**Curriculum & Academic Policy Committee**

College of Education, Health & Human Services (CEHHS)

Minutes November 14, 2018

3:30 – 4:30 PM in UNIV 449

**Committee Members:**

|  |  |  |  |
| --- | --- | --- | --- |
| X | Brooke SolesSchool of Education | X | Deborah Kristan, Associate DeanCEHHS ***(Non-voting)*** |
|  | Elizabeth GarzaSchool of Education | X | Shannon Cody, Assistant DeanCEHHS Student Services ***(Non-voting)*** |
| X | Hyun Gu Kang, School of Health Sciences & Human Services |  | Andi ShibataCEHHS Student Services ***(Non-voting)*** |
| X | Jimmy Young (Chair)School of Health Sciences & Human Services |  | Nam Nguyen CEHHS Student Services ***(Non-voting)*** |
|  | Lorna KendrickSchool of Nursing |  | Gwen HansenCEHHS Student Services ***(Non-voting)*** |
| X | Wendy HansbroughSchool of Nursing | X | Malachi HarperCEHHS, Staff ***(Non-voting)*** |
| X | Paul StuhrAt-Large |  | Paul StuhrCEHHS Rep. to UCC ***(Non-voting)*** |

Guest(s):

# CALL TO ORDER (Young)

* Establish quorum: Yes.

# APPROVAL OF AGENDA AND MINUTES (Young)

* Agenda
	+ Approved as it stands.
* 10.24.18 Minutes
	+ Approved as they stand.

# ANNOUNCEMENTS

# Sent an email to Gayle at Academic Programs to ask a question about item 14, Repeating a Course for graduation credit, AND I received the following response:

# Thank you for contacting our office regarding course repeats. I was informed by Lourdes Shahamiri (Catalog Coordinator), that the course repeat policy is, coincidentally, under review by the Academic Policy Committee (APC). They are in the research and review stage, and it would still need to go before Academic Senate.

She recommends that the course be built according to the current policy, but keep in mind that it may be revised in the near (or not-so-near) future.

The “Course Repeat and GPA Adjustment” language can be found on this page of the catalog: <http://catalog.csusm.edu/content.php?catoid=3&navoid=279>

Hope this helps. I am cc’ing Dean Eisenbach and Lourdes, in case they have additional insight to share.

-Criselda Yee

# STANDING REPORT FROM CCC (Young)

* None

# STANDING REPORT FROM UCC (Stuhr)

* None

**PREVIOUS ITEMS TO DISCUSS**

* **Using the Custom Route in Curriculog ---- may not be needed but Jimmy will look at the bylaws to see about the process. Follow up next time.**
	+ Jimmy perused bylaws and found no conflict in following UCC’s lead with Custom Route in Curriculog.
	+ Paul mentioned it is running smoothly in UCC and parallels the previous methods used when UCC used paper.

# ITEMS UNDER REVIEW:

* How will the committee fill the Vacant SoN seat? Dr. Kristan encouraged talking with Blake or Lori. Jimmy offered to discuss it with Blake.

## EDUCATION

**\* Invitation extended to Erika Daniels.**

* **EDUC 606 – prefix changes (C-2 form)**
	+ Procedural change of prefix from EDUC to EDRL. There is ambiguity whether a C-2 may be required for each affected class (10). Technically, 10 C-2 forms are required. Jimmy reached out to Academic Programs for clarification.
	+ Consensus was to hold form until response by Academic Programs.
* **Minor in Education Studies (P-2 form)**
	+ Jimmy Young moved to approve. Hyun Gu Kang seconded. Approved Unanimously.

## PUBLIC HEALTH

## NURSING

## KINESIOLOGY

* + **KINE 304- Adapted Physical Education (C-2 Form)**
	+ **KINE 311- Movement Pedagogy (C-2 Form)**
	+ **KINE 405- Health and Drug Education (C-2 Form)**

* Kinesiology will be offering a PE minor in the future (currently waiting for the Library’s response). These courses will be a part of the minor degree and the C-2 changes accommodate this by removing the plethora of pre-requisites and installing enrollment restrictions. Kinesiology is willing to either wait for the Library’s approval before requesting approval by CAPC or having CAPC approve and then resting in the queue.
* Dr. Kristan pointed out a needed change from *and* to *or* in item 1, item 2, box 9 and in enrollment restrictions. Paul approved and the forms were corrected by the committee obviating need for resubmission. Changes implemented on KINE 304, 311 and 405.
* Discussion surrounding the impact on Biology lead to recommending that Paul reach out as a courtesy to Biology and Psychology to provide notification of the changes and its ramifications, if any, expected on their department.
* KINE 304
	+ Jimmy Young moved to approve. Hyun Gu Kang seconded. Approved Unanimously. Paul Stuhr (as originator) abstained.
* KINE 311
	+ Jimmy Young moved to approve. Hyun Gu Kang seconded. Approved Unanimously. Paul Stuhr (as originator) abstained.
* KINE 405
	+ Jimmy Young moved to approve. Wendy Hansbrough seconded. Approved Unanimously. Paul Stuhr (as originator) abstained.

# **ADJOURNMENT:**  (Young)

# NEXT MEETINGS

* Fall Dates:
	+ September 12, 2018
	+ 3:30 – 4:30 p.m.
	+ September 26, 2018
	+ 3:30 – 4:30 p.m.
	+ October 10, 2018
	+ 3:30 – 4:30 p.m.
	+ October 24, 2018
	+ 3:30 – 4:30 p.m.
	+ November 14, 2018 - Confirmed change
	+ 3:30 – 4:30 p.m.
	+ November 28, 2018 – Confirmed change date/time
	+ 3 – 4 p.m.