

Virginia Mann

Subject: FW: UCCs review of HD curriculum
Attachments: HD220 Syllabus 3-14-2016.docx; ATT00001.htm; HD 220 C-Form 3-27-16.docx; ATT00002.htm; HD 230 Syllabus 3-18-16.docx; ATT00003.htm; HD 230 C-Form 3-27-16.docx; ATT00004.htm; HD 231 Syllabus 3-26-2016.doc; ATT00005.htm; HD 231 C-Form 2-11-16.docx; ATT00006.htm; HD 351 Syllabus 3-26-16.doc; ATT00007.htm; HD 351 C-Form 2-11-16.docx; ATT00008.htm; 94F6EB47-2834-42F8-9178-F6567D4CBDF1[8].png; ATT00009.htm; B965EE8F-25CE-4C3A-B179-2E91C925F35A[8].png; ATT00010.htm; 4203A5DA-3579-43D6-95FC-DDA632A38521[8].png; ATT00011.htm; B2BAF6E7-9301-4BB5-BE61-0DC041815445[8].png; ATT00012.htm; 8FA95F76-5F8F-498A-9C83-19C662A746CB[8].png; ATT00013.htm

Importance: High

From: Rodney Beaulieu

Sent: Sunday, March 27, 2016 1:10 PM

To: Suzanne Moineau <smoineau@csusm.edu>; Virginia Mann <vmann@csusm.edu>; Regina Eisenbach <regina@csusm.edu>

Cc: Alice Quioco <aquicocho@csusm.edu>; Fernando Soriano <fsoriano@csusm.edu>; Rafael Hernandez <rhernandez@csusm.edu>; Noriko Toyokawa <ntoyokawa@csusm.edu>

Subject: Re: UCCs review of HD curriculum

Importance: High

Hello, Suzanne, Virginia and Regina.

Thanks for the feedback on the four new courses. My responses to each of your requests/suggestions are below in maroon font color. And, please find a replacement C-Form and syllabus for each course attached.

On Mar 9, 2016, at 6:47 PM, Suzanne Moineau <smoineau@csusm.edu> wrote:

Hello Rodney,

I hope this email finds you well. UCC has reviewed your submissions of HD 220, 230, 231 and 351. We have the following comments and requested revisions:

HD 220:

1. UCC recommends that you abbreviate the final sentence of the course description to the following: **Includes hands-on experience with research scenarios, statistical software, electronic databases, and report writing.** This solely requires your consent.
2. UCC is awaiting MATH sign-off as it is an impacted discipline.
3. UCC is concerned about the evaluation methods and the assignments themselves as they appear to be minimal and not reflect the rigor of the course that this is being proposed to replace. UCC recommends consideration of comparing the course evaluation methods and assignments to that of other statistics courses in other disciplines to ensure rigor.

1. Nice suggestion. Agreed.

2. I haven't heard from Math Chair yet.
3. I modified the course, using the California State University (statewide) standards for teaching statistics.

HD 230:

1. The syllabus notes week 16 as an instructional period. Week 16 is during finals week and should not cover new content.
2. There appears to be a midterm but no final. UCC questions how the students will be assessed summatively over the content addressed after the midterm
3. Is the research proposal in the final week equivalent to a final examination or a culminating experience for the course?

1. I modified the syllabus to include a final exam.
2. Final exam has been added.
3. The research proposal has been replaced with a final exam requirement.

HD 231:

1. It is unclear to UCC why a student would take HD 230 vs. 231. This needs to be made clear in the catalog copy and in the C forms/syllabi themselves so it is clear to students. HD 231 appears to be more rigorous than HD 230. UCC recommends consistency.
2. UCC questions the mode of instruction as a C2 given the nature of the course.
3. Again, CSUSM has 15 weeks of classes and then a final week. It appears that the students are engaged in work during finals week and this is inconsistent with the requirements for finals week.

1. HD 230 has been modified, so it is equally rigorous to HD 231. HD 231 will appeal to students who are more interested in applied research in human services, using an action-oriented approach. This course is about preparing students to become skilled at improving human service settings - - from personal practice to organizational and community level practice. For the catalog description (C-form and syllabus), would it be appropriate to say: "*Distinguished from HD 220, emphasis is on research methods for improving personal practice, human services delivery, educational practice, departmental operations, organizational effectiveness, and community wellbeing.*" (Italics is the new wording.)
2. The course has been modified to add more assignments and more explicit assessment guidelines.
3. The course has been modified to not interfere with the final week.

HD 351:

1. UCC recommends removing the word "ethnic" in the first sentence of the catalog description, as well as HD 220 as a prerequisite as it is embedded in the others.
2. Is this course restricted to HD majors? This is unclear but it is mentioned in the C form.
3. UCC is asking for sign-off from Nursing. Academic programs will make this contact for you.

4. It is recommended that you remove the example course grade in the syllabus as it is confusing. Please ensure the grading system follows university guidelines and that the rubric for the essays make sense.
5. There is a concern on the part of UCC that you have an online multiple choice examination as this can easily be copied.

1. Done
2. Yes, restricted to HD majors, and this is now indicated on the C-Form.
3. Thanks for contacting Nursing on my behalf.
4. Done
5. The final exam was changed to in-class rather than take-home.

We look forward to your responses.

Best,
sue