CEHHS Lecturer Advisory Council Minutes

Wednesday May 19, 2021

3:30 pm – 4:30 pm

Zoom <https://csusm.zoom.us/j/88059032059>

**The LAC Mission: “To identify and provide needed resources and supports to lecturers. The Lecturer Advisory Council aims to encourage and enhance communication among lecturers and departmental, college, and university staff and faculty members to ensure a positive and productive teaching and/or supervisory experience.”**

|  |  |  |  |
| --- | --- | --- | --- |
| x | Jeannine Guarino (SHSHS-SW, 6/22) | x | Sarah Jayyousi (*At-Large 6/21, reverts back to SoE*) |
|  | Kristen Nahrstedt (At-Large, 6/22) | x | Leslie Mauerman (SoE, 6/22) |
|  | Tony Ordas (SHSHS - KIN, 6/21) |  x | Vanessa Quiroz (SoN, 6/21) |
| x | Lisa Bandong (SoN-PH, 6/22) Chair | x | Lori Heisler (Associate Dean) |
| x | Guests: Brenda Miller (SON) & Suzi Van Steenbergen (SOE) | x | Bonnie Mottola (Dean’s Office) |

Meeting opened at:

Quorum:

Approval of Agenda:

* Motion:
* Seconded:
* Unanimously Approved

Approval of Meeting Minutes

* Motion:
* Seconded:
* Unanimously Approved

**New Business**

1. LIWG – Success!

Approved there will be a referendum related to the LIWG chair attending two other meetings. Invited to talk to the provost regarding equity in pay, will implement new practices to show gap in pay between lecturer and lowest TT. Equity concerns regarding EL instruction.

1. Professional Development Funds – asked at CCC to provide distribution like CHABBS is doing

Funds will be rolled to next FY and will remain as a pool. The process to apply was streamlined; making it easier for people to apply.

1. [Lecturer Handbooks Assignments](https://www.csusm.edu/cehhs/facultyandstaff/lecturer.html) – see permanent business
2. 21/22 Committee Elections –
	1. Chair – Kristen Nahrstedt
	2. Leslie’s seat, filled by Sarah

**Old Business**

1. University Policy draft - On hold
	1. until Lecturer Inclusion Working Group commences
2. Internship, Service Learning, Clinical Placements (on hold)
3. 2020-21 Mixer/Lecturer Inclusion (on hold)
4. ListServ (Tony)

**Permanent Business**

1. CCC Updates
* Each committee will have 1 dept seat.
* SLP will propose to become a school
* Onboard new dean – send ideas to Lisa. Invite to a LAC meeting.
1. Super LAC – no new report
2. Standard Operating Procedures
	1. Review chair job description
	2. Review handbook update protocol
		1. Lori has update
	3. Review bylaws
3. Newsletter – next year, Lisa happy to continue to build will work with new chair
4. 2021-2022 AY meetings
	1. Continue to have 2021-2022 meetings at:
		1. Previous time: 3rd Wednesdays, 12-1pm
		2. Current time: 3rd Wednesdays, 3:30-4:30pm
		3. Alternate time: TBD at beginning of Fall? (set a September date at minimum)
		4. Continue via zoom

**Upcoming Fall 2021 meetings:**

**Wednesdays from 3:30-4:30pm via Zoom**

* September 15, 2021