**Budget & Academic Policy Committee**

College of Education, Health & Human Services (CEHHS)

Minutes – September 3, 2019

12:00 PM - 1:30 PM in UH 449

**Committee Members:**

|  |  |  |  |
| --- | --- | --- | --- |
|  X | Laurie Stowell   School of Education   |  | Amy Carney  School of Nursing   |
| X | Erika Daniels  School of Education   | X | Lori Heisler  At-Large   |
|  | Matthew SchubertSchool of Health Sciences & Human Services   | X | Shannon Cody, Director  CEHHS Student Services ***(Non-voting)***   |
| X | Teru Toyokawa  School of Health Sciences & Human Services   |  | VacantStaff ***(Non-voting)***   |
| X | Susan Andera  School of Nursing   |  X | Deborah Kristan, Associate Dean  CEHHS ***(Non-voting)***   |
|    |    |   |    |

**CALL TO ORDER**

Establish quorum:  Yes

**APPROVAL OF AGENDA**

Moved to Approve as Amended: Lori Heisler

Seconded: Laurie Stowell

Unanimously Approved

**APPROVAL OF MINUTES**

Moved to Approve:

Seconded:

**OLD BUSINESS:**

**NEW BUSINESS:**

**Budget allocations overview**

* (Kristan) Connections to three-year rolling plan and EL share allocations
	+ Base and Salaries are complete and the response to the three-year plan will be sent out this week so CEHHS will know what was approved.
	+ No FTEs growth, but our college will receive growth funds as dictated by the President’s Office. In fact, the college’s FTEs dropped by 1.2% due to degree planner.
	+ EL share allocations are being reformatted and sent out to the units within a few weeks.
	+ Nursing questioned how to grow a new stateside program, like their planned DNP, with the FTEs restrictions. It was suggested to submit a proposal explaining the regulatory and Chancellor pressures upon the school for the program being forced stateside to the Provost’s.
	+ Any specific directions for BAPC?
		- Dr. Kristan noted BAPC was the keeper of the three-year plan and making changes, but ultimate decision authority for BAPC’s future lies with the committee.

**CEHHS meeting with President Neufeldt**

* Listening and Learning Tour
	+ Amy Carney and Lori Heisler volunteered.
* Need a representative for September 20, 12:30 – 3:30

**Role of BAPC in College faculty governance**

* Review committee charge
	+ Members were encouraged to go to their units and ask for their input on how they envision BAPC’s role with the revenue share (19.20) and profit shares (moving forward).
	+ Increasing allocation to lecturer development and travel. Discussion surrounding how to facilitate additional funding and the rubric to approve and weigh lecturer requests.
* Work with CCC and Dean’s Office to revise
	+ Goal is to have a workable draft of the vision and bylaws of BAPC for the college and CCC by December or late November.

**Action Items:**

* Dr. Daniels will work with Malachi to have Zoom meetings set up for faculty that are unavailable or stuck in ELB due to schedule conflicts.
* Members are asked to review the changes to the bylaws for BAPC and be prepared to discuss them at the next meeting. They are stored in SharePoint at this location: [https://csusm.sharepoint.com/:w:/r/sites/college\_of\_education\_health\_and%20\_human\_services/deans\_office/administration/Shared%20Documents/Governance/Standing%20Committees/Committee\_BAPC/agendas\_minutes/AY%202018-19/Charge%20%26%20Bylaws/BAPC%20Charge%20%26%20Bylaws\_Draft\_20181106\_NoMarkUpsShown.docx?d=w6d35f34cc6ee42c8bbf3980b36920a16&csf=1&e=ehgVeI](https://csusm.sharepoint.com/%3Aw%3A/r/sites/college_of_education_health_and%20_human_services/deans_office/administration/Shared%20Documents/Governance/Standing%20Committees/Committee_BAPC/agendas_minutes/AY%202018-19/Charge%20%26%20Bylaws/BAPC%20Charge%20%26%20Bylaws_Draft_20181106_NoMarkUpsShown.docx?d=w6d35f34cc6ee42c8bbf3980b36920a16&csf=1&e=ehgVeI)
* Members are asked to review the allocations presented by Dean Ayala at Fall Convocation (included below) with their units and bring feedback and suggestions regarding items labeled TBD/BAPC/CCC.

**Current allocations from Dean’s All College presentation for your information:**

****

Adjournment: **12:58pm**