



MEMORANDUM

DATE: October 17, 2017

TO: Regina Eisenbach, Dean
Academic Programs

FROM: Julia Johnson, Dean
College of Humanities, Arts, Behavioral & Social Sciences

SUBJECT: M.S. in Clinical Counseling, A-Form Feedback

I have reviewed the A form for the Master's Degree in Clinical Counseling submitted by Dr. Gerardo Gonzalez. I provisionally support its addition to the University Academic Master Plan as a self-support (Extended Learning) program of study within CHABSS.

The A form makes a strong case for the value of this program of study to the region and its alignment with the CSUSM and CHABSS missions. The innovative curriculum would enrich the graduate-level offerings and career pathways available to CSUSM students, as well as serving regional needs. The demand articulated by the A form is hypothetical but plausible. With a plan to offer the program through Extended Learning, with support for space requirements and administrative needs, the program could launch in a scaled-down format. Current tenure-track expertise in CHABSS combined with lecturer hires would be sufficient to the curricular needs of the program. There are, however, crucial issues that must be addressed in a P form.

Clinical Placements:

The A form appropriately notes that there is an impact on the existing MSW program located in COEHSS and that while the two degrees are distinct, a shared challenge is field placement of students. The proposer argues for planning in cooperation with the MSW program, as well as cultivating new partners for field placements. These are excellent goals. For a new program proposal to be viable, these arrangements must be clearly articulated in advance, and a P form will need to address this crucial issue in detail. I understand from Extended Learning that they have explored placement options and believe that sufficient placement sites exist. The P form needs to provide this data.

Resources:

The proposal articulates needs for clinical training and research space, instructional technology (hardware and software), and "unique and specialized" equipment for training. The A form notes that discussions are underway with EL about space in the planned EL Health Sciences building. As current space in CHABSS is already under pressure, specific agreements about space, as well as other resources, will be essential to the progress of the proposal.

Faculty:

Existing tenure-track faculty in Psychology with expertise and availability to teach in the self-support program will need to be clearly outlined in the P form. Agreements regarding the hiring of the Faculty Director and administrative staff will need to be planned well in advance. Most crucially, placement of core tenure-track faculty who would teach in a self-support program but be hired into a stateside department (where they would progress through the RTP process) must be clarified and worked out far in advance. These hires would need to be proposed through the normal HAPC process within the College. Staffing should begin with lecturer hires before any decision is made about tenure-track hires.

Organizational Location and Relationship to Psychology Department:

Psychology has signed off on the A form, which is crucial. However, the A form needs to clarify the relationship to the stateside Psychology Program, which has an M.A. in Psychological Science.

Thank you for the opportunity to review this A Form.



California State University

SAN MARCOS

Curriculum and Academic Programs Committee, CHABSS

MEMORANDUM

DATE: October 4, 2017

TO: Dr. Julia Johnson, Dean CHABSS

FROM: CAPC
Judy Bauerlein, Joonseong Lee, Laurette McGuire, Carrick Williams (Chair), Martha Stoddard Holmes (ex-officio), Domenica Pearl (ex-officio)

SUBJECT: A Form for MS in Clinical Counseling

CAPC reviewed the A form for the proposed Masters of Science in Clinical Counseling at our September 27, 2017 meeting. At that meeting, we requested additional information from the proposer; we received Dr. Gonzalez's responses to our questions on September 30th. We discussed the responses at our following meeting on October 4th. The committee supported the proposal, but we did have three major concerns/questions regarding this program. Each of these concerns was addressed by the proposer, but we will include them here to provide a record of our thoughts.

- 1) The single largest concern that we had was how this program would be housed and administered in CHABSS. We received feedback from the proposer on this point. He indicated that the intent is to have the MS program be an independent, self-funded program housed in CHABSS that was not affiliated with any particular undergraduate program. However, because the P form requires a "corresponding" baccalaureate department, Psychological Science will serve as an affiliate during the proposal. After a successful proposal, the formal ties between Psychological Science and the new MS in Clinical Counseling will be severed leaving the new program as its own entity from an administration point of view. Although this is an unusual way to propose a program, the committee accepted that this method was necessary.
- 2) Because it is not clear in the A form, the committee also requested information regarding the number of faculty who will be needed to staff the MS program. The proposer indicated that, ultimately, 5 tenure track lines and 1 full-time lecture will be needed to staff this program. Given the extent of the program, the committee believed that this number would be sufficient to maintain the type of program proposed. Based on the fact that the MS program is intended to be self-funded through Extended Learning, the college will need to establish an agreement with EL to fund those lines and how to address RTP issues for those faculty. That agreement would be described in the P form for this program, and thus, in the committee's opinion, it should not prevent the A form from being considered.
- 3) The final major concern was that there may be potential opposition from programs in other colleges. The specific nature of this proposed program will likely result in resistance from programs such as the MSW program in CEHHS. The committee believed that potential opposition should not derail the proposal, but it may be an important issue when a P form is considered.

In conclusion, CAPC was supportive of the MS in Clinical Science being housed in CHABSS. The self-support mechanism provides advantages, but it also raises questions about administration. We believe that these details can be worked out prior to the ultimate proposal.



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DATE: October 1, 2017
TO: Dr. Martha Stoddard Holmes
FROM: Scott Greenwood, Co-Chair *MS*
Hiring and Academic Planning Committee (HAPC)
RE: A-Form - Master of Science in Clinical Counseling

The Hiring and Academic Planning Committee has reviewed the A-Form for the Master of Science in Clinical Counseling and offers its conditional approval of the program. The committee respectfully requests that all of the conditions below be met before the P-form is approved by the CHABSS Dean's Office:

- 1) The existence of sufficient and appropriate clinical and research space for the M.S. in Clinical Counseling in the planned Extended Learning Health Sciences Building (i.e., architectural plans, a clear plan for how various EL health science programs will share the building's clinical and research space, and a formal letter to the Provost's Office and the CHABSS Dean declaring that the M.S. in Clinical Counseling will have sufficient space and the time to utilize this space appropriately).
- 2) Evidence that sufficient clinical practica and internship opportunities exist, or will exist, to adequately serve the students in both the existing Master's in Social Work and the proposed M.S. in Clinical Counseling.
- 3) A formal sign off from the Master's in Social Work Program on the M.S. in Clinical Counseling P-Form (although this action usually occurs during the University Curriculum Committee's review of a P-Form, the committee members are sufficiently concerned to request that this step take place before the P-Form is approved by the CHABSS Dean's Office so that any necessary adjustments to the P-form can be made as early as possible).
- 4) A formal commitment from Extended Learning to pay the full costs of LPCC accreditation. In addition, the committee members request that the program secure LPCC accreditation as quickly as possible.

The committee members wish to thank Dr. Gerardo Gonzalez for a clear and well-written program proposal and express their excitement for future students of the M.S. in Clinical Counseling program.