, there is a 6 hour/week required off-site placement. This would equate to the required outside work for a 3 unit C5 course. There are additional assignments, however. Is this why the class only meets for 1:50 minutes/week, to allow the final hour for the additional assignments?

I just want to ensure that C5 is the appropriate mode for this course, and that the appropriate unit load is actually 3 units. As we typically do not see these off-site field experience courses come in as C5, I want to ensure I understand so that I may effectively explain this when it comes back to UCC.

Thank you,  
sue

Suzanne Moineau, Ph.D., CCC/SLP  
Associate Professor

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**From:** Miriam Schustack <[mschusta@csusm.edu](mailto:mschusta@csusm.edu)>

**Date:** Tuesday, March 8, 2016 8:25 PM

**To:** IITS Administrator <[smoineau@csusm.edu](mailto:smoineau@csusm.edu)>

**Cc:** Virginia Mann <[vmann@csusm.edu](mailto:vmann@csusm.edu)>, Regina Eisenbach <[regina@csusm.edu](mailto:regina@csusm.edu)>

**Subject:** RE: UCC's review of PSYC 495

Attached is a Spring 2016 syllabus (Grant-Vallone), which does not characterize the course as a supervision course. But, now that you raise the issue, it is clear that the term "supervision" was on the Fall 2015 syllabus (Montross) because that term is in the catalog description, which is quoted in the syllabus. In changing the mode of instruction, we should also change the wording in the catalog description.

The current catalog description reads:

**PSYC 495 (3)**

**Field Experience in Psychological Settings**

Supervised field experience in on- and off-campus settings which provide psychological services, such as medical settings, mental health clinics, schools, and industry. Students will spend approximately six hours per week in a field placement for observation and participation, attend weekly class meetings, read related material, and prepare written reports. Application forms must be completed prior to enrollment. *May be repeated, but no more than three (3) units of credit may be applied toward the major. Enrollment Requirement: Nine (9) units of upper-division psychology courses. Enrollment restricted to students who have obtained consent of instructor. Specific sections of this course may carry additional prerequisites.*

That should be modified (changes highlighted) to:

**PSYC 495 (3)**

**Field Experience in Psychological Settings**

Field experience in on- and off-campus settings which provide psychological services, such as medical settings, mental health clinics, schools, and industry. Students will spend approximately six hours per week in an approved field placement for observation and participation, attend weekly class meetings, read related material, and prepare written reports. Application forms must be completed prior to enrollment. *May be repeated, but no more than three (3) units of credit may be applied toward the major. Enrollment Requirement: Nine (9) units of upper-division psychology courses. Enrollment restricted to students who have obtained consent of instructor. Specific sections of this course may carry additional prerequisites.*

Can we make these two editorial changes through the curriculum reconciliation process, or should the C-2 form be revised with a change in catalog description, and go back for college approval?

--Miriam

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Miriam W. Schustack, Ph.D.

From: Suzanne Moineau
Sent: Monday, February 29, 2016 9:07 PM
To: Miriam Schustack
Cc: Virginia Mann; Regina Eisenbach
Subject: UCC's review of PSYC 495

Hi Miriam,

I hope this email finds you well. UCC completed its review of PSYC 495 today. UCC noted that the instructional mode has changed from an S designation to a C designation. The procedure at UCC is to review a syllabus when the mode of instruction changes to consider the changes to the course design/structure. Regina was able to retrieve the syllabus from Fall 2015, but it indicates 'supervision' on that syllabus. UCC requested to review an updated syllabus to reflect the change in mode of instruction.

Much thanks for your assistance.

Best,
Sue