The purpose of this course is to complete the project you were matched with in BUS 492. The prerequisites for this course are listed in the course catalogue. The instructor reserves the right to administratively drop, at any point, any student who has not met the prerequisites. Students choosing to withdraw from this course are responsible for doing so according to University procedures and deadlines.

At the beginning of the semester students are to provide their Faculty Supervisors with an updated time schedule detailing the work to be performed and the expected completion date for each step. Teams are expected to meet with their Faculty Supervisors on a weekly basis. The purpose of these meetings is to ensure that the project is progressing at an acceptable pace and to discuss any problems that may have arisen. The teams should continuously work with their Faculty Supervisors to develop an ongoing list of supporting materials and documentation (e.g., books, articles, computer searches, etc.). Team members should check their e-mail regularly.

Sixty percent (60%) of the final grade will be based on several objective components:

- First Version Final Report 20% (due April 23rd)
- Project Paragraph Summary 15% (due May 8th)
- Final Report 15% (due May 8th) (electronically to kbutler@csusm.edu and three bound hard copies—one for your Faculty Supervisor, one for the Sponsor Contact, and one for archiving in the Senior Experience office)
- Presentation* 15% (week of May 7th)
- Supplemental Materials (part of Peer Evaluation grade) (due May 16th)
- Progress Reports 10%

The remaining forty percent (40%) of the final grade will be based upon a peer evaluation,** the Faculty Supervisor’s evaluation of each student’s participation, the Supplemental Materials, postings on the WebCT Discussion Board and an evaluation by the Sponsoring Organization, in which the Sponsor Contact person will evaluate the final product and each team member’s ability to interact with the sponsoring organization.

* In addition to your team’s presentation, for this component of the course grade each student will be required to attend the presentations of five other Senior Experience teams. Teams are also expected to offer an additional presentation at the company for interested employees.

** Unusually low peer review grades can have a strong impact upon a student’s final grade. Thus, if a student contributes very little to the team’s project, the full grade value of the project may not be counted towards the student’s final grade. In situations where a Senior Experience student repeatedly performs poorly, the other team members may request the removal of that student from the team. With the agreement of the Faculty Supervisor and Program Director, the student will receive a grade of “U” or an “F” for the course
(depending on the date the student is removed) and may be required to repeat the Senior Experience. All peer evaluations must be submitted before the end of the semester. Missing peer evaluations may result in an entire team receiving a grade of “Incomplete”. If the “Incomplete” grade is not made up by the student’s graduation date, the student must reapply for graduation.

Supplemental Materials

Forms will be distributed by the end of the week of May 7th. Complete these individually and submit them electronically by May 16th. These items will be evaluated as part of your participation grade.

A. Ongoing Process Blog in WebCT during the entire semester.
   1. Discuss the project content, project process, and group dynamics—what have you learned, what insights have you gained?
   2. Discuss the relevance of your project and the process to your future professional career.

   The reflection that regular (weekly or more often) writing about your process engenders has been demonstrated through research to significantly enhance your outcomes from courses of this type. Thus, you are required to log in with a significant contribution at least weekly with a posting that requires original thinking. It can be a new post, or comments to someone else, and you are expected to continue this process throughout BUS 493. Asking questions of other teams concerning problems and solutions is an especially good use of the Discussion Board.

   This area is to be used for you to write about the process you are going through with the Senior Experience program. There is no specific requirement, other than regular weekly (or more often) postings during BUS 493 for your BUS 493 grade. Write enough so that your instructor can see that you have reflected well upon your learning opportunities.

B. Complete the mid-course Student Survey electronically when requested.

C. Complete the post-course Student Survey electronically when requested.

D. Completed Group Member Evaluation Forms (Peer Evaluation). You will receive the Peer Evaluation materials electronically by the end of the week of May 7th.