California State University, San Marcos

FORM E-T

- AUTHORIZATION TO OFFER TOPICS COURSES FOR ACADEMIC CREDIT
  THROUGH EXTENDED LEARNING -

(Note: Extended Learning sections of topic classes for which the appropriate form E-T is not on file in the Office of Academic Programs will be removed from PEOPLESOFT as periodic audits of course offerings are performed.)

Note: Any proposed topic can only be offered two times before being converted to a non-topics course. Academic Programs will assign the appropriate suffix and edit the topic description provided.

1. College: Education  2. Center/Program/Department: Extended Learning

3. Instructor: Katherine Hayden

(If more than one instructor will be teaching the course, list full name of the "instructor of record.")

4. Topic Abbreviation and Number: EDST 633_EX

5. Grading Method: Normal


9. Has this topic been offered previously? __Yes__  No  If yes, indicate term(s): Spring 2008

10. Topic Title: Designing Online Experiences for Teaching and Learning

11. Topic Description: Note: This part may be skipped if answer to part 9 is "yes." (NOTE: Please provide detailed information about the topic. Please type. You may also attach the topic description on a separate sheet if you do not have enough space.

Prepares instructors to design online experiences using appropriate instructional media and assessment for effective web-based learning. Consent of Program Director required for enrollment

12. Does this topic have prerequisites? No

13. Does this topic have co-requisites? No

14. Does the topic require consent for enrollment? __Yes__  No  Faculty  Credential Analyst  Dean  Program/Center/Department - Director/Chair

15. Is topic crosslisted: __Yes__  No  If yes, indicate which course and obtain signature in #18.

16. What resources are needed to offer this topic (including technology)?

The course will be taught online via WebCT and has been funded by a grant.

17. Justification for offering this topic.

Need for the Clinical Nursing Faculty Certificate

* Enter units only if this is a variable-units topic course.
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18. Does this topic impact any other disciplines? Note: This number can be skipped if answer to part 9 is "yes."

_____ Yes  x  No  If yes, obtain signature(s). Any objections should be stated in writing and attached to this form.

Discipline  Signature  Date  Support  Oppose

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19. Location (if topic not offered at main campus)

20. Is this course being offered on-line?  x  Yes  No

21. Is this a contract topic?  x  Yes  No

22. Enrollment Limit  25

23. Requested Bldg/Room  

Please call Extended Studies first to reserve the room.

Please note: A separate Form E-T must be submitted for each section offered.

SIGNATURES

1. Program/Center/Department – Director/Chair

2. College Dean (or Designee)

Date  6/4/08

The academic credentials of the instructor listed above are known to the Program/Center/Department (either regular faculty, or adjunct faculty with a curriculum vitae on file in the Program/Center/Department Office). The instructor is qualified to deliver the topic as described in part 9 (or on a previous Form 1 or Form E-T in the case of a topic that has already been offered).

3. Dean of Extended Learning (or Designee)

Date  6/5/08

Completed form received in the Office of Extended Learning

4. Associate Vice President for Academic Affairs – Academic Programs

Date  6/5/08 (2nd offering)