**Curriculum & Academic Policy Committee**

College of Education, Health & Human Services (CEHHS)

Minutes August 29, 2018

3:30 – 4:30 PM in UNIV 449

**Committee Members:**

|  |  |  |  |
| --- | --- | --- | --- |
| x | Brooke Soles  School of Education |  | Deborah Kristan, Associate Dean  CEHHS ***(Non-voting)*** |
|  | Elizabeth Garza  School of Education |  | Shannon Cody, Assistant Dean  CEHHS Student Services ***(Non-voting)*** |
| x | Hyun Gu Kang, Chair  School of Health Sciences & Human Services |  | Andi Shibata  CEHHS Student Services ***(Non-voting)*** |
| x | Jimmy Young  School of Health Sciences & Human Services |  | Nam Nguyen  CEHHS Student Services ***(Non-voting)*** |
|  | Lorna Kendrick  School of Nursing | x | Gwen Hansen  CEHHS Student Services ***(Non-voting)*** |
| x | Wendy Hansbrough  School of Nursing |  | Melinda Jones  CEHHS, Staff ***(Non-voting)*** |
| x | Paul Stuhr  At-Large |  | Paul Stuhr  CEHHS Rep. to UCC ***(Non-voting)*** |

Guest(s):

# CALL TO ORDER (Kang)

* Establish quorum: yes

# APPROVAL OF MINUTES (Kang)

* Need to locate minutes from April 18, 2018

# STANDING REPORT FROM CCC

* None

# STANDING REPORT FROM UCC

# None

# ITEMS UNDER REVIEW:

* Agenda
* Elect a new chair (and co-chair).
* Motion to elect Jimmy Young as new Chair, Kang, second Stuhr. Vote: Yes
* Review upcoming meetings, motion to change November 7, 2018 to November 14, 2018, Young, second Kang Vote: Yes
* Motion to change December 5, 2018 to November 28, 2018, Young, second Kang Vote: Yes
* Motion to cancel December 19, 2018 meeting, Young, Kang Vote: Yes

## EDUCATION

## PUBLIC HEALTH

## NURSING

* Wendy needs access to curriculog, suggested she email Criselda Yee
* Discussed Structure for course/program approval process submitted and tracked in Curriculog.

1. CAPC (uses curriculog for the submittal process)
2. ACADEMIC PROGRAMS
3. UCC
4. SENATE
5. CHANCELLOR’S OFFICE (for new programs only)

FORMS:

1. P-forms (new programs)
2. P2-forms (changes in program)
3. C Forms- new course
4. C2-forms- changes to existing courses

## KINESIOLOGY

# ANNOUNCEMENTS



# ADJOURNMENT: 4:30 p.m. (Young)

# NEXT MEETINGS

* Fall Dates:
  + September 12, 2018
  + 3:30 – 4:30 p.m.
  + September 26, 2018
  + 3:30 – 4:30 p.m.
  + October 10, 2018
  + 3:30 – 4:30 p.m.
  + October 24, 2018
  + 3:30 – 4:30 p.m.
  + November 14, 2018 (confirmed)
  + 3:30 – 4:30 p.m.
  + November 28, 2018 ( confirmed with Time adjustment)
  + 3:00 – 4:00 p.m.