**Budget & Academic Policy Committee**

College of Education, Health & Human Services (CEHHS)

   MINUTES – November 5, 2019

12:00 PM - 1:30 PM in UH 449

**Committee Members:**

|  |  |  |  |
| --- | --- | --- | --- |
|   | Laurie Stowell   School of Education   |  | Amy Carney  School of Nursing   |
| x | Erika Daniels  School of Education   |  | Lori Heisler  At-Large   |
| x | Matthew SchubertSchool of Health Sciences & Human Services   |  | Shannon Cody, Director  CEHHS Student Services ***(Non-voting)***   |
| x | Teru Toyokawa  School of Health Sciences & Human Services   | x | Bonnie MottolaStaff ***(Non-voting)***   |
| x | Susan Andera  School of Nursing   |   | Deborah Kristan, Associate Dean  CEHHS ***(Non-voting)***   |
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**CALL TO ORDER**

Establish quorum:  yes

**APPROVAL OF AGENDA**

Moved to Approve: Susan

Seconded: Matt

Unanimously Approved

**APPROVAL OF MINUTES**

Moved to Approve: Susan

Seconded: Teru - approved use minutes from email

**OLD BUSINESS & STANDING ITEMS**

BLP & CCC updates

No BLP report, BAPC bylaws, sent to CCC’s next meeting

Budget updates from Associate Dean Kristan

At president MPP open forum

Developing principles for decision-making on spending priorities and allocations

How should the committee prioritize?

* + - College-first thinking—BAPC decisions are representative of the needs of all units
		- Prioritize according to each unit or program’s demonstrated needs (e.g. accreditation, community need, staffing, urgency, student/faculty ratio)
		- Focus on equity—Each program or unit receives what it needs to be sustainable and successful
		- Grounded by the mission and vision
		- Costs are viewed through a “whole picture” lens and not a straight dollar amount (macro instead of micro)

By-law feedback timeline

November 20: CCC will discuss and offer feedback

December 3: BAPC will discuss and integrate CCC feedback

January all-college meeting: BAPC will present draft to community

February: BAPC members will share with faculty and staff

March 3: BAPC will finalize by-laws based upon community feedback

March: By-laws will be sent to the CEHHS community for a vote

**NEW BUSINESS**

Adjournment: 12:40 pm

Next meeting – November 19, 2019

Meeting request 3rd Tuesday in spring. tentative