**Faculty Development & Policy Committee**

College of Education, Health & Human Services (CEHHS)

Minutes – September 5, 2019

10:45 a.m. - 11:45 a.m. in UNIV 449

**Committee Members:**

|  |  |  |  |
| --- | --- | --- | --- |
|  | Vacant  School of Health Sciences & Human Services | X | Christina Holub, Chair  School of Nursing |
| X | Deanna Asakawa  School of Health Sciences & Human Services |  | Geri Schmotzer  School of Nursing |
|  | Vacant  School of Education |  | Vacant  At-Large |
| X | Laura Wendling  School of Education |  | Emiliano Ayala, Dean  CEHHS ***(Non-voting)*** |

Guest(s): Rebecca Brooks, School of Education

**CALL TO ORDER** (BROOKS)

Establish quorum: Yes

**APPROVAL OF AGENDA** (BROOKS)

Motion to Approve as Amended: Rebecca Brooks

Seconded: Laura Wendling

Unanimously Approved

**APPROVAL OF MINUTES FROM LAST MEETING** (BROOKS)

May 2, 2019 Minutes

Moved to Approve: Laura Wendling

Seconded: Christina Holub

Unanimously Approved

**INTRODUCTIONS**  (ALL)

* Members introduced themselves.

**ELECT COMMITTEE CHAIR**  (BROOKS)

* Discussion surrounding availabilities to attend meetings in fall and spring semesters as well as the CCC. Dean Ayala acknowledged that new members can serve as chair and Dr. Brooks also shared her experience as a new person co-chairing the position.
* Dr. Brooks addressed the role of the chair with a brief, but extensive, overview of the past year.
* After thorough conversation, Dr. Holub self-nominated for chair.
  + Approved by the committee.

**ANNOUNCEMENTS**  (ALL)

* Dr. Asakawa informed the committee of the review FAC is doing of the director evaluation policy and its uniformity throughout campus. There were proponents of the importance of distinguishing directors from department chairs. Dean Ayala volunteered to discuss the process used by CEHHS in evaluating directors.
* Dean Ayala asked for a standing agenda item for a report from FAC.
* Dean Ayala invited Chair Holub to attend the Listening and Learning Tour with President Neufeldt.
* Dean Ayala mentioned the faculty and staff awards are going to be held at the end of fall. He invited FDPC to consider its role in faculty awards.
  + Dr. Wendling explained the university policy and the role of faculty in reviewing nominees. Dean Ayala expressed his support of including faculty in the process.
    - Committee consensus preferred to participate in the process in an advisory role, leaving the final decision to the Dean.
* Volunteers for vacant seats were mentioned and a call will be sent out for the vacant at-large seat.

**ADJOURNMENT (11:40a)** (BROOKS)

*Next Meeting: October 3, 2019*