**College Coordinating Committee**

College of Education, Health & Human Services (CEHHS)

Minutes – April 17, 2019

1:30 - 2:30 PM in UNIV 449

**Committee Members:**

|  |  |  |  |
| --- | --- | --- | --- |
| X | Lori Heisler, Co- ChairSchool of Health Sciences & Human Services |  | Allison Scheer-Cohen Co-Chair of FDPCSchool of Health Sciences & Human Services |
|  | Blake Beecher, C0-chairSchool of Health Sciences & Human Services | X | Rebeca Brooks Co-Chair of FDPCSchool of Education  |
| X | Wendy Hansbrough, Vice ChairSchool of Nursing | X | Christina Norita, StaffSchool of Health Sciences & Human Services |
| X | Jimmy Young Chair of CAPCSchool of Health Sciences & Human Services |  | Joni Kolman, Co-Chair of CIDESchool of Education |
|  | Richard Armenta, Co-Chair of CIDESchool of Health Sciences & Human Services | X | Emiliano Ayala, DeanCEHHS (***Non-voting***) |
| X | Lisa Bandong, Chair of LACSchool of Health Sciences & Human Services | X | Debbie Kristan, Associate DeanCEHHS ***(Non-voting)*** |
| X | Susan Andera, Chair of BAPCSchool of Nursing |  | Shannon Cody, Assistant DeanCEHHS Student Services ***(Non-voting)*** |

Guest(s):

CALL TO ORDER (Heisler)

 Establish quorum (Yes)/Call to order

APPROVAL OF AGENDA (Heisler)

 Motion to Approve: Wendy Hansbrough

Seconded: Christina Norita

Unanimously Approved

APPROVAL OF MINUTES (Beecher)

Motion to Approve: Wendy Hansbrough

Seconded: Christina Norita

Unanimously Approved

# CEHHS STANDING COMMITTEE REPORTS

 BAPC (Andera)

* Dr. Andera expressed that BAPC is considering its position and voice within the college governance structure. Due to the changes in the MOU with EL and the restructuring of the college financial administration, BAPC is reviewing its bylaws to maintain relevance.

 CAPC (Young)

* Nothing to report as business continues as usual.

 CIDE (Armenta & Kolman)

* Dean Ayala shared that CIDE is working with the departments to meet the new global and local diversity requirements in the undergraduate and graduate programs. Additionally, CIDE would like to set up a diversity and inclusion award that will alternate years between staff and faculty.

FDPC (Sheer-Cohen & Brooks)

* FDPC sent out a survey to assistant professors. There was a 65% response rate. Dean Ayala recommended reviewing the data in time for presenting it at the upcoming All College Meeting in May.

 LAC (Bandong)

* Lisa Bandong discussed changes in the representation of LAC. Due to the new bylaws, the current representatives, which were determined by department and not school, are not compliant in structure. As a result, LAC would like to possibly restructure the CEHHS bylaws to open vacant voting school seats to the entire college as a last resort. They may also amend their LAC bylaws to allow multiple sequential terms.

 STAFF (Norita)

* CEHHS welcomed Nora Santana as the new employee in the Dean’s Office replacing Michael Bell as budget analyst.

# OLD BUSINESS/FOLLOW-UP

# NEW BUSINESS

* Elections
	+ Review open seats
		- Each committee reviewed their seats and identified upcoming vacancies.
		- **To Do:** Dr. Hansbrough will reach out to CIDE to confirm their seats.
	+ Discuss election timeline
		- Election process will begin after this meeting.
* All College Meeting Agenda
	+ Budget and the MOU with EL/Impact on College
	+ Dean Ayala suggested an informal landscape review of the college, possibly using a table top discussion model. Items he thought to include:
		- Feedback from students
		- With move to new building across campus, how can we promote togetherness and support?
		- What should our college look toward developing over the next 5 years?
	+ Dr. Andera suggested discussing IPE in the open forum to encourage development. She referenced unique IPE pairings (i.e. Business and Nursing) she heard at a conference.
		- Dean Ayala agreed using this as a table top item as the feedback will help develop a charge for his IPE committee.
	+ Lisa Bandong suggested community interaction as a table discussion topic. She mentioned how the differences between internship and onsite service learning impacts the community. This could also help shape IPE.
		- Dean Ayala agreed.
		- Dr. Andera discussed SoN’s experiences with service learning and internships. For them it often came down to how it was defined by the unit in their catalog/curriculum. Now there is a standard now used by the university to identify service learning. Dean Ayala pointed out how there are differences between internships and service learning places, one significant requirement being $2 million of liability insurance, which is burdensome for community partners. In fact several partners have declined or rescinded their partnerships.
	+ **To Do:** Dean Ayala will see if the break out session may utilize the other rooms at the McMahan house.
* Annual Recognition Celebration Planning
	+ Dean Ayala reviewed the awards being given to the outstanding alumni, outstanding graduating student, and distinguished students (6).
	+ Suggestions for additional awards?
		- Outstanding Veteran
		- Community Partner Award
			* Should this be a separate event that covers all of the college’s partners?
			* Dean Ayala mentioned creating a group of champions to promote this award and establish its criteria. One of the functions of the group could be to identify the overlap between the units or establish a forum where the individuals responsible for internships/externships/service learning in each unit collaborate.
				+ **To Do:** Dean Ayala will work to create a community forum that will identify community partners and explore developing an award.

# ANNOUNCEMENTS

 CEHHS All College Meeting, McMahan House, ***May 9, 2019 11:30-2:30***

CEHHS Annual Recognition Celebration, University Student Union Ballroom, ***May 15, 2019 4:30-7pm***

# ADJOURNMENT

 Meeting adjourned at

*Next Meeting Dates: Monthly on the third Wednesday, 1:30 - 2:30 pm, in University Hall 449:*

*May 15, 2019*