GUIDELINES:

Courses graded Credit/No Credit, whether taken at this or at another institution, may not be used to satisfy requirements for the major, except specific courses designated by the discipline to be graded Credit/no Credit (refer to the curricula section of the catalog).

Important Notes:

(1) General Education courses may NOT be taken with a Credit/No Credit option at CSU San Marcos.

(2) A maximum of nine (9) semester units may be taken at CSU San Marcos with a Credit/No Credit option toward an undergraduate degree.

(3) Once the grading option has been changed from regular grading to Credit/No Credit (CR/NC), it cannot be reverted back to letter grade after the add/drop period.

Submit the completed form to Cougar Central, CRA 3900 on or before the last day of the add/drop period.

Part I: STUDENT INFORMATION

Last Name:________________________________________________

First Name, Middle Initial:____________________________________

Student ID:________________________________________________

CSUSM Email:_____________________________________________

Major:_____________________________________________________

Student Signature:__________________________________________

Date:______________________________________________________

Part II: COURSE INFORMATION

☐ Spring 20_______    ☐ Fall 20_______

I am requesting to change the grade type from regular grading to CR/NC for the following course(s):

<table>
<thead>
<tr>
<th>Course Number</th>
<th>Course Title:</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ex: 12345</td>
<td>Ex: GEL 101</td>
<td>Ex: 3 units</td>
</tr>
<tr>
<td></td>
<td></td>
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<tr>
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</tr>
</tbody>
</table>

For Office Use Only:

Date received:_____________________

Date processed:___________________

Initials:_________________________