

ORIGINATOR'S SECTION:														
1. College: <input type="checkbox"/> CHABSS <input type="checkbox"/> CoBA <input checked="" type="checkbox"/> CoEHHS <input type="checkbox"/> CSM	Desired Term and Year of Implementation (e.g., Fall 2008): Spring 2016													
2. Course is to be considered for G.E.? (If yes, also fill out appropriate GE form*) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No														
3. Course will be a variable-topics (generic) course? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No ("generic" is a placeholder for topics)														
4. Course abbreviation and Number:* PH 693														
5. Title: (Titles using jargon, slang, copyrighted names, trade names, or any non-essential punctuation may not be used.) PH 693 Internship														
6. Abbreviated Title for PeopleSoft: (no more than 25 characters, including spaces) PH 693 Internship														
7. Number of Units: 3 Units														
8. Catalog Description: (Not to exceed 80 words; language should conform to catalog copy. Please consult the catalog for models of style and format; include all necessary information regarding consent for enrollment, pre- and/or corequisites, repeated enrollment, crosslisting, as detailed below. Such information does <u>not</u> count toward the 80-word limit.) <p>Practical application of principles related to Public Health in a supervised 180-hour internship experience approved by the Public Health Internship Coordinator. Graded credit/no credit or report in progress (RP). May be repeated once for credit. Enrollment restricted to Public Health graduate students. Prerequisites are completion of all core courses (PH 501, 502, 503, 504, 505, 506, & 507).</p>														
9. Why is this course being proposed? <p>The MPH program did not have a dedicated Internship course. As required by our accrediting body, CEPH, our students must spend a significant number of hours in an applicable internship during their master's degree. Rather than force this requirement into a another class, we would like to create a new class just for Internship.</p>														
10. Mode of Instruction* For definitions of the Course Classification Numbers: http://www.csum.edu/academic_programs/curriculumscheduling/catalogcurricula/DOCUMENTS/Curricular_Forms_Tab/Instructional%20Mode%20Conventions.pdf														
<table border="1"> <thead> <tr> <th>Type of Instruction</th> <th>Number of Credit Units</th> <th>Instructional Mode (Course Classification Number)</th> </tr> </thead> <tbody> <tr> <td>Lecture</td> <td></td> <td></td> </tr> <tr> <td>Activity</td> <td>3</td> <td>C7</td> </tr> <tr> <td>Lab</td> <td></td> <td></td> </tr> </tbody> </table>			Type of Instruction	Number of Credit Units	Instructional Mode (Course Classification Number)	Lecture			Activity	3	C7	Lab		
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11. Grading Method:* <input type="checkbox"/> Normal (N) (Allows Letter Grade +/-, and Credit/No Credit) <input checked="" type="checkbox"/> Normal Plus Report-in-Progress (NP) (Allows Letter Grade +/-, Credit/No Credit, and Report-in-Progress) <input type="checkbox"/> Credit/No Credit Only (C) <input type="checkbox"/> Credit/No Credit or Report-in-Progress Only (CP)														
12. If the (NP) or (CP) grading system was selected, please explain the need for this grade option. <p>Student internships may take longer than the term in which the internship begins. NP will be used in cases where the student is not able to complete the internship within the allotted time.</p>														
13. Course Requires Consent for Enrollment? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Faculty <input type="checkbox"/> Credential Analyst <input type="checkbox"/> Dean <input type="checkbox"/> Program/Department - Director/Chair														
14. Course Can be Taken for Credit More than Once? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, how many times? 2 (including first offering)														
15. Is Course Crosslisted: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, indicate which course _____ and check "yes" in item #22 below.														
16. Prerequisite(s): <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Must complete all Core Courses: PH 501, 502, 503, 504, 505, 506, and 507.														

* If Originator is uncertain of this entry, please consult with Program/Department Director/Chair.



17. Corequisite(s): ☐ Yes ☒ No

18. Documentation attached:

☐ Syllabus ☒ Detailed Course Outline

19. If this course has been offered as a topic, please enter topic abbreviation, number, and suffix:* N/A

20. How often will this course be offered once established?* As the program runs on the cohort basis, each cohort will have one period (either summer or fall depending on when their cohort starts) when this is offered.

PROGRAM DIRECTOR/CHAIR - COLLEGE CURRICULUM COMMITTEE SECTION:*(Mandatory information – all items in this section must be completed.)*21. Does this course fulfill a requirement for any major (i.e., core course or elective for a major, majors in other departments, minors in other departments)? ☒ Yes ☐ No

If yes, please specify:

This course serves to fulfill the MPH Internship requirement for graduation. It doesn't satisfy any requirements or electives for other departments.

22. Does this course impact other discipline(s)? *(If there is any uncertainty as to whether a particular discipline is affected, check "yes" and obtain signature.)* ☐ Yes ☒ No

If yes, obtain signature(s). Any objections should be stated in writing and attached to this form.

Discipline

Signature

Date

____ Support ____ Oppose

Discipline

Signature

Date

____ Support ____ Oppose

SIGNATURES: (COLLEGE LEVEL):1. Originator (please print or type name) Emmanuel B. Bunnie 2/6/17

Date

2. Program Director/Chair Emmanuel B. Bunnie 2/6/17

Date

3. College Curriculum Committee Denise Hauch 2/3/2017

Date

4. College Dean (or Designee) Denise Hauch 2-6-17

Date

(UNIVERSITY LEVEL)

5. UCC Committee Chair _____ Date

6. Vice President for Academic Affairs (or Designee) _____ Date

7. President (or Designee) _____ Date



MASTER OF PUBLIC HEALTH (MPH) PROGRAM
PH 693 Internship (3 units)
Summer (1) 2017

Professor: Lisa Bandong, MPH

Contact: lbandong@csusm.edu, (760) 750-4083, University Hall 456

Office Hours: Wednesdays 1-3pm and by appointment

Background

The Council on Education for Public Health (CEPH) requires that MPH students "demonstrate competency attainment through applied practice experience."¹ The goal of the Public Health Internship (PH 693) is to enrich students' educational training in public health by providing an opportunity to apply theory and skills acquired from their concentration to public health research and/or practice. Placement sites include community-based organizations; research, clinical and school based settings; and federal, state, local and/or international public health agencies and organizations. Students contribute to an agency's resources and to the solution of public health problems while developing personal confidence and leadership as a public health professional.

Course Environment

The course environment will be at the placement site location, and course assignments will be available in an online component. Course deliverables including written assignments and a practicum portfolio that will be created on-line, using Cougar Courses.

Course Description

Practical application of principles related to Public Health in a supervised 180-hour internship experience approved by the Public Health Internship Coordinator. Graded credit/no credit or report in progress (RP). May be repeated once for credit. Enrollment restricted to Public Health graduate students. Prerequisites are completion of all core courses (PH 501, 502, 503, 504, 505, 506, and 507).

Course Learning Outcomes (CLOs)

As a result of taking this class, students will be able to:

1. Demonstrate firsthand knowledge of community agencies, organizations, or other workplaces in which public health interventions and/or health risk assessments are carried out, including their mission, organizational structure, primary methods used to prevent illness and injury, any specific populations targeted, and their unique health risks. Describe firsthand knowledge and experience with public health services including federal, state and local public health departments (e.g., Health and Human Services, Homeland Security, Environmental Protection Agency, Housing and Urban Development, etc.).
2. Demonstrate ability to apply principles and methods of the student's MPH education to a community, workplace or other public health practice environment. This includes ability to apply one or more of the many public health intervention/health risk assessment strategies used to address health determinants at the individual, group, community, or population level.
3. Recognize and describe issues of cultural diversity in public health, including health disparities, risk factors and social determinants of health.

¹ Council on Education for Public Health. (Amended 2016) Accreditation Criteria: Public Health Programs. Retrieved on October 28, 2016, from <http://ceph.org/assets/2016.Criteria.pdf>

4. Development of leadership skills and ability to effectively interact with public health professionals, leaders and community members from diverse communities.
5. Analyze key dimensions of a public health problem by critically assessing public health literature – both quantitative and qualitative.

Program Student Learning Objectives (PSLOs)

In line with the Council on Education for Public Health (CEPH) competencies², five of the following PSLOs will be covered in this course:

1. Evidence-based Approaches to Public Health;
2. Public Health and Health Care Systems;
3. Planning and Management to Promote Health;
4. Policy in Public Health;
5. Leadership;
6. Communication;
7. Inter-professional Practice; and
8. Systems Thinking

Course Materials

Textbook: N/A

You must access Cougar Courses for all course materials and course updates. For tutorials or help logging onto Cougar Courses please visit <http://cc.csusm.edu>.

Course Requirements

Assignments:

1. Literature review of the public health goals of the internship site, 2-3 pages, 1.5 spacing, using APA or AMA citation style. Please use the following font and size: Calibri 12, Arial 11, or Times New Roman 12. Use 3-5 scholarly sources. Include the following:
 - Briefly summarize short term and long term goals of the internship site
 - health outcome or health behavior of interest
 - Include a brief discussion of the internship's target population (e.g., age, gender, race/ethnicity, certain disease or risk)
 - Include a short description of how the internship site came to address that problem
2. Internship Experience Reflection, 1-2 pages, 1.5 spacing, using APA or AMA citation style. Please use the following font and size: Calibri 12, Arial 11, or Times New Roman 12. Include the following:
 - Briefly summarize the work experience at the internship site
 - Discuss how the work conduct met the health behavior goals identified in the literature review assignment
3. Final Portfolio, due after completion of internship. Must contain the following sections:
 - Job Description
 - MPH Competency Self-Assessment form
 - Timesheet
 - Literature Review

² Council on Education for Public Health. (Amended 2016) Accreditation Criteria: Public Health Programs. Retrieved on October 28, 2016, from <http://ceph.org/assets/2016.Criteria.pdf>

- Internship Experience Reflection
- Student Evaluation of Internship
- Site Supervisor Evaluation of Student
- Internship activities

Evaluation and Grading

Literature Review Paper	20 points
Internship Experience Reflection	20 points
Final Portfolio	40 points
Participation & Professionalism	<u>20 points</u>
	100 points

Grading Scale*

A	95-100%	C+	77-79%
A-	90-94%	C	73-76%
B+	87-89%	C-	70-72%
B	83-86%	D	61-69%
B-	80-82%	F	0-60

*** This course is graded as credit/no credit. Students must score at least 80% to receive credit.**

University Writing Requirement

Will be met by a combination of a paper, reflection, and portfolio assignments.

This syllabus is flexible and subject to change. Assignments may be added or adjusted, as needed to facilitate student learning. Students must do all the readings and other preparation in advance of the class for which it is assigned, be prepared for class and actively participate.

Course Schedule

PH 693: Summer 2017	
Date	Activity
Week 1	Internship Job Description and MPH Competency Self-Assessment form Due and Field Experience
Week 2	Field Experience
Week 3	Literature Review Due and Field Experience
Week 4	Field Experience
Week 5	Field Experience
Week 6	Internship Experience Reflection Due and Field Experience
Week 7	Field Experience
Week 8	Field Experience
Week 9	Field Experience
Week 10	Final Internship Portfolio due upon completion of the internship Field Experience

Necessary technical competency required of students

This course requires computer compatibility with Microsoft Office 2007 or the updated Mac equivalent, flash and media players, Adobe reader and PDF viewing capability, in addition to sound capability and internet access.

Contact information for technical support assistance

The CSUSM Student Technology Help Desk is there to support technology-related needs for students already registered in classes. They are located on the 2nd floor of Kellogg Library and open 53 hours a week during the regular semester. You can email them at sth@csusm.edu or call (760) 750-6505 during business hours for your technology-related questions.

Assume that technology will fail at some point. Do not assume that everything will go smoothly when it comes to computers. Plan ahead. Do not leave completion/submission of assignments/projects for the last possible moment.

Class Behavior Expectations

All students are expected to represent the University and themselves in a professional manner and to adhere to the rules and regulations of the internship site. Should there be a problem that cannot be satisfactorily resolved with your site supervisor, the student should consult the MPH internship coordinator.

Missed/Late Work

All assignments are to be submitted on time by 11:59pm on their respective due dates. Late assignments are deducted 10% per day late.

Add/Drop

Students are responsible for understanding all processes and timelines associated with adding or withdrawing from a course. Published detailed information can be found on the CSUSM website, in the Academic Calendar.

Academic Honesty and Integrity

Students are responsible for honest completion and representation of their work. Your course catalog details the ethical standards and penalties for infractions. There will be zero tolerance for infractions. If you believe there has been an infraction by someone in the class, please bring it to the instructor's attention. The instructor reserves the right to discipline any student for academic dishonesty, in accordance with the general rules and regulations of the university. Disciplinary action may include the lowering of grades and/or the assignment of a failing grade for an exam, assignment, or the class as a whole.

You are expected to adhere to standards of academic honesty and integrity, as outlined in the Student Academic Honesty Policy. All assignments must be original work, clear and error-free. All ideas/material that are borrowed from other sources must have appropriate references to the original sources. Any quoted material should give credit to the source and be punctuated accordingly. Please refer to the full Academic Honesty Policy at:

http://www.csusm.edu/policies/active/documents/Academic_Honesty_Policy.html

Academic Dishonesty Policy

Any student employing dishonest tactics shall be subject to penalty. Academic dishonesty includes such things as using unauthorized notes, materials, or assistance during exams, using or copying the work of other students, submitting work that isn't their own, sharing answers to exams or assignments, citing the works or

ideas of another without giving credit to the source (plagiarism). You must not copy verbatim from our textbook, other readings, or any other source including the Internet. You cannot "cut and paste" material from the Internet for any class assignment. All work must be in YOUR OWN WORDS. Consequently, academic dishonesty of any kind may result in the following: 1) the students will receive an automatic "F" on the assignment/test, or an "F" in the course, and may be expelled from the University. For more complete policy information, see the CSUSM catalog.

Code of Conduct

Students are expected to conduct themselves in a manner appropriate for class and comply with the rules of student conduct. The rules of student conduct are included in the California Code of Regulations, Title 5, and beginning at Section 41301. A student who violates university policies or regulations is subject to disciplinary action, which can result in a warning, reprimand, probation, suspension, or expulsion. The Chancellor of the California State University specifies procedures under which the university may take disciplinary action against a student. These procedures are on file in the Office of the Dean of Students.

Reference: http://www.csusm.edu/dos/studres/standards_student_conduct.html

ADA Statement

Students with disabilities who require reasonable accommodations must be approved for services by providing appropriate and recent documentation to the Office of Disabled Student Services (DSS). This office is located in Craven Hall 5205, and can be contacted by phone at (760) 750-4905, or TTY (760) 750-4909. Students authorized by DSS to receive reasonable accommodations should meet with me during my office hours in the first two weeks in order to ensure timely accommodation and confidentiality.