California State University, San Marcos

**FORM E-T**

- **AUTHORIZATION TO OFFER TOPICS COURSES FOR ACADEMIC CREDIT THROUGH EXTENDED LEARNING** -

(Note: Extended Learning sections of topic classes for which the appropriate form E-T is not on file in the Office of Academic Programs will be removed from PEOPLESOFT as periodic audits of course offerings are performed.)

**Note:** Any proposed topic can only be offered two times before being converted to a non-topics course. Academic Programs will assign the appropriate suffix and edit the topic description provided.

1. College of: School of Nursing 2. Center/Program/Department: Nursing

3. Instructor: Pat McFarland
   
   *(If more than one instructor will be teaching the course, list full name of the “instructor of record.”)*

4. Topic Abbreviation and Number: NURS 496 EX

5. Grading Method: CRNC


9. Has this topic been offered previously? X Yes No If yes, indicate term(s) Spring 2007

10. Topic Title: Special Topics in Nursing: Foundation for Leadership Excellence

11. **Topic Description:** Note: This part can be skipped if answer to part 9 is “yes.” (NOTE: Please provide detailed information about the topic. Please type. You may also attach the topic description on a separate sheet if you do not have enough space.

Conceived as an opportunity to provide frontline managers with the skills needed to excel in today’s complex and changing health care environment, the Foundation for Leadership Excellence Program is a 5-day intensive program that provides education through immersion and camaraderie. Whether facing hiring, orientation and staffing issues, team development and customer-service concerns, resource allocation, budget analysis or cost-savings mandates, frontline managers will benefit from the program by gaining new perspectives and solutions to the difficult challenges they face on a daily basis...

12. Does this topic have prerequisites? No

13. Does this topic have co-requisites? No

14. Does the topic require consent for enrollment? X Yes No
   
   Faculty Credential Analyst Dean Program/Center/Department - Director/Chair

15. Is topic crosslisted? X Yes No If yes, indicate which course and obtain signature in #18.

16. What resources are needed to offer this topic (including technology)?

   None – off campus

17. Justification for offering this topic.

   To provide frontline managing nurses an opportunity to earn college credit in an intensive immersion program on the foundations of leadership.

* Enter units only if this is a variable-units topic course.
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18. Does this topic impact any other disciplines? Note: This number can be skipped if answer to part 9 is “yes.”
   
   ___Yes   ___No   If yes, obtain signature(s). Any objections should be stated in writing and attached to this form.

   ___________________________________________  ____________________________  ____________________________
   Discipline                                Signature                                Date
   Support   Oppose

   ___________________________________________  ____________________________  ____________________________
   Discipline                                Signature                                Date
   Support   Oppose

19. Location (if topic not offered at main campus) Association of California Nurse Leaders

20. Is this course being offered on-line?   ___Yes   ___No

21. Is this a contract topic?   ___Yes   ___No

22. Enrollment Limit   n/a

23. Requested Bldg/Room   none

   Please call Extended Learning first to reserve the room.

Please note: A separate Form E-T must be submitted for each section offered.

SIGNATURES

1. Program/Center/Department – Director/Chair
   ________________________________  8/17/09
   Date

   ________________________________
   Date

2. College Dean (or Designee)

   ________________________________
   Date

The academic credentials of the instructor listed above are known to the Program/Center/Department (either regular faculty, or adjunct faculty with a curriculum vitae on file in the Program/Center/Department Office). The instructor is qualified to deliver the topic as described in part 9 (or on a previous Form T or Form E-T in the case of a topic that has already been offered).

3. Dean of Extended Learning (or Designee)
   ________________________________  8/18/09
   Date

   Completed form received in the Office of Extended Learning

4. Associate Vice President for Academic Affairs – Academic Programs
   ________________________________
   Date

This is the 3rd offering of this course, it won't be offered again.

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Revised 6/10/05