

Environmental Health and Occupational Safety Minutes 6/16/10

From: Your CSUEU reps: Bold are our additions to the minutes presented.

I. Old Business

- **Smoking program:** Regina Frasca (RF) attended Academic Senate to discuss Faculty Responsibilities as they relate to the IIPP. We handed out the faculty brochure and other pertinent handouts. We also quickly discussed the smoking issue. Faculty members were to bring a resolution to the senate regarding a smoke free campus. This has not occurred as of June 2010. A position paper was presented to the VP of FAS in the event the issue does go to Executive Council. It has also been rumored that ASI will be providing the same resolution to the President, as well. This also has not occurred as of June 2010. RM&S and UP has been working together on this issue and the program has been assigned to Officer Pugh.

6/16/10 Smoking areas on campus were discussed. The committee has recommended closing a couple and relocating a few others to be out of the areas people have to walk through. The recommendation will be sent on.

- **Housekeeping in Labs:** The main issue is that third party contracted housekeeping is done after hours and in hazardous areas. The group is concerned about training, security and exposure. RF met with AVP Cinnamon last year on the issue and concern of whether the terms in the contract were being met due to the conditions of the work areas, especially the labs. Last year there was also a sharps issue encountered in the labs with the contractor. RF met with FS administration on this and decided to follow the mode of operandi till the new contract and devise some type of schedule for the cleaning of the laboratories and shop areas.

6/16/10 A new contract has been signed for one year. New employees have been hired and Mike Chambers is requesting information on their training. It was requested that any problems be reported directly to Mike Chambers (mchamber@csusm.edu) and Carl Hanson (chanson@csusm.edu). If you are not sure of what is expected in your area, or the frequency, send inquiries to them as well. Documentation is needed to enforce the contract.

II New Business Discussion

- **IIPP update:** RMS spoke with Academic Senate on the new IIPP. The executive summary was put out electronically on our web page and through the safety Sense. More programs will need to be linked on this web page and RMS is working on that. A notice will be going out to Executive council in June about the July reporting of staff and October reporting of faculty. At the end of July a letter will go out to address the required training and provide names of those who have attended IIPP training here at CSUSM. RMS has scheduled training from August through October for those who need to complete this regulatory required course. Also web based training will be available to the campus community very soon.

- **Using the phone while driving:** A distracted driving presentation was conducted at a previous meeting. The issue is that employees on powered carts are using their radios or phone to communicate to each other. It was recommended that a guidance document should go out to managers on the law and how it should be implemented on campus. The manager needs to notify the staff on the expectations of following this law and the understanding that the employee may need time to pull over and answer the phone/radio when it is safe to do so. This information should be added to New Employee Orientation (IIPP). RMS has since added a new self-administered training to the website on the use of Powered carts and this issue is addressed in the training and in the PowerPoint. It is also addressed at the defensive driving class. FS administration will get a recommendation from RMS to conduct and recertify the FS staff on powered cart training and this issue will be mentioned. Bruce Bradley will take the lead on this and report back at the November 2010 EHOS mtg.
- **Infectious disease control-H1N1 update:** As of 7/2010, it has been reported that the need for this type of infection control does not seem to be necessary, at this time. Most of the stations will be pulled from service and stored in the event that there is another concern for outbreaks. They can be made available for certain public events. There seems to be enough supply left for a few months of service if or when it becomes necessary. At this time, Facilities services the stations.
- **Day Tour:** Intended to be done at the end of May to check for safety hazards on campus. That month was too busy for most so we will schedule in late September 2010 when students are back.

III. Open Forum:

- **Manlift training update:** Bruce will be looking into this further and following up with Nick. Bruce had approached FS administration with the training but there were other trainings that took precedence this FY. Stand by on this topic.
- **Traffic Safety:** Speed concern regarding traffic out of Lot F. FS and PDC will be consulted with. A traffic engineer has since been contracted with and recommendations will go to PDC/FS. Stand by for an update at next mtg. Another traffic issue was in Chavez Circle and rolling stops. This issue should be resolved due to the traffic light that has been installed. As a reminder, Traffic Safety is technically a University Police (UP) issue and if there are any more ideas on these areas they should be sent to UP.
- **A recommendation for increased enforcement of students and staff using cell phones as they drive out of the parking lots was made.**
- **Complaints about the jasmine/ honeysuckle growth on campus (especially along Craven Dr) were reported.**
- **A brief discussion of lighting on campus was made. Reports are handled as quickly as possible about lighting outages.**

Your Union reps:
 Unit 5 Cesar Aguilar
 Unit 7 Debbi Blair
 Unit 9 Sally Jo Divis