**Leadership Council**

November 12, 2019

MINUTES

1:30 - 2:45 PM in UNIV 449

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| --- | --- | --- | --- |
|  | Pat Stall, Director  School of Education | X | Tom Olson, Director  School of Nursing |
| X | Anne Rene Elsbree/Annette Daoud Associate Directors, School of Education | X | Wendy Hansbrough, Associate Director  School of Nursing |
| X | Teru Toyokawa, Director  Human Development Department | X | Deborah Kristan, Interim Director  Public Health Program |
| X | Paul Stuhr, Chair  Kinesiology Department | X | Emiliano Ayala, Dean  CEHHS |
| X | Blake Beecher, Chair  Social Work Department | X | Deborah Kristan, Associate Dean  CEHHS |
| X | Lori Heisler, Chair  Speech-Language Pathology Department |  | Shannon Cody, Assistant Dean  CEHHS Student Services |

Time Certain: IITS – 2:30 PM

Kevin Morningstar; Dean & Chief Information Officer

Taso Lazarides; Academic Innovation &. Strategic Solutions; strengthen the dialog and bridges between faculty and IITS

ELB technology, <https://www.csusm.edu/iits/spotlights/iitssummerataglance.pdf>

Campus app, <https://www.csusm.edu/mobile-app/>

Campus is up to date with employee re-fresh computers.

1. Approval of Agenda (EA)

Approved, no changes

1. Approval of Minutes from October 8, 2019 (EA)

Approved

1. Updates/Notices
   1. Dean’s Advisory council (EA)

Encompasses 10 people who represent education, health & human services. Next meeting in May, currently twice a year.

* 1. UH secondary space/moves (EA/BM)

PDC is contacting department chairs to discuss the specifics of moves.

* 1. 2020 Commencement updates (SC)
  2. Accreditation updates (EA)

SLP had positive review of their self-study, JDP visit went well, Nursing had two external reviews, those went well. Annual BRN report and CC&E reports are due, anticipating board of nursing review for fall 2020.

SW, self-study site visit is Feb 7, 2020. Pupil personnel program, PPS classes to prepare social workers.

PH, site visit spring 2020. Initial accreditation for public health

* 1. Personnel (all)

Search for the Assistant to the Dean is moving forward, Bonnie is Interim Assistant to the CEHHS deans. Malachi is Interim Budget Analyst for the college. SLP, Jessenia is Interim as AC and they will do an emergency hire for the ASA position. Nursing budget position is expected to start on December 2, 2019.

1. Action/Decision Items
   1. Re-visit carry-forward requests by March 13th. (DK)

Please use PD funds by end of academic year. Plan ahead on what the monies will be spent on and put it in writing. Departments can use shared revenue funds to save to buy big equipment items.

1. Discussion Items
   1. 3 year rolling plans (EA)

Strategic about next 3 years, things we think about, set at goals…faculty hiring, et al. The strategic plan is used to craft the 3-year rolling plan.

Strategic planning will begin once the president finishes her assessment of the university budget. The college strategic plan will begin starting 2021. How do we as a college want to approach this since the current plan is ending? Continue with what was done in the past? Emphasize what you see happening next year, then put in the following two years. Timeline – formal request in December to dean’s office to start the process, dean’s office to submit to faculty affairs mid-February (stateside). Pull in BAPC for feedback.

* 1. Spring lecturer contracts w/job duties included (DK)
  2. Undergraduate advising for EL programs (EA)

1. Announcements (All)
   1. Faculty and Staff Awards/Holiday College Meeting (EA)

Renamed to Winter All College Meeting.

1. Future Items