**Faculty Development & Policy committee**

College of Education, Health & Human Services (CEHHS)

MINUTES - May 04, 2017

10:45 - 11:45 AM in UNIV 449

**Committee Members:**

|  |  |  |  |
| --- | --- | --- | --- |
| X | Sinem Siyahhan, **Chair**School of Education | X | GG SalvatierraSchool of Nursing |
| X | Moses OchanjiSchool of Education | X | Nancy RomigSchool of Nursing |
| X | Noriko ToyokawaSchool of Health Sciences & Human Services | X | Jacky ThomasAt-Large |
|  | Kathy FullerSchool of Health Sciences & Human Services | X | Janet Powell, DeanCEHHS ***(Non-voting)*** |

Guest(s):

**CALL TO ORDER** (SIYAHHAN)

 Establish quorum

**APPROVAL OF AGENDA** (SIYAHHAN)

 Approve as amended -- presented

**APPROVAL OF MINUTES** (SIYAHHAN)

April, 6 2017

**OLD BUSINESS**

* Updates on CEHHS RTP documents edits from FAC.
	+ The CEHHS RTP documents passed through senate and on their way to the President’s Office. They should be signed sometime during summer. The FDPC chair will follow up with the progress and will update the CEHHS Dean.
* Updates on Public Health RTP Document from FAC.
	+ FAC returned the Public Health RTP with edits and request for change. The FDPC chair will communicate with Public Health Director about the changes. FAC would like the new version of the Public Health RTP document to be returned in Fall 2017.
* Updates on Lecturer Evaluation Policy from FAC.
	+ FAC returned the Lecturer Evaluation Policy with a request to remove Sections D-J under Procedures on the policy document and instead refer to University policy. FAC wanted the change to occur within a three-day period, however, because their request is a major change to the policy, the FDPC chair wanted to run FAC’s request by the FDPC. This item is put on FAC’s agenda for Fall 2017. At this FDPC Meeting, the committee decided to push back on FAC’s request and communicate this decision in the Fall with FAC. The Lecturer Evaluation Policy with FAC edits are located under Lecturer Evaluation Policy folder under Faculty Development Policy Committee folder in Box.

**AGENDA ITEMS FOR NEXT MEETING**

FDPC needs to follow with the Public Health RTP document and the Lecturer Evaluation Policy and ensure communication and workflow with FAC.

**ANNOUNCEMENTS**

**ADJOURNMENT** (SIYAHHAN)

*Next Meeting: September 7, 2017*