**Curriculum & Academic Policy committee**

College of Education, Health & Human Services (CEHHS)

Draft MINUTES

September 21, 2016

Committee Members:

|  |  |  |  |
| --- | --- | --- | --- |
|  | Jodi RobledoSchool of Education | x | Alham AbuatiqSchool of Nursing |
| x | Elizabeth GarzaSchool of Education | x | Ingrid FloresAt-Large |
| x | Hyun Gu Kang **(Co-Chair)**School of Health Science & Human Services |  | Jodi RobledoCEHHS Rep. to UCC ***(Non-voting)*** |
| x | Jimmy YoungSchool of Health Science & Human Services |  | Shannon Cody, DirectorCEHHS Student Services ***(Non-voting)*** |
| x | Susan Andera **(Co-Chair)**School of Nursing |  | Denise Garcia, Associate DeanCEHHS ***(Non-voting)*** |

Guest(s):

**CALL TO ORDER**

 Having established a quorum, meeting was called to order by Hyun Gu Kang.

**APPROVAL OF MINUTES**

 Minutes from September 6, 2016 were approved as presented.

**STANDING REPORT FROM CCC**

 Hyun Gu Kang will be the CAPC representative to the College Coordinating Committee (CCC) for 2016-17.

**STANDING REPORT FROM SENATE**

 No Report

**CURRENT ITEMS UNDER REVIEW**

Assigned reviewers reported that the forms listed on agenda for the SOE Bilingual Authorization Program had already received CAPC approval and are currently at UCC for action.

Assigned reviewers reported that item 16 on the EDMI 544 C-2 form needed to be marked ‘yes’. Once that was done all forms submitted for SOE Middle Level Education noted on agenda were approved to move forward.

SLP Changes to MS in SLP deferred to next meeting.

Assigned reviewers of SON Master of Public Health Curriculum forms submitted reported the following:

C-Form: PH 693 Internship: - Need more information

C-2 Form: PH 695 - Pending Approval

C-2 Form: PH 698 Thesis (3 Units) - Pending Approval

All other forms were approved as submitted.

**NEW ITEMS FOR REVIEW**

SON RN-BSN Program (9/21/16)

**P-2 Form: ALL**

1. C-2 Form: NURS 447 Field Experience: Nursing Case Management & Community Health Nursing Kang & Abuatiq

**AGENDA ITEMS FOR NEXT MEETING**

Under Review: SLP, SON, PH items pending approval

**ACTION ITEMS**

None

**ANNOUNCEMENTS**

Staff recorder to email originator when there are comments in box to review. Originator to respond to comments and send staff recorder new documents to upload. Next meeting is scheduled for October 5, 2016. Staff recorder to send out meeting invite through Outlook.

**ADJOURNMENT**

Meeting adjourned at 4:40 PM