1. Desired Term: Summer 2007
2a. Course abbreviation and Number: EDUC E1055
2b. Abbreviated Title: Reaching At-Promise Students
Year of implementation: 2007

4. Number of Units: 1
5. Billing Units: 1

6. Allowed Student Levels: UG X CR X EE X (Default is to check all three levels)

7. Grading Method:
   - N Normal (N) (Default is Letter Grade +/-. Students may request Credit/No Credit)
   - Normal Plus Report-in-Progress (NP) (As for Normal; also allows Report-in-Progress)
   - Credit/No Credit Only (C)
   - Credit/No Credit or Report-in-Progress Only (CP)

8. Mode of Instruction:
   (See pages 17-23 at http://www.culstate.edu/clm/data-elem-dic/APDB-Transaction-DED-SectionV.pdf for definitions of the Course Classification Numbers)

<table>
<thead>
<tr>
<th>Type of Instruction</th>
<th>Number of Credit Units</th>
<th>Instructional Mode (Course Classification Number)</th>
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</thead>
<tbody>
<tr>
<td>Lecture</td>
<td>1</td>
<td>02</td>
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<tr>
<td>Activity</td>
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<tr>
<td>Lab</td>
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9. Attributes: Course Requires Consent for Enrollment? Yes X No
   - Faculty
   - Credential Analyst
   - Dean
   - Program/Department - Director/Chair

   Prerequisites: ________  Co-requisites: ________

10. Does this course impact other discipline(s)? (If there is any uncertainty as to whether a particular discipline is affected, check “yes” and obtain signature.) Yes X No
    If yes, obtain signature(s). Any objections should be stated in writing and attached to this form.

    Discipline
    Signature
    Date

    Discipline
    Signature
    Date

    Support _______ Oppose _______

Important: Please Complete

1. Instructor: Beverly Gilbert
2. Extension Course Proposal - attached

SIGNATURES: (COLLEGE LEVEL)

1. Program Director/Chair ____________________________ Date 11/29/07
2. College Dean (or Designee) ________________________ Date

UNIVERSITY LEVEL

3. Dean, Extended Studies (or Designee) ________________________ Date 01/31/07
4. Vice President for Academic Affairs (or Designee) ________________________ Date 2/7/07

No. of copies: 2
In planning the components of our Extended Studies program at Cal State San Marcos, this office consults closely with the academic colleges and departments to determine the suitability of course content, teaching methods and instructor qualifications. To assist us in evaluating your proposed course for credit, please submit this completed form to our office as soon as possible. Questions before you submit? Call me at (760) 750-8713.

- **Course Title:** Reaching At Promise Students National Conference

- **Course Description:**

A 3-day conference that offers hands-on strategies in all core subject areas specifically designed for addressing the needs of the at-promise population. A cornerstone of the SIATech philosophy is that students labeled at-risk are actually "at-promise." ALL students have the ability to become productive, thinking, contributing members of our communities when given the tools, motivation, opportunity, and support they need. This conference seeks to provide educators with tools and motivation to better help at-promise students experience success and regain their academic confidence.

- **Course Objectives:**

Teachers will renew their passion for teaching by attending this enlightening conference for secondary educators working with at-risk students. Participants will hear experts in teaching math, literacy, science, and social studies. A previous year's program is enclosed.

- **Evaluation:**
Participants that elect the optional credit will write a two page reflection paper on how they will bring what they gained from the conference back to the classroom. Papers will be due within 2 weeks of conference completion and graded by the instructor of record, SIATech's Professional Development Coordinator, Beverly Gilbert.

- **Course Length:**
Participants will attend a minimum of 15 hours of conference seminars and include proof of attendance along with their two page reflection paper to earn 1 semester unit of credit.

- **Proposed Date(s):** July 8-11, 2007

- **Location:** Reaching At Promise Students National Conference, held at The Sheraton San Diego Hotel and Marina

- **Support Needs:** N/A

- **Comments:**
Updated information about this year's conference can be found at our website: www.atpromiseconference.org Or call 1.800.871.7482

*When completed, please return this form, along with an up-to-date resume (with teaching references) to: Catherine Boyle Asker, Office of Extended Studies, Cal State San Marcos, 333 S. Twin Oaks Valley Rd., San Marcos, CA 92096; FAX: (760)750-3138; E-mail: cboyle@csusm.edu*
Beverly J. Gilbert
247 Cole Ranch Road • Olivenhain, CA 92024 • (760) 943-1350

A talented Education Administration professional with extensive teaching, training, and administrative experience

SUMMARY OF QUALIFICATIONS
• More than 17 years of educational experience.
• Familiar with all aspects of education administration.
• Adept at researching standards & developing curriculum.
  • Outstanding training, leadership, and communication skills.
• Proven ability to lead effective instructional teams.
• History developing and leading programs.
• Hard working, able to multi-task effectively.

PROFESSIONAL EXPERIENCE
SIATech Charter School, Vista, CA (Chartered under Vista Unified – formerly Guajome Park Academy)
2001 – Present

Learning Support Specialist – Administration (regular travel to sites in various states)
• Professional Development Coordinator. Coordinates all professional development activities for 15 schools in five states, including New Teacher Induction for first and second year teachers; committee for linking teacher evaluation to National Board Teaching Standards 2005 - Present
• Curriculum Development – Mathematics. Research various state standards and produce mathematics curriculum. Research various curricula, both textbook and digital, and integrate it into a blend of independent study and teacher facilitated program. 2002 - 2005
• Mathematics Lead – Train mathematics instructional team for 12 schools in developed curriculum and various other curricula. Design and train teachers in pedagogy that meets the needs of different modalities and the circumstances of individual tutoring and classroom teaching. Help to interview, hire and evaluate mathematics instructors. Developed budget needs for mathematics.
• Teacher Training Team – Instruct teachers in general pedagogy including engaging the student, delivering clear and effective instruction, checking for understanding, adjusting the curriculum, teacher/student rapport, and communication with students, parents, and administration. Sample presentations include: 2001 - Present
  • Peer Coaching
  • Teaching Through Modalities
  • Creating Lesson Plans
• Test Preparation and Strategies Lead – Research various state high stakes high school exit exams. Research and design test preparation courses to meet the state standards and timelines. Train instructors and site leaders (principals) in both the high stakes exit exam and the preparation course. Developed strategies for multiple choice testing and various other testing including short answer, long answer, rubric grading, and student produced answers (grid-ins). Sample presentations and power points include 2002 - Present:
  • Multiple Choice Testing & Strategies
  • Mathematics Test Strategies
• Development Team Member – Participate in planning school openings, research and prepare charter school applications, adjust school sites to needs as they surface, oversee specific school sites as a liaison to the Vista main office, decision-making on curriculum issues, research state standards in possible new locations, travel to new sites and evaluate for possible new schools. Gather information and documentation for accreditation in various states. 2001 - Present

Carlsbad High School, Carlsbad, CA
Mathematics Teacher (1988 – 2001)
• Mathematics Teacher – Calculus, Pre-Calculus, Math Analysis, Trigonometry, Algebra II, Geometry, Algebra I, Pre-Algebra, Math A, Honors Courses
• Authored and implemented SAT I and ELM curriculum for the district. Trained instructors
• Served as liaison to California State University at San Marcos in mathematics articulation.
• Served as master teacher for four student teachers (National University and CSU students).
• Researched curricula and chose mathematics curriculum for high school program.
• High School representative on K-12 articulation committee.
• Gathered information and authored documentation for WASC accreditation.
Mentor Teacher/Mentor Selection Committee (1991 - 1998)
- Mentor Teacher - Awarded two year mentorship lead. Developed and implemented teacher training programs for 180 person staff and 500+ district staff. Mentored new teachers through first two years of teaching.
- Mentor Selection Committee - Observed, evaluated, interviewed and chose mentor teachers for the district. Helped direct mentor goals, activities and presentations.

Study Lamp, Olivencnain, CA (Concurrent with teaching at Carlsbad High School) 1990 - 1997

Owner of mathematics tutoring company
- Tutored students in mathematics between 5th grade mathematics through Calculus
- Hired mathematics tutors and organized schedule of 5 tutors and 100+ students yearly
- Developed training program for tutors, evaluated employees
- Created budget and payroll, ran collections

Hewitt Associates, Newport Beach, CA & Lincolnshire, IL 1984 - 1987

Actuary
- Provided help for businesses to assess the risk of certain events occurring and formulate policies that minimize the cost of that risk.
- Assemble and analyze data to estimate the probability and likely cost of the occurrence of an event such as death, sickness, injury, disability, or loss of property.
- Address financial questions, especially those involving the level of pension contributions required to produce a certain retirement income level and the way in which a company should invest resources to maximize return on investments in light of potential risk.

OTHER EXPERIENCE

AB 1331 Trainer, San Marcos, CA 2000 - 2001
- Co-Trained mathematics teachers in teaching to standards and methodology
- Lead discussions between San Diego County school district mathematics personnel

International Mathematics Conference, Japan and China 1999
- One of 40 US teachers chosen to represent our country at the IMC conference in Hungzhou, China
- Participated in discussions on mathematics instruction articulation
- Observed mathematics classrooms in various schools throughout Japan and China and participated in discussion sessions following each observation

SAT I and PSAT Author/Presenter, Mira Costa College, Vista Unified Schools, Santa Fe Schools, Daniels Cablevision 1993 - 2000
- Developed SAT I and PSAT mathematics material for intensive workshops
- Presented both mathematics and English workshops
- Articulated with parents concerning raising scores, developing 3 year college bound plan for students

Southern California Mathematics Conference, Palm Springs, CA Various years 1990 - 2000
- Session speaker for integrating technology into the classroom
- Participant, training & disseminating information including: Statistics in the Classroom, Integration of Graphing Calculators, Collaborative Learning, Active Participation in Mathematics, Cross Curricular Integration, etc.

CHARACTERISTICS
- Excellent Communication Skills
- Enthusiastic Leadership
- Supportive Team Player – Give and Take
- Hard Working & Responsible
- Problem Solver & Creative – Out of the Box!
- Adaptive – Quick Learner

EDUCATION
- Point Loma Nazarene University, Point Loma, CA – Masters Education & Teaching (April 2006)
- San Diego State University, (now CSU of San Marcos) San Marcos, CA – Clear Credential (1989)
- Point Loma Nazarene College, Point Loma, CA - Mathematics Single Subject Credential (1988)
- Wheaton College, Wheaton, IL – Bachelor of Science in Mathematics (emphasis Computer Science) (1984)

Keywords: Curriculum Developer, Administration, Mathematics Lead, Trainer, Test Preparation and Strategies Lead, Development Team Member, Mathematics Teacher, Mentor Teacher, Owner, Actuary, Author, Presenter, Speaker