

TIMETABLE FOR PERIODIC EVALUATION AND PERFORMANCE REVIEW 2011/12

REVIEW	WPAF DUE			PRE-REVIEW FOR COMPLETENESS			Candidate adds requested material no later than			PEER REVIEW COMMITTEE (PRC) REVIEW			Candidate picks up re-commendation no later than			End of rebuttal/response period *			End of PRC response period **			DEAN REVIEW			Candidate picks up re-commendation no later than			End of rebuttal/response period *			End of Dean's response period **			PROMOTION & TENURE (P&T) COMMITTEE REVIEW		Candidate picks up re-commendation no later than			End of rebuttal/response period *			End of P&T Committee response period **			PRESIDENT OR DESIGNEE REVIEW	
	Begin	End	End	Begin	End	End	Begin	End	End	Begin	End	End	Begin	End	End	Begin	End	End	Begin	End	End	Begin	End	End	Begin	End	End	Begin	End	End	Begin	End	End	Begin	Decision											
Periodic Evaluation (typically 1st, 3rd, and 5th year)	WED JAN 18	THUR JAN 19	WED JAN 25	WED FEB 01	THUR FEB 02	WED FEB 29	TUES MAR 06	FRI MAR 16	WED APR 04	THUR APR 05	MON MAY 02	MON MAY 07	THUR MAY 17	THUR MAY 24	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A												
2nd Year Retention	MON AUG 29	TUE AUG 30	TUE SEP 06	TUE SEP 13	WED SEP 14	MON OCT 03	FRI OCT 07	MON OCT 17	MON OCT 24	TUE OCT 25	MON NOV 14	FRI NOV 18	FRI DEC 02	FRI DEC 09	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	TUE JAN 17	FEB 27	30 Work Days																				
2nd Year Retention w/optional Tenure and/or Promotion Review	Use above timeline for 2nd Year Retention (including the Feb 26 final decision for retention) and continue with the following P&T Committee/President schedule:															WED FEB 01	TUE MAR 13	FRI MAR 16	FRI APR 06	FRI APR 13	MON APR 16	TENURE JUN 01	PROMO JUN 15																							
4th Year Retention (3rd or 5th year for faculty off cycle)	TUE SEP 06	WED SEP 07	TUE SEP 13	TUE SEP 20	WED SEP 21	TUE OCT 25	FRI OCT 28	MON NOV 07	MON NOV 14	TUES NOV 15	WED DEC 21	WED JAN 18	MON JAN 30	MON FEB 06	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	TUE FEB 01	JUN 01																					
4th Year Retention w/ optional Tenure and/or Promotion Rvw (3rd or 5th year for faculty off cycle)	TUE SEP 06	WED SEP 07	TUE SEP 13	TUE SEP 20	WED SEP 21	TUE OCT 25	FRI OCT 28	MON NOV 07	FRI NOV 14	TUES NOV 15	WED DEC 21	WED JAN 18	MON JAN 30	MON FEB 06	TUE FEB 07	MON MAR 26	THUR MAR 29	TUE APR 10	TUE APR 17	WED APR 18	TENURE JUN 01	PROMO JUN 15																								
Tenure and/or Promotion Review	TUE SEP 06	WED SEP 07	TUE SEP 13	TUE SEP 20	WED SEP 21	TUE OCT 25	FRI OCT 28	MON NOV 07	FRI NOV 14	TUES NOV 15	WED DEC 21	WED JAN 18	MON JAN 30	MON FEB 06	TUES FEB 07	MON MAR 26	THUR MAR 29	TUE APR 10	TUE APR 17	WED APR 18	TENURE JUN 01	PROMO JUN 15																								
Post-Tenure Periodic Review	THUR MAR 1							MON APR 2							TUE MAY 1																															

Holidays/Breaks:

Labor Day	SEP 05
Veteran's Day	NOV 11
Thanksgiving	NOV 24 - 25
Winter Holiday/Break	DEC 23 - JAN 17
Martin Luther King Jr.	JAN 16
Spring Break	MAR 19 - MAR 24
Cesar Chavez Day	MAR 30

* Candidate may submit a rebuttal/response within 10 days of receipt of the recommendation or by the end date listed on timeline - whichever comes first.

** Reviewing committee/administrator may submit response to a candidate's rebuttal within seven days or by the end date listed on timeline - whichever comes first.

Campus Holidays are NOT counted in number of "work" days.

The number of days indicated on the calendar is the minimum number of days required, so the actual number of days may be more than the minimum.