

What is a Header/Heading?

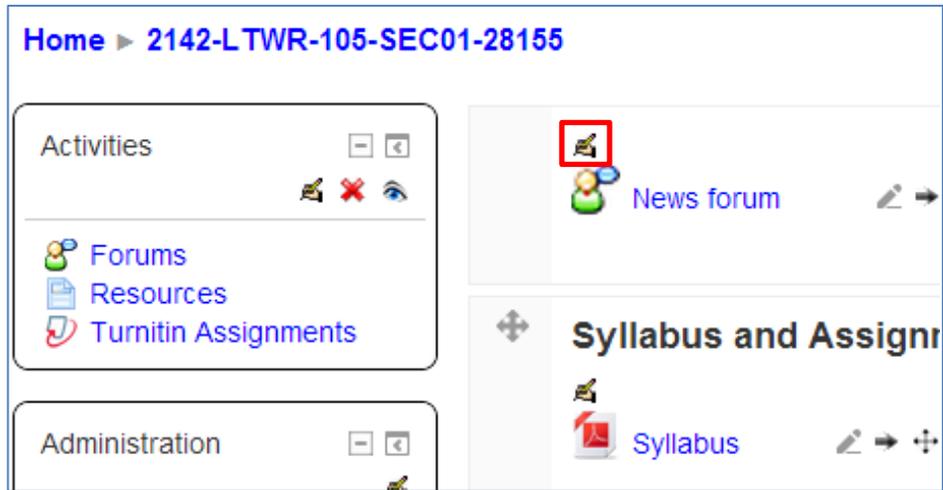
Headers/Headings (interchangeable terminology) are built in resources that help viewers navigate through a webpage or document's content.

Headers not only apply a visual style that alerts viewers as to the structure of a document (e.g. large bold text at the top of a page is the title, whereas smaller bolder text throughout a page are sections or sub-sections), but also tells non-visual users the structure of a page. The way that headers work is that they are coded to read out to a listener "Title – Welcome to LTWR 105" and helps with navigation and better understanding of different sections or topics.

Headers are extremely important to use within a Cougar Course container due to giving both visual and audio cues to students. It is highly recommended to add a Header 1 at the top of your page with the name of your course. Read on to learn how.

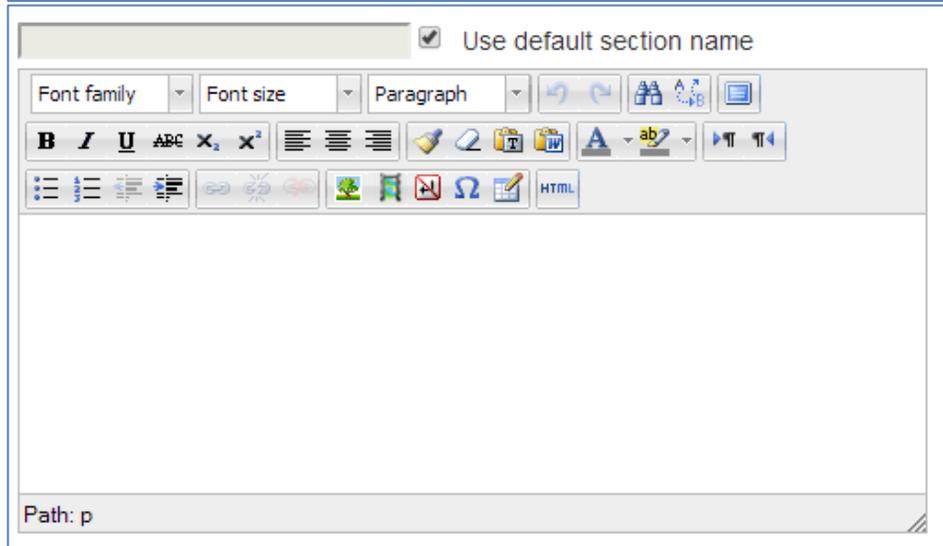
How to create a Heading 1 in Cougar Courses

Step 1: Go to the top of your Cougar Course and select the  edit icon.



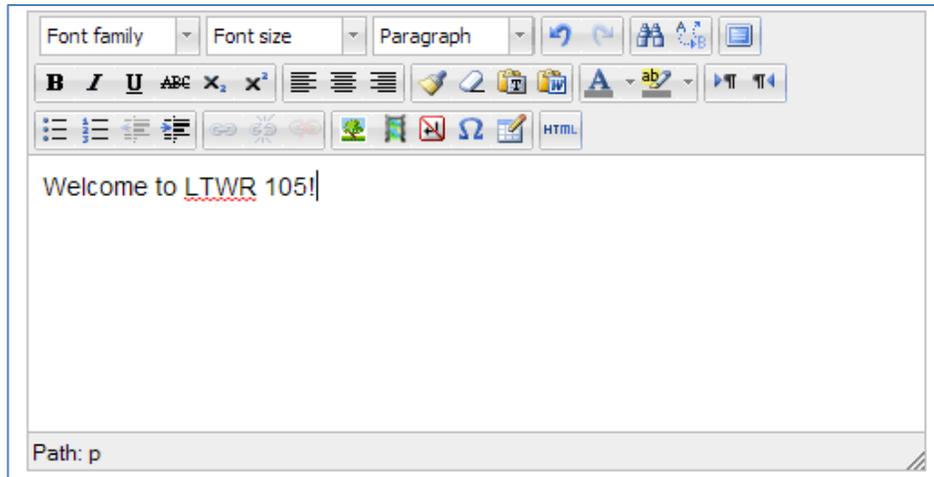
The screenshot shows the top of a Cougar Course page. The breadcrumb navigation reads "Home ► 2142-LTWR-105-SEC01-28155". Below this are two main panels. The left panel, titled "Activities", contains links for "Forums", "Resources", and "Turnitin Assignments", along with an "Administration" section. The right panel contains a "News forum" link with a red box highlighting the edit icon (a pencil inside a square) next to it. Below the "News forum" is a "Syllabus and Assignments" section with a "Syllabus" link, also featuring an edit icon.

Step 2: A new page will load. Within this page you can add in your own custom text within the text box.



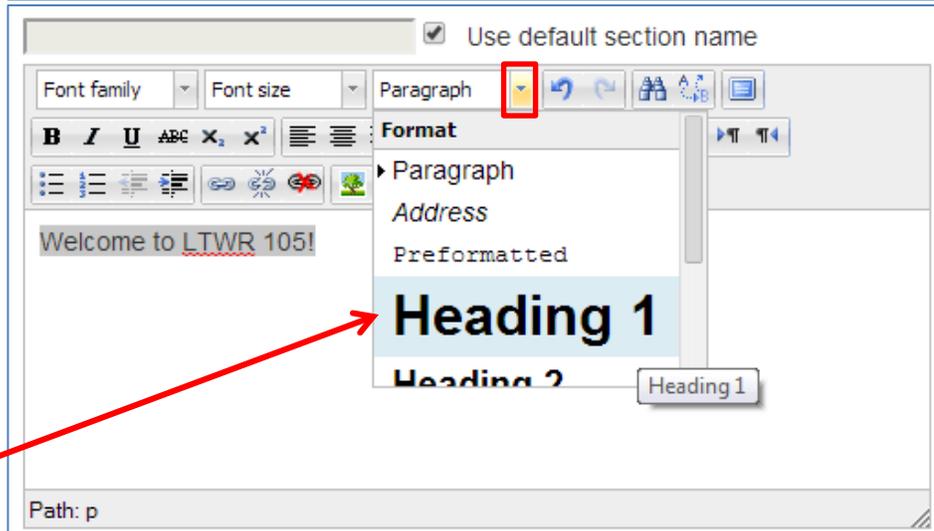
The screenshot shows the editor interface for the course page. At the top, there is a checkbox labeled "Use default section name" which is checked. Below this is a rich text editor toolbar with various options: Font family, Font size, Paragraph, Bold (B), Italic (I), Underline (U), ABC, X₁, X₂, Bulleted list, Numbered list, Indent, Outdent, Undo, Redo, Text color, Background color, Link, Unlink, Insert link, Insert image, Insert video, Insert audio, Insert table, and HTML. Below the toolbar is a large, empty text box for entering content. At the bottom left of the editor, the path is shown as "Path: p".

Step 3: Type in your class's title/greeting in the text box.



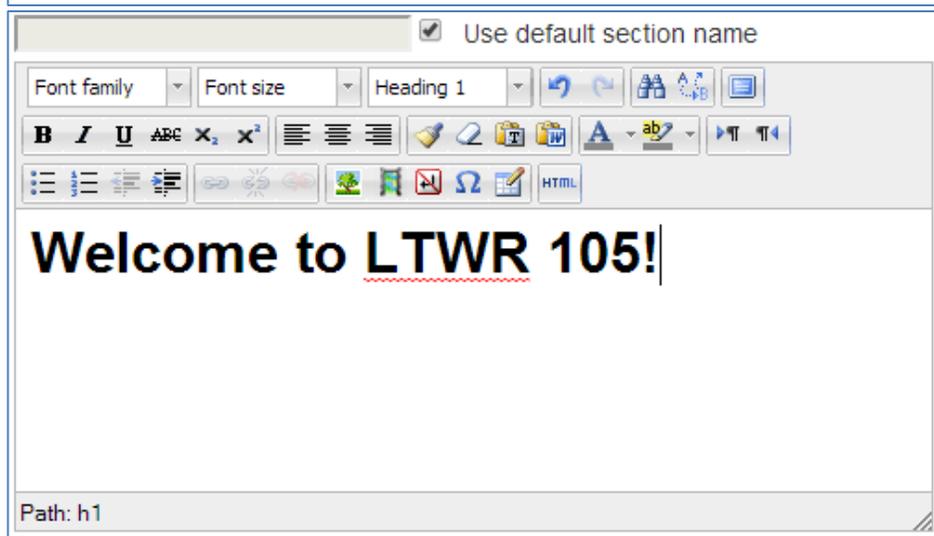
Step 4: Highlight your greeting in the text box and then select the  on the "Paragraph" style dropdown.

This dropdown menu will show all of the different styles one can add to their custom text on Cougar Courses.



Step 5: Select "Heading 1" within the dropdown.

Step 6: Your custom text should now be larger and bold looking. Congratulations, this text is now a Heading 1!



Step 7: Select the “**Save changes**” button at the bottom of the text box.

The image shows a rich text editor window. At the top, there is a checkbox labeled "Use default section name" which is checked. Below this is a toolbar with various icons for text formatting, including font family, font size, heading, bold, italic, underline, text color, background color, bulleted list, numbered list, indent, outdent, link, unlink, insert image, insert video, insert audio, insert table, and HTML. The main text area contains the text "Welcome to LTWR 105!". Below the text area, there is a status bar that says "Path: h1". At the bottom of the window, there are two buttons: "Save changes" and "Cancel". The "Save changes" button is highlighted with a red rectangular box.