California State University, San Marcos

FORM X (WHITE)

|------------------|-------------|-------------------------|------|

2a. Course abbreviation and Number: EDUC E1074

2b. Abbreviated Title: (No more than 25 characters, including spaces)

Integrating Writing into Curriculum

<table>
<thead>
<tr>
<th>4. Number of Units:</th>
<th>1</th>
</tr>
</thead>
</table>

5. Billing Units: $80

<table>
<thead>
<tr>
<th>6. Allowed Student Levels:</th>
<th>UG X GR X EE X (Default is to check all three levels)</th>
</tr>
</thead>
</table>

7. Grading Method:
   - Normal (N) (Default is Letter Grade +/-, Students may request Credit/No Credit)
   - Normal Plus Report-in-Progress (NP) (As for Normal; also allows Report-in-Progress)
   - Credit/No Credit Only (C)
   - Credit/No Credit or Report-in-Progress Only (CP)

8. Mode of Instruction:
(See pages 17-23 at http://www.calstate.edu/cim/data-elem-dic/APDB-Transaction-DED-SectionV.pdf for definitions of the Course Classification Numbers)

<table>
<thead>
<tr>
<th>Type of Instruction</th>
<th>Number of Credit Units</th>
<th>Instructional Mode (Course Classification Number)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lecture</td>
<td>1</td>
<td>02</td>
</tr>
<tr>
<td>Activity</td>
<td></td>
<td></td>
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<tr>
<td>Lab</td>
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</tbody>
</table>

9. Attributes: Course Requires Consent for Enrollment? Yes X No
   - Faculty Credential Analyst Dean Program/Department - Director/Chair
   - Prerequisites: __________________
   - Co-requisites: __________________

10. Does this course impact other discipline(s)? (If there is any uncertainty as to whether a particular discipline is affected, check "yes" and obtain signature.) Yes __ No __
    If yes, obtain signature(s). Any objections should be stated in writing and attached to this form.

   LTRP (See email) 2/14/08 V Support __ Oppose __
   Discipline Signature Date
   __________________ __________________
   __ Support __ Oppose __

   __________________ __________________
   2. Extension Course Proposal - attached

Important: Please Complete

1. Instructor: Nancy Middlemas

SIGNATURES: (COLLEGE LEVEL)

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1. Program Director/Chair Date

2. College Dean (or Designee) Date

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3. Dean of Extended Studies (or Designee) Date

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4. Vice President for Academic Affairs (or Designee) Date

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(UNIVERSITY LEVEL)

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1. Program Director/Chair Date

2. College Dean (or Designee) Date

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3. Dean of Extended Studies (or Designee) Date

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4. Vice President for Academic Affairs (or Designee) Date

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In planning the components of our Extended Studies program at Cal State San Marcos, this office consults closely with the academic colleges and departments to determine the suitability of course content, teaching methods and instructor qualifications. To assist us in evaluating your proposed course for credit, please submit this completed form to our office as soon as possible. Questions before you submit? Call me at (760)750-8713.

- **Course Title:** Writing as a Process: Improve Test Scores by Integrating the Writing Process into Your Curriculum

- **Course Description:**
  This online seminar provides an overview of the writing process and examines its importance in general classroom assignments and in on-demand testing situations. Geared for secondary educators, this course will require participants to practice the writing process at the same time they learn how to implement the strategies in their classes. Participants will explore prewriting, drafting, response and revision, and publishing. Teachers will be required to revise their current curriculum to utilize writing process strategies and will share and discuss the changes with other seminar participants.

- **Course Objectives:**
  Participants will learn the components of teaching the writing process and the benefits of utilizing writing process strategies for improved academic achievement.

- **Evaluation:**
  Participants will be required to complete the writing process assignments as part of the course and submit their work to the instructor. They will have to provide evidence of modifying their current curriculum and show student samples. Participants must provide a reflection and plan for further curriculum changes.

- **Course Length:** 15 clock hours

- **Proposed Date(s):** Ongoing, starting in February, 2008

- **Location:** Course will be an online seminar, produced at the RAPSA and SIATech offices.

- **Support Needs:** none

- **Comments:**
  This course provides the basic overview educators need to demystify the writing process. Geared for teachers working with at-risk students, this program gives practical information and engages the participants in their own process. By having teachers complete the process themselves, they are more apt to use the strategies in their classes, thereby helping their students achieve academic success. This online seminar will reach a large number of educators because of its flexible scheduling.

*When completed, please return this form, along with an up-to-date resume (with teaching references) to: Catherine Boyle, Office of Extended Studies, Cal State San Marcos, 333 S. Twin Oaks Valley Rd., San Marcos, CA 92096; FAX: (760)750-3138; E-mail: cboyle@csusm.edu*
Nancy Middlemas
2318 Castro Street, San Francisco, CA 94131
415-643-4666  middlemasna@siatech.org

Education and Credential

University of Georgia, Atlanta, Georgia
M.A.T. in English (Master of Arts in Teaching)

University of Wisconsin, Green Bay, Wisconsin
B.A. in English cum laude
Granted Teaching Internship at Kaukauna High School for superior performance in teacher preparation program

University of Dayton, Dayton, Ohio
English major/education minor
Maintained Dean's List each semester

CA Professional Clear Teaching Credential – English

Educational Work Experience

High School English classroom teacher for 27 years
Curriculum developer for 8 years

SIA Tech Charter School, Vista, CA 1999-present
Curriculum Coordinator
• Leads six-member team of curriculum developers on multi-state curriculum development and standards alignment
• Develops and writes ConTech Learning Strategies, a custom curriculum meeting content standards in CA, NM, AZ, FL, and GA
• Leads English teachers at 14 school sites in pedagogy and curriculum delivery
• Coordinates and leads professional development training such as Rubric Scoring Training, New Staff Academy, and English Round Tables
• Assists with charter writing and renewals, and accreditations in 5 states
• Mentors teacher in New Teacher Induction program
• Awarded SIA Tech Employee of the Year, 2006-07

Rancho Bernardo High School
Poway Unified School District, San Diego, CA 1990-1999
English Teacher
• Taught American Literature, Honors American Literature, English 9, English 10, Advanced Composition, Humanities
• Worked with committee to author and publish student Research Guide
• Completed special projects for PUSD Learning Support Services
  o Worked with committee to merge District standards with CA content standards – K-12 ELA
  o Edited and finalized District standards – K-12 ELA and 9-12 Science
  o Authored and published student Writing Reference for District
  o Lead Rubric Scoring Trainings for teachers – elementary & secondary
John McEachern High School  
Cobb County Public Schools, Marietta, Georgia  
1975-1990

**English Teacher**

**English Department Chair** (1985-1990)
- Taught American Literature, Honors American Literature, Literature and Composition 9, Literary Types, Advanced Composition, Developmental Reading
- Designed, developed, and taught new individualized laboratory reading course, including curriculum, equipment, and materials (6 years)
- Team taught English courses with Special Education instructors (5 years)
- Lead team of 22 English teachers (5 years)

Penn High School
Pen-Harris-Madison School Corporation, Mishawaka, IN  
1973-1975

**English Teacher**
- Taught English 9, Modern World Literature, Seminar in Shakespeare, Developmental Reading, Advanced Composition
- Designed, specified equipment, and organized curriculum for new individualized reading laboratory
- Wrote reading resource booklet for staff as special project
- Coached speech team and assisted with drama productions
- Supervised student teacher

Roosevelt Junior High School
Appleton Public Schools, Appleton, Wisconsin  
1972-1973

**English and Social Studies Teacher**
- Taught English, grade 9
- Team-taught new English/Social Studies course for grade 8
- Tutored eighth and ninth grade students in reading

Professional Memberships

- National Council of Teachers of English
- Association for Supervision and Curriculum Development
None. I wish the program success!

Dawn M. Formo, Ph.D.
Associate Professor and Chair, Literature and Writing Studies
CSU San Marcos
San Marcos, CA 92096-0001
(760)750-4199 (Office)
(760)750-3110 (FAX)
http://www.composingprof.com
Spring 08 Office Hours: MW 9:30-10:30, T 3:30-4:30, and by appt.

Hi again Dawn – Extended Learning is anxious to offer this course, which I sent you last Friday. Any comments or concerns?

Thanks,
Virginia

Hello Dawn,

Extended Learning has sent us the attached 1 unit, online course – “Integrating Writing into Curriculum”, for approval. Please let us know if you have any comments or concerns regarding this course.

Thanks.
Virginia

Virginia Peters Mann
Curriculum Specialist