

P-2 Form

1. *Pages 3 and 4 – Under Proposed Changes: item#3 called Course Additions: what is status of BA 627 & BIOT 675? UCC did not see any forms submitted for these two courses.*

- BA 627 was approved by UCC in spring of 2016; see attached
- BIOT 675 should be coming from College of Math and Science Curriculum Committee

BA 670 C form

1. *Catalog Description: Delete first sentence*

Done

2. *#16 add prerequisite information and check “Yes”*

Done

3. *Advisory: On syllabus update DSS language / determine whether final exam will occur – per university syllabus policy*

- The DSS language used in the syllabus is that which is recommended in the Faculty Handbook put out by the Disability Support Services Office. Is there other preferred language?

BIOT 500 C form

1. *#16: needs to be checked and prereq added*

Done

2. *Syllabus: SLOs are inconsistent – clean up language eg. “Recognize” / “Find” / “Prepare”*

See revised PSLOs included on the syllabus attached:

- Identify career and internship opportunities that best fit an individual’s strengths and interests.
- Use library, career and online resources to research and evaluate potential positions in the life science industry
- Prepare strong professional resumes and cover letters that are appropriate for different jobs in the life sciences
- Prepare for and perform mock interviews with a special focus on interviewing as a life-long skill
- Evaluate corporate culture in the life sciences and describe what it takes to be successful in the life science industry.

BIOT 680A C-2 form

1. *Are both classes taught together? How will this class be taught and scheduled? Some on UCC had concern on how this would be inputted in PeopleSoft.*

Students enrolled in BIOT 680A meet 5 times during the course of the semester (once every other week). Those enrolled in BIOT 680B will attend these meetings plus an additional 5 class session. They will meet 10 times over the course of the semester, meeting every week as opposed to just every other week. This will enable them to obtain additional writing instruction.

Am not sure why this will pose a problem for PeopleSoft.

2. *How will students know which to enroll in? How will this be determined?*

International students need an extra unit to be full time and often struggle with writing. This is an ideal place to include that extra unit. Those requiring full time status and/or who need extra help with writing their proposals will self-select and enroll in the BIOT 680B.

3. *#10, 11, 12: incomplete on one side of form, need to be completed*

Done

4. *UCC would like to see two syllabi, one for A and one for B – or modified syllabus that clearly shows the difference between the two courses.*

Syllabi are provide.

BIOT 680B C-2 form

1. *#7 Mode of Instruction: needs to be completed*

Done

2. *#6 Catalog Description: reconcile with course outline requirements stated*

The incorrect syllabi was submitted. Please see Semester-in-Residence Guidelines.

3. *#10, 11, 12: incomplete on one side of form, need to be completed*

Done

4. *#13 Prerequisite: should be 680A or B*

Have included 680 A or B as the Prerequisite

5. *Are both classes taught together? How will this class be taught and scheduled? Some on UCC had concern on how this would be inputted in PeopleSoft.*

The incorrect syllabus was attached. This course is an internship and has no official class meetings. See Semester-in-Residence Guidelines provided.

6. How will students know which to enroll in? How will this be determined?

Those requiring full time status and/or students who have complex projects that demand more than the required 180 hours will self-select and enroll in the BIOT 680B.

6. Need separate syllabi for A & B OR provide a detailed explanation that delineates difference between the two courses in the syllabus.

See Semester-in-Residence Guidelines provided.

CHEM 440 C form

1. Advisory: Update DSS language / revise grading to whole points

DSS language has been updated.

CHEM 440L C form

1. *Catalog Description: add co-requisite CHEM 440 in box 8*

Done

2. *#7 change to 1 unit*

Done

3. *Advisory: On syllabus indicate no final exam per University Syllabus Policy requirement*

Done