**Curriculum & Academic Policy Committee**

College of Education, Health & Human Services (CEHHS)

Minutes August 28, 2019

3:30 – 4:30 PM in UNIV 449

**Committee Members:**

|  |  |  |  |
| --- | --- | --- | --- |
| X | Brooke SolesSchool of Education | X | Deborah Kristan, Associate DeanCEHHS ***(Non-voting)*** |
|  | Elizabeth GarzaSchool of Education | X | Shannon Cody, Assistant DeanCEHHS Student Services ***(Non-voting)*** |
|  | Vacant School of Health Sciences & Human Services |  | Andi ShibataCEHHS Student Services ***(Non-voting)*** |
| X | Jimmy Young (Chair)School of Health Sciences & Human Services |  | Nam Nguyen CEHHS Student Services ***(Non-voting)*** |
| X | Jessica GerezSchool of Nursing |  | Gwen HansenCEHHS Student Services ***(Non-voting)*** |
| X | Wendy HansbroughSchool of Nursing | X | Malachi HarperCEHHS, Staff ***(Non-voting)*** |
|  | VacantAt-Large |  | VacantCEHHS Rep. to UCC ***(Non-voting)*** |

Guest(s):

# CALL TO ORDER (Young)

* Establish quorum: Yes

# APPROVAL OF AGENDA & MINUTES (Young)

* Approval of Agenda:
	+ Move to Approve – Jessica Gerez
	+ Seconded – Rebecca Brooks
	+ Unanimously approved.
* Previous meeting minutes:
	+ Stand as approved
* Previous Minutes are available online at:
* [https://csusm.sharepoint.com/:w:/r/sites/college\_of\_education\_health\_and%20\_human\_services/deans\_office/administration/\_layouts/15/Doc.aspx?sourcedoc=%7BB2F61852-8F50-4822-8B41-E142D084A935%7D&file=2019\_05\_8\_capac\_agenda\_Meeting\_Canceled.docx&action=default&mobileredirect=true](https://csusm.sharepoint.com/%3Aw%3A/r/sites/college_of_education_health_and%20_human_services/deans_office/administration/_layouts/15/Doc.aspx?sourcedoc=%7BB2F61852-8F50-4822-8B41-E142D084A935%7D&file=2019_05_8_capac_agenda_Meeting_Canceled.docx&action=default&mobileredirect=true)

# STANDING REPORT FROM CCC (Young)

* None

# STANDING REPORT FROM UCC (Vacant)

**PREVIOUS ITEMS TO DISCUSS**

* None

# ITEMS UNDER REVIEW:

* Discussion of currently empty seats and how to proceed.
	+ **To Do:** Dr. Young will reach out to CEHHS representatives on UCC and ask if they will serve as the non-voting UCC Representative.
	+ **To Do:** Malachi will send out a call for the vacant seat and ask for volunteers.

## EDUCATION

* **EDAD – 622B- Research Methods in Education B**
* **EDAD –622C- Research and Assessment Methods in Education C**
* **EDAD –698B- Master’s Culminating Experience Thesis B**
* **EDAD –698C- Master’s Culminating Experience Thesis C**
	+ There was a question regarding how students are tracked as they progress through 698A-C. Dr. Brooks explained the program uses a gant chart to track where students should be in their culminating experience as they transition from class to class. Students are guided as to how much should be completed, but in a situation of absolutely no progress, the student will receive a no credit.
* As there were no changes recommended, Dr. Young will move the vote to email to allow Dr. Garza to participate and maintain quorum as Dr. Brooks must recuse herself as originator.
	+ Update: Per the 8/28/19 email voting process, these items were moved for approval by Dr. Young, seconded by Dr. Hansbrough and unanimously approved with Dr. Brooks in absentia.

## PUBLIC HEALTH

## SPEECH LANGUAGE PATHOLOGY

## NURSING

## KINESIOLOGY

# **ADJOURNMENT:** (Young)

Motion to Adjourn – Dr. Young

Seconded – Jessica Gerez

Unanimously Approved

4:00pm

# NEXT MEETINGS

* Fall Dates:
	+ August 28, 2019
	+ 3:30 – 4:30 p.m.
	+ September 11, 2019
	+ 3:30 – 4:30 p.m.
	+ September 25, 2019
	+ 3:30 – 4:30 p.m.
	+ October 9, 2019
	+ 3:30 – 4:30 p.m.
	+ October 23, 2019
	+ 3:30 – 4:30 p.m.
	+ November 13, 2019
	+ 3:30 – 4:30 p.m.
	+ November 27, 2019
	+ 3:30 – 4:30 p.m.
	+ December 11, 2019
	+ 3:30 – 4:30 p.m.