CEHHS Lecturer Advisory Council Minutes

Wednesday April 18, 2018

Noon – 1 pm

MARK 421

**The LAC Mission: “To identify and provide needed resources and supports to lecturers. The Lecturer Advisory Council aims to encourage and enhance communication among lecturers and departmental, college, and university staff and faculty members to ensure a positive and productive teaching and/or supervision experience.”**

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| --- | --- | --- | --- |
| X | Jeannine Guarino- Chair (SW) |  | Deborah Bennett (SoN) |
| X | Kristen Nahrstedt- (SLP) |  | Julie Rich (SoE) |
| X | Melinda Jones (Dean’s Office) | X | Tony Ordas (KINE) |
|  | Russ Neuhart (HD) |  | Deb Kristan (Associate Dean) |
| X | Lisa Bandong (PH) |  |  |

Meeting opened at: 12:05 PM

Quorum was present: YES

Approval of agenda: YES

Additional agenda items: None

**Old Business**

1. LAC Bylaws approved by CCC. College will send out a voting ballot out sometime this spring. Still waiting on date.

**New Business**

1. Committee to work on revision of LAC Handbook.
   1. Reviewed and began edits of SON Lecturer Handbook.
   2. Melinda will continue with revisions and share copy with Jeannine for review.
2. Discuss timeline for electing new Committee members and Chair. Confirm with Melinda when ballot will be sent.
   1. Elections/ballots are determined by CCC.

**Final Spring Meeting: Wednesday, May 16, 2018. Noon- 1 PM MARK 421.**