

**CALIFORNIA WHISTLEBLOWER PROTECTION ACT POLICY
AND PROCEDURES FOR REPORTING PROTECTED DISCLOSURES
OF IMPROPER GOVERNMENTAL ACTIVITIES AND/OR SIGNIFICANT
THREATS TO HEALTH OR SAFETY**

POLICY

Implementation Date: 3/1/2004

Definition

California State University San Marcos (CSUSM) employees in the performance of their official duties are prohibited from engaging in any improper governmental activities or activities that create significant threats to the health and/or safety of the campus community.

CSUSM employees, applicants for CSUSM employment and all other state employees should be free to report waste, fraud, abuse of authority, violation of law, or threat to public health occurring at CSUSM without fear of retribution. Reported protected disclosures of improper governmental activities and/or significant threats to health or safety will be investigated and timely corrective action taken in the event that improper governmental activities and/or significant threats to health or safety have occurred.

In compliance with Office of the Chancellor Executive Order No. 821, the President has appointed the Assistant Vice President, Human Resources and Legal Compliance as the appropriate campus administrator to receive protected disclosures pursuant to the Reporting of Improper Governmental Activities Act, cited as the California Whistleblower Protection Act.

Office of the Chancellor Executive Order No. 821 provides procedures pursuant to which employees or applicants for employment may make protected disclosures to the Vice Chancellor of Human Resources. The Executive Order further provides definitions applicable to the protected disclosure procedures. Persons wishing to make protected disclosures are referred to Executive Order No. 821, which may be found at <http://www.calstate.edu/EO/EO-821.pdf>, as may be modified from time to time. A copy of Executive Order No. 821 is attached to this policy.

Persons wishing to make a protected disclosure on campus may do so by making such a disclosure to the Assistant Vice President, Human Resources and Legal Compliance. Protected disclosures made on the campus will be processed in accordance with the procedures set forth in Executive Order No. 821.

In the event that a protected disclosure of actual or suspected fraud, theft or other irregularity is received, the Assistant Vice President, Human Resources and Legal Compliance shall notify the Vice Chancellor for Human Resources and will also meet the notification requirements of Section IV.F of Executive Order No. 821.

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Any employee or applicant for employment who believes that they have been retaliated against for making a protected disclosure may file a written retaliation complaint pursuant the Whistleblower Protection Complaint Procedure for Allegations of Retaliation with their supervisor or manager, or directly to the Chancellor's designee for receiving such complaints, The Vice Chancellor of Human Resources, at the Office of the Chancellor, California State University.

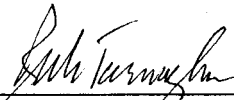
Any member of the campus community who knowingly or recklessly (having no reasonable basis for the complaint) makes a false protected disclosure will be subject to disciplinary action.

Authority

California Whistleblower Protection Act (Gov. Code sec. 8547 et. seq.); Office of the Chancellor Executive Order Nos. 821 and 822.

Scope

This policy and any related procedures apply to all current and future employees or applicants for employment at Cal State San Marcos.



Roy McTarnaghan, Interim President

11/17/03

Approval Date

Implemented initially: 3/1/2004