**Lecturer Pool Position Announcement**

**College:**

**Department:**

**Open Position Title:** Lecturer (Part-time Temporary)

**Advertisement:** [Faculty Affairs will publish with the Faculty Opportunities webpage.]

**Ad copy:** (Please revise the example, below, to include a description of the position including major responsibilities, required qualifications and if applicable preferred qualifications.)

The Department of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ at California State University San Marcos accepts applications on an on-going basis for our pool of part-time lecturers. Salary is commensurate with credential and experience.

**Minimum requirements for the position include:** an MA, and \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

**Preferred qualifications for the position include:** a Ph.D. or equivalent and \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

(The following language must be included in the preferred qualifications.) Preference will be given to applicants with demonstrated commitment to diversity and/or intercultural competence with diverse groups in relation to teaching.

To apply, please submit the following t0  [**@csusm.edu**](mailto:%20%20%20%20%20%20%20%20%20%20%20%20%20%20ptlec@csusm.edu) (This is the department designated resource mailbox)

* A completed [faculty application](http://www.csusm.edu/facultyopportunities/applicationforms.html)
* Current vita (resume)
* List of the courses you are interested in teaching (refer to the University Catalog)
* Names and telephone numbers of three professional references
* Documentation of teaching effectiveness and sample course syllabi are strongly encouraged when available

All applications will receive consideration as positions open. If there is an opening that matches your background, you will be contacted.

**Please be aware that all applications two years or older will be purged each year on the first business day in March**. You will need to reapply after that date if you want to be considered for the following academic year.

**Bottom of ad:** (The language provided below must be included in all announcements.)

The University is particularly interested in candidates who have experience working with students from diverse backgrounds and a demonstrated commitment to improving access to higher education for under-represented groups.

CSUSM has been designated as a Hispanic Serving Institution (HSI) and an Asian American Native American Pacific Islander Serving Institution (AANAPISI) and was recently named one of the top 32 Colleges most friendly to junior faculty by the Collaborative on Academic Careers in Higher Education. Visit <http://www.csusm.edu/facultyopportunities> for more information.

California State University San Marcos is an Affirmative Action/Equal Opportunity Employer.  We consider qualified applicants for employment without regard to race, religion, color, national origin, ancestry, age, sex, gender, gender identity, gender expression, sexual orientation, genetic information, medical condition, disability, marital status, or protected veteran status.

This position is subject to employment verification, education verification, reference checks and criminal record checks. A background check (including the criminal records check) must be completed satisfactorily before any candidate can be offered a position with the CSU. Failure to satisfactorily complete the background check may affect the application status of applicants or continued employment of current CSU employees who apply for the position. The person holding this position is considered a mandated reporter under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in the CSU Executive Order 1083 as a condition of employment. An offer of employment is contingent upon execution of an Acknowledgement of Mandated Reporter Status and Legal Duty to Report Child Abuse and Neglect form. Signing the form is a prerequisite to employment and failure to sign will result in any offer of employment being withdrawn.