

UNDERGRADUATE ADVISING SERVICES

The Need: Undergraduate Advising Services (UAS) provides academic advising services to CSUSM undergraduate students to ensure progress toward degree completion. UAS provide guidance in meeting degree requirements; facilitates major exploration (undeclared student advising); provides graduation strategies for students on academic probation and disqualification status; and assists students with relevant academic policies and procedures affecting their progress to degree.

The Mission: UAS promotes student success and retention through active and accessible academic advising services that promotes student responsibility and timely graduation.

The Program: UAS provides an integrated array of effective academic advising services as well as resources and planning tools for students. Undergraduate Advising Services is currently organized across divisions. UAS support COAS major's students in providing advising services for COAS majors and is under the purview of Student Affairs division. UAS serves as the mechanism to ensure comprehensive coordinated purposeful goals and objectives, policies and procedures compliance, and to ensure delivery of student advising services are closely supported and coordinated campus wide. Staff advisors have regular contact and access to respective faculty/colleges that participate in the delivery of advising services to ensure students receive consistent coordinated advising services by all involved advising entities. UAS also works closely with at-risk, first generation, underrepresented students campus programs (EOP, Disabled Student Services, OBERT, College Assistance Migrant Program, Student Support Services, etc.) to ensure continuity of services delivery affecting student persistence, retention, graduation and achievement.

Program Services:

- 1. One -on-one student appointments:** are provided to students to meet with their staff academic staff advisor to ensure timely degree planning; and to problem solve issues affecting their performance, retention, and graduation.
- 2. Drop-In services:** are provided the first two weeks and the last two weeks of every semester to assist students to enroll in appropriate semester course schedules, to ensure access to advising services, and to provide timely graduation planning.
- 3. Degree Progress Report Workshops:** are provided to students that includes an overview of how to read their DPR's; to submit corrections, learn to track their degree requirements. Workshops are provided during the registration period to maximize student contact and involvement.
- 4. New student Orientations:** are provided to assist new First Year and Transfer undergraduate students to make a successful transition to, and establish their place in university life; to take responsibility for their academic planning, to assist to set academic, career, and personal goals; and to graduate in a timely manner.
- 5. On-line E-Advisor service** allows students to have their questions answered without coming into the office and meeting with an advisor directly.

Quick Stats: Fall 2010

Total Undergraduate Students:	8880
UAS (COAS) Major Students:	6253
(CoBA) Major Students:	1987
(NURS) Major Students:	640