

**RETIREMENT MANAGER CUTOFF DATES FOR JANUARY - DECEMBER 2009 PAY PERIODS**

Tax Year 2009	Monthly Payroll Period Dates	Last Day to Submit Changes/Enrollment(s) on Retirement Manager	Pay Warrant Distribution	Pay Warrant Effective Date
December 2008 Pay Period	12/2/08 - 12/31/08	11/28/2008	12/31/2008	1/1/2009
January 2009 Pay Period	1/1/09 - 1/29/09	1/5/2009	1/29/2009	1/30/2009
February 2009 Pay Period	1/30/09 - 2/28/09	2/3/2009	2/27/2009	3/1/2009
March 2009 Pay Period	3/1/09 - 3/31/09	3/5/2009	3/30/2009	4/1/2009
April 2009 Pay Period	4/1/09 - 4/30/09	4/7/2009	4/30/2009	5/1/2009
May 2009 Pay Period	5/1/09 - 5/31/09	5/6/2009	5/29/2009	6/1/2009
June 2009 Pay Period	6/1/09 - 6/30/09	6/5/2009	6/30/2009	7/1/2009
July 2009 Pay Period	7/1/09 - 7/30/09	7/6/2009	7/30/2009	7/31/2009
August 2009 Pay Period	7/31/09 - 8/31/09	8/5/2009	8/31/2009	9/1/2009
September 2009 Pay Period	9/1/09 - 9/30/09	9/4/2009	9/30/2009	10/1/2009
October 2009 Pay Period	10/1/09 - 10/3/09	10/6/2009	10/30/2009	11/1/2009
November 2009 Pay Period	11/1/09 - 12/1/09	11/3/2009	12/1/2009	12/1/2009
Tax Year 2010 December 2009 Pay Period	12/2/09 - 12/31/09	12/4/2009	12/31/2009	1/1/2010