

Description of Work
Faculty Center Advisory Council (FCAC)

Standing Meeting: 2nd Wednesday of the month at 10:00-11:30am

The council advises the Faculty Center director about how best to implement the center's mission. The council is seated with faculty representatives from across the university. Faculty members are elected to the FCAC through the Academic Senate (NEAC) to represent the following constituencies (in staggered two-year terms):

College of Arts and Sciences-Humanities/Fine Arts
College of Arts and Sciences-Interdisciplinary Studies
College of Arts and Sciences-Math/Science
College of Arts and Sciences-Social Sciences
College of Business Administration
College of Education
Lecturer
Library
Nursing, Ad-hoc

The Associate Vice President of Academic Resources attends by virtue of the office. The Faculty Center Director chairs the committee.

In FCAC deliberations, elected faculty member *represent* the interests and needs of the constituency that elected them. Effective representation necessitates regular consultation between the representative and her/his constituency. Each representative should devise a system for consultation, and assess it with enough time to make adjustments and/or improvements before the end of the term.

During the elective term, FCAC members are expected to cultivate and develop a strong understanding of faculty development at Cal State San Marcos and the CSU more broadly.

FCAC members support, promote and assess core Faculty Center functions, such as:

- Faculty Center trainings and workshops
- Faculty Mentoring Program
- Peer Coaching Program
- CSU Pre-Doctoral/Doctoral Incentive program

Additionally, FCAC members are expected to:

- Review Faculty Center budget reports and provide feedback
- Review Professional Development Grant applications, with leadership of a FCAC member as chair
- Generate nominations for the research colloquium

Attendance at the monthly meetings is invaluable because advice and discussion work best with all representatives present, and elected members prioritize the real time experience. Attendance at a variety of Faculty Center events is also expected, depending on one's interest as well as availability. When attending Faculty Center events, elected FCAC members are encouraged to bring another faculty member with them.