## PROGRAM ABSTRACT - Form A

Proposed Degree Title:	M.S.	in Applied Behavior Analysis		
	B.A., B.S., M.A., M.S., etc.	Discipline	380	
COLLEGE : CoEHHS	Proposed Implementation Date		Fall 2019	

## About the A-Form.

<u>Background</u>: New baccalaureate and graduate-level degrees must be approved by the Chancellor's Office. Every January, CSU campuses send updated University Academic Master Plans (or UAMPs) to the Chancellor's Office, which are then approved by the Board of Trustees at their March meeting. When the Board of Trustees approves a campus request to add a new program to the UAMP, it authorizes the campus to submit a formal proposal to the Chancellor's Office for establishing such a degree program.

Purpose: The A-Form is used to propose the addition of a new baccalaureate or graduate degree to the UAMP.

<u>Process</u>: After review by the appropriate college curriculum or planning committee in the Spring semester, A-Forms are sent to Academic Programs at the beginning of the Summer. The forms are distributed to key University officers (including all members of Provost's Council and the President's Cabinet) over the Summer for information dissemination, review and feedback. The feedback received as a result of this distribution is provided to proposers as it is received during the Summer (to inform development of the program proposal) and to the Budget and Longrange Planning Committee (BLP) at the beginning of the Fall semester.

Outcomes: BLP reviews the A-Forms and the feedback collected by Academic Programs, and makes recommendations as to whether programs should be added to the next UAMP. Placement of a program on the UAMP is the campus-level authorization to proposers to submit a complete new program proposal (via a P-Form). Comments from BLP are sent back to the proposal originator to inform the final design and plan for the proposed program. The A-Form, Summer reviewer feedback, and BLP comments are additionally used to prepare a summary statement for the Chancellor's Office, which is required for any addition to the UAMP.

## Directions.

- Fill in the degree title, college and implementation date above.
- Attach a program abstract addressing items 1-5 to this form.
- Identify the program proposer and obtain the department chair or program director signature below.
- Submit the abstract and the Form A to the college curriculum or planning committee. (Check with the college for submission deadlines.)
- 1. Description: Briefly describe the essential features of the curriculum that will be developed.
  - If the new degree is currently offered as an option in an existing degree program, give a rationale for the conversion.
  - If the new degree program is not commonly offered as a bachelor's or master's degree, provide a compelling academic rationale explaining how the proposed subject area constitutes a coherent, integrated degree major that has potential value to students.
- 2. <u>Mission</u>: How will this program benefit the college, university, region and/or state? How is it aligned with the College and University Mission and Vision?



3. <u>Demand</u>: What evidence is there of adequate student demand for this program?

[Note that Board of Trustees classifies Anthropology, Art, Biology, Chemistry, Economics, English, Foreign Languages, Geography, Geology, History, Mathematics, Music, Philosophy, Physics, Political Science, Psychology, Sociology, Speech/Communication and Theatre Arts/Drama as "Broad Foundation Programs" for which societal need and student demand are not "the preeminent criteria" for offering baccalaureate programs.]

Preliminary evidence of adequate student demand for the proposed program should include

- (i) A list of other CSU campuses currently offering the proposed degree major program (see the CSU Mentor website at http://www2.assist.org/browseAreas.do),
- (ii) A list of neighboring institutions, public or private, currently offering the proposed degree major program,
- (iii) Information indicating substantial regional demand for individuals who have earned this degree (contact the Career Center for assistance), and
- (iv) Information indicating adequate student interest in the proposed program (e.g., numbers of minors, existing programs at feeder community colleges, or results of student surveys).

Graduate degree program proposals must also include the number of declared undergraduate majors and the degree production over the preceding three years for the corresponding baccalaureate program.

- 4. Resources: Give preliminary estimates of the following resources needed to implement the program:
  - Additional faculty positions;
  - Additional resources required for program administration (e.g., release time for a Chair or Director);
  - Additional staff support;
  - Additional space requirements; and
  - Additional specialized equipment and materials other than those expected to be provided by the Library and Instructional and Information Technology Services (IITS).

Note that in the course of reviewing the A-Form over the Summer, the Library and IITS will estimate additional library, information technology and academic computing resources needed for implementation. Indicate whether there are any unusual aspects of the curriculum design that need to be taken into account in the preparation of the Library and IITS estimates.

If there are recognized accrediting bodies in the program area, what are the accreditation criteria and how necessary is accreditation?

5. <u>Relation to Existing Programs</u>: Describe the potential effect on existing programs (e.g., enrollment changes, opportunities for collaboration, resources).

Date received in Academic Programs

<sup>\*</sup> Signature indicates support that the proposed program move forward for consideration for placement on the UAMP.