**California State University San Marcos**

**College of Education, Health and Human Services**

**Curriculum and Academic Policy Committee**

**Minutes, May 6th, 2015**

**3:30pm – 4:30pm, UH 449**

MEMBERS & GUESTS:

|  |  |  |  |
| --- | --- | --- | --- |
| X | Susan Andera (SoN) | X | Sean Newcomer (SHSHS) |
| X | Denise Garcia (Dean Designee, non-voting) | X | Jodi Robledo (SoE) |
| X | Ingrid Flores (At-Large) | X | Nancy Romig (SoN) |
| X | Ana Hernandez (SoE) | X | Fernando Soriano (SHSHS) |
| X | Shannon Hofmann (Ex. Officio) | X | Heidi Jones (CEHHS) Admin Support |
|  | Guest(s): |  |  |

1. **WELCOME- Meeting opened at 3:32pm**
2. **Approve Agenda** –Review nursing curriculum added\* then approved as presented**.**
3. **Approve 04/22/15 Minutes – Approved as presented.**
4. **REVIEW AND DISCUSS ASSIGNED CURRICULUM**
   1. **Review comments on the NURS Curriculum:**

* **Medical Management (NUR #602)**

**Nancy Romig & Ana Hernandez**

* **SLO’s missing an item.**
* **Do we need readings in the blank items? (How much detail needs to be included?)**
* **According to the guidelines, there must be a “tentative reading list” (must contain this)**
* **Few grammatical and contextual errors within the Course Description.**
* **Is this course required in a program?**
* **Track option? Elective? Checked NO- should be checked YES.**
* **#21 should be checked yes.**
  + - * + **Inter-Professional Education (NUR #518)**

**Ingrid Flores & Fernando Soriano**

* **Item #22 is checked YES and NO.**
* **Typo in the Case presentation on Page 4.**
* **On Page 7 (Points 2,3, & 4 “The Structure of Course Session” there needs to be a colon)**
* **Should this upper division class be run by a lover division class?**
  + - * + **Integrative Medicine (NUR #604)**

**Sean Newcomer & Jodi Robledo**

* **The percentages do not add up to equal 100%**
* **Catalog description does meet the course description.**
* **#21 check YES box.**
* **Only allotted 50 characters in the description.**
* **Not allowed more than 80 words in the catalog course description.**

**\*Comments have also been posted on BOX.**

**\*Motion has been made to approve Nursing curriculum after the changes have been made. Ingrid and Jodi will sign off when they receive the paperwork- (with the necessary changes made).**

**Review of the SoE Credential P-2 and C-2 forms:**

* **CAL TPA consists of 4 high stakes tests where the ED- TPA only consists of 1 Cumulative assessment.**
* **These P-2 and C-2 forms will cause a shift in a unit because they are changing the assessment).**
* **In schools from the beginning of the semester- it will augment assessment work.**
* **When someone reduces units they have to show a reduction in work. However, they are keeping the same # of units.**
* **The forms could address a little better the addition/ subtraction of work during this unit shift.**
* **More deeper rational on the P-2 form (1 more paragraph) where the rigor where the it would increase and change.**

**\*Motion has been made to review and move forward with the Curriculum after the corrections are made.**

1. **ANNOUNCEMENTS:** 
   * + **Jodi and Ingrid are currently working on the end of the year report.**
     + **Please think about chairing or co-chairing.**
     + **Thank you Jodi and Ingrid for your commitment to the committee!**
     + **Next year possibly create an online training for the college?**
2. **AGENDA ITEMS FOR NEXT REGULAR MEETING**

*This is our last meeting of the semester, after elections are complete and the committee reconvenes chair will be decided.*

1. **ACTION ITEMS – none.**
2. **ADJOURNMENT- meeting adjourned 4:30pm.**