### Authorization To Offer Non-Degree Extension Credit Course Through Extended Studies

**1. Desired Term:** Spring 2006  
**Year of implementation:** 2006

2a. **Course abbreviation and Number:**  
**EDUC E1073**

2b. **Abbreviated Title:**  
**Oral History in the Classroom**

4. **Number of Units:** 1  
5. **Billing Units:** 1

6. **Allowed Student Levels:**  
- UG X  
- GR X  
- EE X  
- (Default is to check all three levels)

7. **Grading Method:**  
- Normal (N) (Default is Letter Grade +/-, Students may request Credit/No Credit)  
- Normal Plus Report-in-Progress (NP) (As for Normal; also allows Report-in-Progress)  
- Credit/No Credit Only (C)  
- Credit/No Credit or Report-in-Progress Only (CP)

8. **Mode of Instruction:**  
(See pages 17-23 at [http://www.calstate.edu/elm/data-element/APDB-Transaction-DED-SectionV.pdf](http://www.calstate.edu/elm/data-element/APDB-Transaction-DED-SectionV.pdf) for definitions of the Course Classification Numbers)

9. **Attributes: Course Requires Consent for Enrollment?** Yes X No  
- Faculty ________ Credential Analyst ________ Dean ________ Program/Department - Director/Chair

10. **Does this course impact other discipline(s)?** (If there is any uncertainty as to whether a particular discipline is affected, check "yes" and obtain signature.) Yes X No

   - **History**  
     - **Date:** 10/29/07  
     - **Signature:**  
     - **Support:** __ Oppose

   - **Discipline**  
     - **Date:**  
     - **Signature:**  
     - **Support:** __ Oppose

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**Important: Please Complete**

1. **Instructor:** Laura Wendling

2. Please complete the Extension Course Proposal Form  
   [http://www.csun.edu/academic_programs/curriculum_forms/index.html](http://www.csun.edu/academic_programs/curriculum_forms/index.html)

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**SIGNATURES: (COLLEGE LEVEL)**

1. Program Director/Chair  
   - **Date:**  
   - **Signature:** N/A

2. College Dean (or Designee)  
   - **Date:**  
   - **Signature:**

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**SIGNATURES: (UNIVERSITY LEVEL)**

1. Dean of Extended Studies (or Designee)  
   - **Date:** 10/18/07  
   - **Signature:**

2. **Vice President for Academic Affairs (or Designee)**  
   - **Date:**  
   - **Signature:**

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OFFICE OF EXTENDED STUDIES
EXTENSION COURSE PROPOSAL FORM

In planning the components of our Extended Studies program at Cal State San Marcos, this office consults closely with the academic colleges and departments to determine the suitability of course content, teaching methods and instructor qualifications. To assist us in evaluating your proposed course for credit, please submit this completed form to our office as soon as possible. Questions before you submit? Call me at (760) 750-8713.

- **Course Title:** Oral History in the Classroom

- **Course Description:** (Please provide a short paragraph describing the purpose, topics and audience for your course. Be sure to include the benefits for students who take your course. An edited version of this description will be used for promotional copy.)

Oral history activities in the classroom can be large and ambitious projects that involve the whole class in extended research learning; or they can be short supplements to various units. Educators at all grade levels find oral history to be an engaging way to make their curriculum relevant and meaningful. It is not only useful in history and social science but it is a powerful extension for English, science, journalism, art, media studies, and more. Oral history methods allow students to explore how stories build community and how history is constructed – as well as helps teachers meet standards in a creative and powerful way.

- **Course Objectives:** (Provide specific student learning outcomes and how they will be achieved.)

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Through the Oral History Association (OHA) conference educator's workshop and conference sessions, educators will explore the use of oral history techniques in a variety of educational settings. Through a mixture of readings, discussion, and hands-on experience participants will have an opportunity to hone their own interviewing skills and to examine the many possible ways of editing and reporting their findings. Participants will also take a look at photography as part of documentation/oral history and at the various ways electronic media have adapted oral history.

Participants will return to their classrooms with extensive experience and all the necessary materials to launch an oral history component to their curriculum.


- **Evaluation:** (What will be the basis for grades? How will you know that the students have achieved the course objectives?)

Participants receiving credit must successfully attend one full day of conference sessions and attend the full day Educator's Workshop on Saturday which includes the national teleconference to showcase projects from educators across the United States. Participants must also complete a detailed lesson plan for an oral history project within a unit of study appropriate to the age level and audience type they instruct.
Course Length: (How many actual contact hours in class? Note: Credit courses must contain a minimum of fifteen 50-minute contact hours for each semester unit of credit, and outside of class work by students is required. Non-credit has no such parameters)

15 hours = one full day of conference sessions and one full day in the Educator’s Workshop

- Proposed Date(s):


- Location: (Indicate if you are proposing this course to be scheduled and offered in our facilities, or if this course is to be held at an off-campus location, such as a school, district or county office, company, etc.)

This year’s annual conference will be held at Marriott Conference Center in Oakland, California.

- Support Needs: (Please indicate any special services you will need, such as audio-visual equipment, photocopying, room set-up, etc.)

The conference is off campus so no resources are required.

- Comments: (Please add any other relevant information, such as whether or not the course has been taught elsewhere successfully, why the course is needed in our area, marketing suggestions, etc.)

I am honored that the national Oral History Association asked me/CSUSM to coordinate course credit for participating teachers based on our solid reputation for handling Extended Studies credit effectively and efficiently.

When completed, please return this form, along with an up-to-date resume (with teaching references) to: Catherine Boyle Asker, Office of Extended Studies, Cal State San Marcos, 333 S. Twin Oaks Valley Rd., San Marcos, CA 92096; FAX: (760)750-3138; E-mail: cboyle@csusm.edu
Virginia:  

Sorry I was slow to reply. Speaking for the history department, we have no concerns about this course. We will offer courses in public history that include oral history, beginning next term, but this course is focused on its pedagogical use and so doesn’t overlap at all.

Jeff

On 10/19/07 11:23 AM, "Virginia Mann" <vmann@csusm.edu> wrote:

Good morning Jeff,

Attached is a proposed Extended Studies course - Oral History in the Classroom. We would appreciate if you would review this course and let us know if you have any comments or concerns.

Thanks so much,
Virginia

Virginia Mann  
Curriculum Specialist
Academic Programs
CSU San Marcos  
Tel: (760) 750-8887