**Curriculum & Academic Policy Committee**

College of Education, Health & Human Services (CEHHS)

MINUTES – March 25, 2020

3:30 - 4:30 PM via zoom

**Committee Members:**

|  |  |  |  |
| --- | --- | --- | --- |
|  | Brooke SolesSchool of Education |  | Deborah Kristan, Associate DeanCEHHS ***(Non-voting)*** |
|  | Elizabeth GarzaSchool of Education |  | Shannon Cody, Assistant DeanCEHHS Student Services ***(Non-voting)*** |
|  | Vacant School of Health Sciences & Human Services |  | Andi ShibataCEHHS Student Services ***(Non-voting)*** |
|  | Jimmy Young (Chair)School of Health Sciences & Human Services |  | Nam Nguyen CEHHS Student Services ***(Non-voting)*** |
|  | Jessica GerezSchool of Nursing |  | VacantCEHHS Student Services ***(Non-voting)*** |
|  | Wendy HansbroughSchool of Nursing |  | Bonnie MottolaCEHHS, Staff ***(Non-voting)*** |
|  | Emmanuel Iyiegbuniwe (Co-Chair)At-Large |  | VacantCEHHS Rep. to UCC ***(Non-voting)*** |

**Helpful Hints for Reviewing Curriculum:** <https://csusm.sharepoint.com/sites/college_of_education_health_and%20_human_services/deans_office/administration/Shared%20Documents/Forms/AllItems.aspx?viewid=e97528cf%2Dd61d%2D4905%2D8cb9%2D079d64aea850&id=%2Fsites%2Fcollege%5Fof%5Feducation%5Fhealth%5Fand%20%5Fhuman%5Fservices%2Fdeans%5Foffice%2Fadministration%2FShared%20Documents%2FGovernance%2FStanding%20Committees%2FCommittee%5FCAPC%2Fhelpful%5Finformation>

Guest(s): Invitation sent to Jodi Robledo from School of Education.

# CALL TO ORDER (Young)

* Establish quorum:

# APPROVAL OF Agenda (Young)

* approved

# APPROVAL OF MINUTES (Young)

* Previous meeting was canceled due to no curriculum to review. Minutes from February 26th meeting available online at: [https://csusm.sharepoint.com/:w:/r/sites/college\_of\_education\_health\_and%20\_human\_services/deans\_office/administration/\_layouts/15/Doc.aspx?sourcedoc=%7B027885CC-927A-422C-A04C-BF47B8EE3B06%7D&file=capac\_minutes\_20200226.docx&action=default&mobileredirect=true](https://csusm.sharepoint.com/%3Aw%3A/r/sites/college_of_education_health_and%20_human_services/deans_office/administration/_layouts/15/Doc.aspx?sourcedoc=%7B027885CC-927A-422C-A04C-BF47B8EE3B06%7D&file=capac_minutes_20200226.docx&action=default&mobileredirect=true)
* Approved

# ANNOUNCEMENTS

* Jimmy Young had to create a New Agenda in Curriculog as it wouldn’t let him change the current agenda to reflect new incoming curriculum as of March 24th. See new curriculum from Education below.
* Discussion of changes to Campus because of COVID-19. Although this agenda is dated for the 25th of March. Jimmy Young moved to conduct future related business (as of March 12) online only with curriculum review primarily asynchronously or synchronously when needed. Any asynchronous approvals will be voted on by email. Jimmy Young will make this motion via email and ask for approval on March 13th.
* Motion to move online asynchronously was approved via email March 17, 2020. We will have synchronous meetings as appropriate.

# STANDING REPORT FROM CCC (Young)

* No updates

# STANDING REPORT FROM UCC (Vacant)

**PREVIOUS ITEMS TO DISCUSS**

* EDUC 499 - **As of 3/11/2020- Still awaiting changes. Chair discussed with Academic Programs questions about this proposal and the following guidelines were suggested for changes and shared with the Originator:**
* Question 2: 499 A, B, C
* Question 8: Just add in some specific language around the creation of the courses and the Supervision Course Classification number. The CS code indicated currently is 36 and represents the average weekly hours spent per student. So 36= 1 hour, or 48= 45 minutes, or 25= 90 minutes. It just depends on which one is wanted. Specifically adding language “Request to make 499A, 499B, and 499C,” along with the specific course and SCC number will help CAPC and UCC know how this independent study will be implemented. It’s also helpful for Academic Programs.
	+ EDUC 499A = 1 unit, SCC number 36
	+ EDUC 499B = 2 units, SCC number 36
	+ EDUC 499C = 3 units, SCC number 36
* Question 14d: add “Enrollment restricted to students who have obtained consent of the instructor.”
* Items 24-29 do not need to be updated as confirmed by Academic Programs.
* Independent Study courses do not need items 24-29 to be completed.

# ITEMS UNDER REVIEW:

## EDUCATION

* **EDUMI 511, 512, 521, & 555 (All C2 Forms).**  Due to the immediacy of these forms. Motion to approve was made and confirmed via Email by March 17, 2020.
* **New Curriculum as of March 24th, 2020**
	+ EDEX 660 (C2 form)
	+ EDMX 573 (C2 form)
	+ EDMX 630 (C form)
	+ EDMX 632 (C form)
	+ EDMX 633 (C2 form)
	+ EDMX 635 (C2 form)
	+ EDMX 636 (C form)
	+ EDMX 673 (C2 form)
	+ EDMX 674 (C2 form)
	+ Special Education, Education Specialist Credentials, and Masters of Arts in Special Education (P2 form)

## PUBLIC HEALTH

## SPEECH LANGUAGE PATHOLOGY

## NURSING

## KINESIOLOGY

## Social Work

# **ADJOURNMENT:** (Young)

# NEXT MEETINGS

* Spring Dates:
	+ January 22, 2020
	+ 3:30 – 4:30 p.m.
	+ February 12, 2020
	+ 3:30 – 4:30 p.m.
	+ February 26, 2020
	+ 3:30 – 4:30 p.m.
	+ March 11, 2020
	+ 3:30 – 4:30 p.m.
	+ March 25, 2020
	+ 3:30 – 4:30 p.m.
	+ April 8, 2020
	+ 3:30 – 4:30 p.m.
	+ April 22, 2020
	+ 3:30 – 4:30 p.m.
	+ May 6, 2020
	+ 3:30 – 4:30 p.m.