1. Desired Term: Spring 2007  
2a. Course abbreviation and Number: EDUC E1057  
2b. Abbreviated Title: ASCCC Teaching Institute  
4. Number of Units: 1  
5. Billing Units: 1  
6. Allowed Student Levels: UG X GR X EE X (Default is to check all three levels)  
7. Grading Method:  
   - Normal (N) (Default is Letter Grade +/-, Students may request Credit/No Credit)  
   - Normal Plus Report-in-Progress (NP) (As for Normal; also allows Report-in-Progress)  
   - Credit/No Credit Only (C)  
   - Credit/No Credit or Report-in-Progress Only (CP)  
8. Mode of Instruction:  
   (See pages 17-23 at http://www.csun.edu/cim/data-elem- 
dic/APDR-Transaction-DED-SectionV.pdf for definitions of 
the Course Classification Numbers)  
<table>
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<th>Type of Instruction</th>
<th>Number of Credit Units</th>
<th>Instructional Mode</th>
<th>Course Classification Number</th>
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<td>Activity</td>
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<td>Lab</td>
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9. Attributes: Course Requires Consent for Enrollment? Yes X No  
   - Faculty _____  
   - Credential Analyst _____  
   - Dean _____  
   - Program/Department - Director/Chair  
9. Prerequisites:  
9. Co-requisites:  
10. Does this course impact other discipline(s)? (If there is any uncertainty as to whether a particular discipline is affected, check "yes" and obtain signature.) Yes X No  
    If yes, obtain signature(s). Any objections should be stated in writing and attached to this form.  
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<th>Discipline</th>
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</table>
Important: Please Complete  
1. Instructor: Phillip Maynard  
2. Please complete the Extension Course Proposal Form  
   http://www.csusm.edu/academic_programs/Curriculum_Forms/index.html

SIGNATURES: (COLLEGE LEVEL)  
1. Program Director/Chair _____ Date  
2. College Dean (or Designee) _____ Date  
3. Dean of Extension Studies (or Designee) _____ Date

(UNIVERSITY LEVEL)  
4. Vice President for Academic Affairs (or Designee) _____ Date  

6/30/07  
2/7/07
OFFICE OF EXTENDED STUDIES
EXTENSION COURSE PROPOSAL FORM

In planning the components of our Extended Studies program at Cal State San Marcos, this office consults closely with the academic colleges and departments to determine the suitability of course content, teaching methods and instructor qualifications. To assist us in evaluating your proposed course for credit, please submit this completed form to our office as soon as possible. Questions before you submit? Call me at (760) 750-8713.

- Course Title:

Accreditation Institute (hosted by the Academic Senate for California Community Colleges)

- Course Description:
The purpose of the Institute is to provide the faculty of California’s community college system with information, best practices, workshops, and speakers that center on the connection of local academic senates and the formation of successful accreditation self-studies.

- Course Objectives:
Upon completion of the Institute, attendees will understand their legal authority with regards to academic and professional matters and how to work with their local academic senates to apply that authority to course and program planning and assessment. In addition, attendees will understand how planning and assessment relate to all instruction, non-instructional, and administrative functions of their colleges. Finally, attendees will have a fuller appreciation of the issues that relate to accreditation with California’s system of higher education, at the regional and federal levels, and in other industrialized countries.

- Evaluation:
Students will participate in workshops that require interaction, and they will complete assessment forms that provide a significant opportunity for their responses to what they are learning. Finally, those who register for extended credits will be required to take notes in various sessions for publication on the Academic Senate website. These notes will represent an attendees’ portfolio. Grades will be based on attendance, participation, and on the completion of session notes.

- Course Length:
The Institute will offer 750 minutes of instruction, the equivalent of fifteen 50-minute contact hours, in addition to outside course work.

- Proposed Date(s): January 5 and 6, 2007

- Location
The Accreditation Institute will be held at the San Francisco Airport Westin Hotel

- Support Needs:
Any such needs will be seen to by the Academic Senate for California Community Colleges

- Comments:
While accreditation workshops have been sponsored by various non-faculty organizations (The Accrediting Commission for Community and Junior Colleges (ACCJC); The Research and Planning Group for California Community Colleges), this is the first such institute to be sponsored and hosted by a statewide faculty organization. The ACCJC (a division of the Western Association of Schools and Colleges [WASC]) introduced new outcomes based standards to the field in 2004, and the Accreditation Institute is being offered to help California's community colleges better understand how to work with the new standards.

When completed, please return this form, along with an up-to-date resume (with teaching references) to: Catherine Boyle Asker, Office of Extended Studies, Cal State San Marcos, 333 S. Twin Oaks Valley Rd., San Marcos, CA 92096; FAX: (760)750-3138; E-mail: cboyle@csusm.edu
PHILLIP MAYNARD, Professor of Speech Communication
Mount San Antonio College
1100 N. Grand Avenue
Walnut, CA 91789
(909) 594-5611 x 4681
pmaynard@mtsac.edu

RESUME

1. Elected to the Academic Senate California Community Colleges as Representative At Large

2. Academic Senate President, Mt. San Antonio College 2004 – 2006

3. Student Equity Committee Co-Chair, Mt. San Antonio College, (received Chancellor's Special Recognition Award for Best Practices in Student Equity, 11/2006).

4. Professor of Speech Communication, Mt. San Antonio College, 17 years

5. Member of System Office Equity Diversity Advisory Committee

6. Created and designed multi-cultural curriculums for Bridge and Upward Bound Programs

7. Staff and Organizational Development Trainer expertise in teaching and learning relative to diversity issues in the classroom and workplace.

TEACHING REFERENCES

Silver Catzada – scalpada@mtsac.edu

Michelle Grimes Hillman - mhillman@mtsac.edu