**Leadership Council Minutes**

**March 17, 2015 - UH 449**

**1:30pm-2:45pm**

Members:

Present: Alice Quiocho (HD Program Director), Denise Boren (SoN Director), Denise Garcia (Associate Dean), Sue Moineau (SLP Chair), Jeff Nessler (KINE Chair), Gigi Nordquist (SW Program Director), Janet Powell (Dean), Manuel Vargas (SoE Director), Shannon Hofmann (Student Services Director)

Guests: Dean Schultz, Jan Cushman, Teri Woods, Melissa Teetzel (the Office of Graduate Studies and Research)

1. Time Certain OGSR (Schultz, Teetzel, Cushman, Woods)

* Pre-Award team (the office).
* Previously with UARSC, this group is now the first point of contact.
* Trying to remove barriers for faculty.
* Working through Graduate Studies.
* Trying to provide more support to Faculty in regards to Grants/funding.
* Maintaining a database of “Faculty Interest.”
* Sending out a Monthly Newsletter (in which they state the funding mechanisms, highlight the faculty who submitted proposals, as well as those who receive them.)
* 1st stop for all proposals. Jan Cushman has been seen as the person, however- anyone is fine.
* SPAF’s- OGSR will be providing some help.
* In the near future, several forms will be moved to a completely online format. Using the \*DOCU sign\* format for signatures.
* Post Award- (UARSC)
* Grant proposal “SEED” money (1-2 weeks to get approval) can receive up to $3,000 in funding. This money is a great way to spur very effective grant proposals.

1. Approval of Agenda (Approved with the addition of VII. University Grad Student Learning Outcomes- Sue Moineau) (Powell)
2. Approval of Minutes (2/17/2015 Minutes approved w/ correction to how members are listed) (Powell)
3. Statement of Concern (Garcia)

* “Continuous Improvement” – We are learning as we fail.
* In the previous instance we were asked did we mentor the student enough. Although we did everything right, it was still very difficult to win in court. It isn’t that we are afraid to go to court.
* Need to bring Denise in right away. (There could be other issues involved: Title 9, Disabled Student Services, etc.)
* Shannon is the student’s advocate and is there to help the student. She advises them.
* Should this be used for students who are having academic issues (GPA) or is this primarily for students who are having behavioral issues? Primarily behavior.

1. College Level Curricular Process (Denise)

* Any curricular changes need to be brought up on your 1:1 agenda.
* If you have no curricular changes/ additions please report “no curricular changes/ additions to report” on your agenda.
* This needs to be done to keep Denise in the Loop.
* UCC chair will be reviewing the curriculum after the college committee level.
* C-2 and P-2 changes will be done at the College Curricular level, and then sent to UCC Consent Calendars.

1. University Grad Ceremony (Powell)

* Thank you for sending nominees in.
* The date of the event is April 30th from 5-7pm in USU.
* We will be recognizing all students with honors. (the Chairs/ Directors of each School/ Department will award them their cord).
* We will also recognize the Dean’s Award Nomination. (The winner will be recognized at the Presidential Level).
* Faculty who are FERP’ing/ and or retiring will be recognized as well.
* John Bowman & accompanying band will be playing.
* Last year’s Dean’s Awardee will also be recognized. (Elliot Powell)
* All Faculty and Staff are invited.

1. University GRAD Student Learning Outcomes (all)

* WASC- Graduate Learning Outcomes for “accredited programs”
* Graduate Advisory Board, Wes should be made aware of this situation.
* Universal “Grad Outcomes” affect everyone. They are not applicable to professional programs.
* Perhaps we should bring this up with Regina.

Meeting Adjourned at 2:28pm