

## Advisement – Degree Audit & Unofficial Transcript

The advisement functions in PeopleSoft Campus Community provide you the ability to view many aspects of a student's academic record. This document provides the steps to view a student's Degree Progress Report and their unofficial transcript for CSUSM courses.

1)	From MyCSUSM follow this navigation path: <b>Campus Community-&gt;Student Services Center</b> ; If you do not see these links to select please contact your supervisor so they can request and describe your access needs to erp@csusm.edu
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### Student Services Center

Enter any information you have and click Search. Leave fields blank fr

**Find an Existing Value**

<b>ID:</b>	begins with <span style="border: 1px solid blue; padding: 2px;">▼</span> <input style="width: 150px;" type="text"/>
Campus ID:	begins with <span style="border: 1px solid blue; padding: 2px;">▼</span> <input style="width: 150px;" type="text"/>
Local Campus ID:	begins with <span style="border: 1px solid blue; padding: 2px;">▼</span> <input style="width: 150px;" type="text"/>
National ID:	begins with <span style="border: 1px solid blue; padding: 2px;">▼</span> <input style="width: 150px;" type="text"/>
<b>Last Name:</b>	begins with <span style="border: 1px solid blue; padding: 2px;">▼</span> <input style="width: 150px;" type="text"/>
<b>First Name:</b>	begins with <span style="border: 1px solid blue; padding: 2px;">▼</span> <input style="width: 150px;" type="text"/>

Case Sensitive

Search
Clear
[Basic Search](#)
 [Save Search Criteria](#)

1)	You can enter the student's ID number or a combination of their first and last name.
2)	Once you have entered the information select the <span style="border: 1px solid black; padding: 2px 10px; background-color: #ffffcc;">Search</span> button.



Students ID numbers in PeopleSoft are the same as Banner except the @ has been replaced with a 1. Student's whose IDs started with 00 have not changed.

Mayra's Student Center

Academics

Enrollment  
[My Class Schedule](#)  
[Wish List](#)

Academic History  
[Grades](#)  
[Degree Progress](#)

other academic...

Deadlines URL

Fall 2008 Schedule

	Class	Schedule
	ACCT 301-01 LEC (40317)	MoWe 1:00PM - 2:50PM Markstein Hall 101
	FIN 304-01 LEC (41562)	MoWe 3:00PM - 4:50PM Markstein Hall 306
	HIST 388-01 LEC (41116)	MoWe 8:30AM - 9:45AM Academic Hall 102
	SPAN 250-01 LEC (40967)	MoWe 10:00AM - 11:15AM University Hall 237

weekly schedule ▶

SEARCH FOR CLASSES

Holds  
No Holds.

To Do List  
No To Do's.

Enrollment Dates  
**Enrollment Appointment**  
 You may begin enrolling for the Fall 2008 Regular Academic Session session on May 7, 2008.  
 details ▶

1) Select Degree Progress.

Mayra

Advisee's Degree Progress Report

Choose an institution and report type and press go to view your degree progress in your current academic program. If you wish to view your coursework in a what-if scenario, select one of the buttons below.

**\*\*this process may take a few minutes to complete. please do not press any other buttons or links while processing is taking place\*\***

Academic Institution: Cal State San Marcos

Report Type:

**GENERAL UG DEGREE AUDIT**

Information For Students  
 MASTER'S DEGREE AUDIT

1) Select the Report Type.

2) After the Processing button disappears select the  button.

**DEGREE AUDIT REPORT (First Tab Above Name)**

Degree Audit
Course History
External Credit
Campus Tab

Mayra ID :

Current Academic Objective <span style="float: right;">1 of 1</span>		Current Academic Summary	
<a href="#">Requirement (Catalog) Term</a>		<b>Report Date:</b>	08/08/2008
<b>Career:</b>	Undergraduate	<b>Last Term Registered:</b>	Fall 2008
<b>Program:</b>	Undergraduate	<b>Academic Standing:</b>	
<b>Plan:</b>	Bus Admin - Finance BS	<b>Expected Grad Term:</b>	Fall 2011
		<b>Graduation Status:</b>	Not Applied
		<b>Overall GPA:</b>	3.189
		<b>CSUSM GPA:</b>	

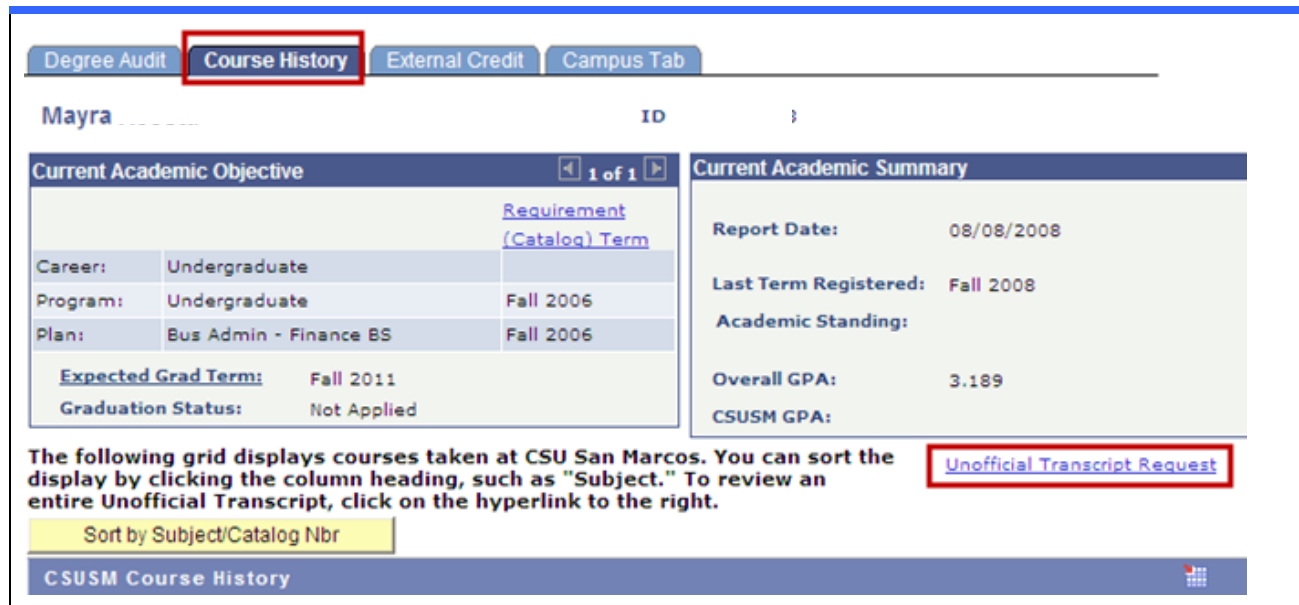
[Printer Friendly Page](#)

Requirements Display View

Expand All
Expand Unmet
Collapse All

1) On the Degree Audit tab (first tab above name) select Expand All button to show course detail throughout the audit.

## UNOFFICIAL TRANSCRIPT



Degree Audit **Course History** External Credit Campus Tab

Mayra ID

Current Academic Objective		Current Academic Summary	
		Report Date:	08/08/2008
Career:	Undergraduate	Last Term Registered:	Fall 2008
Program:	Undergraduate	Academic Standing:	
Plan:	Bus Admin - Finance BS	Overall GPA:	3.189
Expected Grad Term: Fall 2011		CSUSM GPA:	
Graduation Status: Not Applied			

The following grid displays courses taken at CSU San Marcos. You can sort the display by clicking the column heading, such as "Subject." To review an entire Unofficial Transcript, click on the hyperlink to the right.

Sort by Subject/Catalog Nbr

[Unofficial Transcript Request](#)

CSUSM Course History

1) Select the **Course History** tab (next to the Degree Audit tab)

2) Then select the [Unofficial Transcript Request](#) button.

### Advisee's Unofficial Transcript

Choose an institution and report type and press go to view your report.

**\*\*this process may take a few minutes to complete. please do not press any other buttons or links while processing is taking place\*\***

Academic Institution

Report Type

[Unofficial Transcript](#)

1) Choose the Report Type – Unofficial Transcript; wait until Processing stops

2) Select the  button to see the Report Results.

Fall 2007						
GES	105	INTRO TO PHYSICAL SCI	3.00	0.00	W	
LIWR	206	FANTASTIC JOURNEYS	3.00	0.00	W	
MATH	115	COLLEGE ALGEBRA	3.00	0.00	W	
PSYC	356	DEV PSYC: ADULTHOOD/AGING	3.00	0.00	W	
TERM GPA :	0.000	TERM TOTALS :	0.00	0.00		0.000
CUM GPA :	2.467	CUM TOTALS :	45.00	36.00		111.000
Spring 2008						
GES	100	PHYSICAL SCI AROUND US	3.00	3.00	A	12.000
HIST	201	WOR CIV TO 1500	3.00	3.00	A-	11.100
MATH	115	COLLEGE ALGEBRA	3.00	3.00	B	9.000
PSYC	330	DEV PSYC: INFANT/CHILD	3.00	3.00	B	9.000
TERM GPA :	3.425	TERM TOTALS :	12.00	12.00		41.100
CUM GPA :	2.668	CUM TOTALS :	57.00	48.00		152.100
<b>Undergraduate Career Totals</b>						
CUM GPA :	2.668	CUM TOTALS :	57.00	48.00		152.100
- - - - - Non-Course Milestones - - - - -						
English Remediation - Remediation not Required						
Milestone Status: Completed						
English Remediation						
Not Required - Completed						
<div style="border: 1px solid red; padding: 2px; display: inline-block; color: red;">Return</div>						
1)	Select the <a href="#">Return</a> button.					
2)	Then select the <div style="border: 1px solid blue; padding: 2px; display: inline-block; color: blue;">CANCEL</div> button to return to the Student Services Center page.					