**California State University San Marcos**

**College of Education, Health and Human Services**

**Faculty Development & Policy Committee**

**minutes, November 05, 2015**

**11:00am – 12:00pm, UH 449**

**MEMBERS & GUESTS:**

|  |  |  |  |
| --- | --- | --- | --- |
| x | Alice Quiocho (SHSHS) |  | Pat Hinchberger (SoN) |
|  | Vacant (SoN) | x | Jacky Thomas, At-Large |
|  | Devan Romero (SHSHS) | X | Sinem Siyahhan (SoE) |
|  | Moses Ochanji (SoE) | x | ~~Janet Powell, Dean~~ (Non-voting) (Denise Garcia- in place this week) |
| x | Guest | x | Heidi Jones (Admin. Support) |

1. **WELCOME**
2. Approve agenda: No quorum. Will need to complete next meeting.
3. Approve Minutes: 9/24/2015-No quorum. Will need to complete next meeting.
4. **REVIEW RESPONSES FROM FACULTY ABOUT AWARDS & PLAN OF ACTION FOR AWARD GIVING  
   \*** Responses split equal between all 4 choices. (almost a 25% division) Discussion of if we should even do it. What should the committee do with the data they have already received?
5. **DISCUSSION OF COMMITTEE’S ROLE AND SCOPE OF WORK  
   \*** Inthe past the committee worked to Mentor faculty through the RTP process. It helped beginners and those going through promotions. What is the role of the committee? What are the needs of the college, and how has the committee changed? Perhaps do needs assessment?
6. **AGENDA ITEMS FOR NEXT REGULAR MEETING**

\* Review responses from faculty about awards and plan of action for award giving. (add to agenda)

1. **ACTION ITEMS  
   \*** Denise asked FDPC to Develop a College Wide Lecturer Evaluation Standard.

\*CHABSS has one that we could possibly look to as a reference.   
\*Complete a Needs Assessment  
\*Develop a Mission Statement

1. **ANNOUNCEMENTS FROM THE FLOOR- none.**
2. **ADJOURNMENT – meeting was not formally convened.**
3. **NEXT MEETING- DECEMBER 3RD, 2015**