**College Coordinating Committee**

College of Education, Health & Human Services (CEHHS)

MINUTES– December 19, 2019

1:30 - 2:30 PM in UNIV 449

**Committee Members:**

|  |  |  |  |
| --- | --- | --- | --- |
| X | Sinem Siyahhan, ChairSchool of Education |  | Christina Holub, Chair of FDPCPublic Health (SoN) |
|  | Wendy Hansbrough, Vice ChairSchool of Nursing | X | Malachi Harper, StaffCEHHS |
| X | Jimmy Young Chair of CAPCSchool of Health Sciences & Human Services | X | Richard Armenta, Co-Chair of CIDESchool of Health Sciences & Human Services |
| X | Joni Kolman, C0-Chair of CIDESchool of Education | X | Emiliano Ayala, DeanCEHHS (***Non-voting***) |
| X | Lisa Bandong, Chair of LACPublic Health (SoN) | X | Debbie Kristan, Associate DeanCEHHS ***(Non-voting)*** |
|  | Erika Daniels, Chair of BAPCSchool of Education | X | Shannon Cody, Assistant DeanCEHHS Student Services (***Non-voting)*** |

Guest(s):

CALL TO ORDER (Siyahhan)

 Establish quorum/Call to order

APPROVAL OF AGENDA (Siyahhan)

 Lisa move to approve, Jimmy seconded, all in favor - yes

APPROVAL OF MINUTES (Siyahhan)

 Minutes from 11/20/19

 Richard move to approve, Jimmy seconded, all in favor - yes

# CEHHS STANDING COMMITTEE REPORTS

 BAPC – bylaws will be presented at the all college meeting. First meeting in spring will (Daniels)

 Focus on 3-year rolling plan.

 CAPC – bylaws question – abstention of vote on curriculum if they are the originator? (Young)

 If there is a perceived conflict of interest the person usually does not vote.

 CIDE – working on student award criteria for diversity & equity, for the student (Armenta)

 Awards ceremony in May

FDPC – reviewing directorship and chair ship of CEHHS practices. (Holub)

 LAC – bylaws, 2 lecturers from each school within CEHHS. Non-member attendance (Bandong)

 What do the college bylaws state about non-members attending meetings?

 Any member of CEHHS can attend unless the meeting is a closed session.

 STAFF – staff are content (Harper)

# OLD BUSINESS/FOLLOW-UP

# Discussion on shared governance (ALL)

Need a definition or image of shared governance. A problem is not having transparency to processes. Processes need to be clear and transparent. Everyone should follow the agreed upon process. Do we have models on campus to follow?

# Review of Bylaws and Discussion of Shared Governance (ALL). The document can be accessed at: <https://www.csusm.edu/cehhs/documents/facultyandstaff/governance/index/cehhs_bylaws_2018.pdf>

# NEW BUSINESS

# ANNOUNCEMENTS

* All college meeting: January 16 11:30am- 2:30pm McMahan House
* Graduation initiative talk – GI 2025 & CSU Dashboard

# ADJOURNMENT

 Meeting adjourned at: 2:30 pm

*Next Meeting Dates:*

* *February 19, 2020*